

## TO MEMBERS OF LITTLE COMBERTON PARISH COUNCIL

You are duly requested to attend the next meeting of the Parish Council to be held on  
**Monday 3<sup>rd</sup> April 2023**  
in Little Comberton Village Hall at 7.00pm

### AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**  
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of meeting held on Tuesday 7<sup>th</sup> March 2023. (attached)
5. **Progress reports:** for information
  - a. Lengthsman
  - b. Highways
  - c. Queen's Memorial planters
  - d. Airband poles
  - e. King's Coronation
6. **District and County Councillors' reports:** for information
7. **Local bus service**
8. **Planning**
9. **Finance**
  - a) Current Balances
  - b) To consider payments to be made as on the attached list
10. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
11. **Councillors' reports and items for future agendas**
12. **Date of next meeting:** Annual Parish Meeting, followed by the Annual Meeting of the Parish Council - Tuesday 16<sup>th</sup> May 2023

Nicola Harding  
Clerk to the Parish Council

**Meeting Monday 3<sup>rd</sup> April 2023**  
**Detail Information as at 28<sup>th</sup> March 2023**

<b>Item 5, Progress reports</b>	<p>a. Lengthsman: Updates regarding new appointment &amp; contract: 1<sup>st</sup> April 2023.</p> <p>b. Highways: Loose cobbles update</p> <p>c. Queen's Memorial planters: Any updates re quotations</p> <p>d. Airband poles: Wick Road</p> <p>e. King's Coronation: £200 grant funding received from WDC: road closure application submitted to WDC by the Clerk on 15<sup>th</sup> March for planned street party event in Orchard Drive - Sunday 7<sup>th</sup> May, 1-5pm.</p>																								
<b>Item 8, Planning</b>	<p><b>W/23/00375/00376/LB: The Old Thatch</b> – Rebuild and extend kitchen, add new obscured glass window to upstairs bathroom, rebuild and extend garage/workshop, replace existing windows. <i>Comments submitted on 12/3/23</i></p> <p><b>W/23/00358/HP: Ringsmere Orchard</b> – Ground floor extension to existing house for dining, gym, utility and car park: <i>plans circulated on 24/3/23; comments to be received by 14/4/23.</i></p> <p><b>Cotswold National Landscape Board:</b> <i>Any responses to the Board's draft revised Neighbourhood Planning statement to be received by 13<sup>th</sup> April.</i></p>																								
<b>Item 9, Finance</b>	<p>a) Current Balances at 28<sup>th</sup> March 2023</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Current Account:</td> <td style="text-align: right;">£6,491.88</td> </tr> <tr> <td>Deposit Account:</td> <td style="text-align: right;">£4,941.88</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£11,433.76</b></td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">LCSSC: Coronation funding (WDC)</td> <td style="text-align: right;">£200.00</td> </tr> <tr> <td>Salary: March 23</td> <td style="text-align: right;">£362.70</td> </tr> <tr> <td>Clerk's expenses: March 23</td> <td style="text-align: right;">£12.00</td> </tr> <tr> <td>VHT: March hall hire</td> <td style="text-align: right;">£13.00</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£587.70</b></td> </tr> </table> <p>*Income to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">20/3/23 Wychavon DC: Coronation funding</td> <td style="text-align: right;">£200.00</td> </tr> <tr> <td>17/3/23 Worcs CC: Lengthsman invoice January 2023</td> <td style="text-align: right;">£156.00</td> </tr> <tr> <td>23/3/23 Worcs CC: Lengthsman invoice February 2023</td> <td style="text-align: right;">£156.00</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£512.00</b></td> </tr> </table>	Current Account:	£6,491.88	Deposit Account:	£4,941.88	<b>TOTAL</b>	<b>£11,433.76</b>	LCSSC: Coronation funding (WDC)	£200.00	Salary: March 23	£362.70	Clerk's expenses: March 23	£12.00	VHT: March hall hire	£13.00	<b>TOTAL</b>	<b>£587.70</b>	20/3/23 Wychavon DC: Coronation funding	£200.00	17/3/23 Worcs CC: Lengthsman invoice January 2023	£156.00	23/3/23 Worcs CC: Lengthsman invoice February 2023	£156.00	<b>TOTAL</b>	<b>£512.00</b>
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**Item 10, Correspondence**

WDC	A reminder from the Elections Team received, regarding the close of nominations for Parish elections at the very latest, Tuesday 4 <sup>th</sup> April by 4pm.
WCC Highways	Notification received of instances of unauthorised and illegal works on the Worcestershire Highway. These works were to install Vehicular Dropped Kerbs on the public footway outside of private properties. If it is observed, suspected or you are notified that works are being undertaken on the Worcs Highway that are not approved by Worcestershire County Council then please let WCC know as soon as possible either by submitting a report via their website ( <a href="#">Tell us about a road, highway or travel route issue   Worcestershire County Council</a> ), emailing at <a href="mailto:customerandcommunity@worcestershire.gov.uk">customerandcommunity@worcestershire.gov.uk</a> or by calling the Highways and Transport Control Centre on <b>01905 845 676</b> . <i>Ringway Infrastructure Services (RIS) are the only contractors currently authorised by WCC to complete this type of work.</i>