

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **26th November 2020**.

In view of the Covid-19 pandemic and Government instructions, this meeting will be held remotely via video/telephone conference call.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

If you would like to take part in the public question time session, or observe the Parish Council meeting, the meeting details are as follows:

<http://www.zoom.us/>

Meeting ID: 828 7648 7157

Passcode: 859921

Agenda

1. Apologies: To receive apologies and to approve the reason for absence

2. Changes to membership

3. Declarations of Interest

a. Register of Interests: Councillors are reminded of the need to update their register of interests and to return their Register of Interests Form to the Monitoring Officer within 28 days of taking office.

b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

c. To declare any Other Disclosable Interests in items on the agenda and their nature.

d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

4. Minutes (Chairman) 7.55pm

a. To consider adoption of minutes of the Parish Council Meeting held on 22 October 2020.

b. Review of minute action summary.

5. Progress reports (for information, reporting by exception) 8.10pm

a. District and County Councillor Report (Cllr. Adams)

b. Finance (Responsible Finance Officer)

i. Balances

ii. Monthly accounts/bank reconciliation to 31 October 2020

c. GDPR (Clerk/Cllr. Kelly)

d. Social Media/Website Communications (Cllr Pollard)

e. West Mercia Police/PACT/Anti-social Behaviour (Police/Cllr. Kelly)

f. St. James the Great Church, Norton (Rev. Badger)

6. 2021/22 Budget and Precept (Responsible Finance Officer/Cllr Fincher) 8.15pm

a. To consider the process, timescales and matters relating to production and agreement

b. To consider quotes received for 2021/22 Parish maintenance and public rights of way work

c. To consider future churchyard mowing

d. To consider projects/other additional items of expenditure for inclusion e.g. Parish name sign and information board at the Crookbarrow Way bridleway bridge entrance to the Parish

7. Apiary Project (Mr Perks) 8.25pm

To consider update and ground preparation quotes.

8. Covid-19 Community Response (Chairman) 8.35pm

To consider community response/support.

9. Planning (Cllr. Richmond/Chairman) 8.40pm

To consider report on current applications and other planning matters e.g. SWDP Review.

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| 10. Parish Hall (Cllr. Fincher – Parish Council Chairman & Chair of the Hall Trustees) | 8.50pm |
| To consider Parish Council representative report and Parish Hall Plan 2021-2026. | |
| 11. Parish Hall Recreation Facilities and Outside Space (Clerk) | 9.00pm |
| To consider update, baseball fencing proposals, Covid-19 guidance and risk assessments. | |
| 12. Worcester Norton Sports Club (WNSC) | 9.10pm |
| To consider update regarding Club development proposals. | |
| 13. Norton Pre-school (Chairman/Clerk) | 9.20pm |
| To consider update regarding Forest School licence agreement. | |
| 14. Parish Council Owned Lands (Chairman/Cllr Lucas/Clerk) | 9.30pm |
| To consider updates including field boundary and field tenancy agreements. | |
| 15. Norton Parish Hall Community Legacy Grant Project (Working Group) | 9.40pm |
| To consider update/recommendations from the working group, including agreement of contract finder website contract opportunity details and tender process. | |
| 16. Norton Connector Community Legacy Grant Project (Cllr Waizeneker/Cllr Pollard) | 9.50pm |
| To consider update and agree service revisions. | |
| 17. New Homes Bonus (NHB) (Cllr Fincher/Cllr Richmond) | 9.55pm |
| To consider update on suggestions for projects for NHB funding. | |
| 18. Open Space/Verge, Highways and Drainage Matters (Clerk/Cllr Arrow) | 10.00pm |
| To consider update/actions. | |
| 19. Allotments (Cllr. Kelly) | 10.10pm |
| To consider update, including water trough plumbing maintenance. | |
| 20. Public Rights of Way (PRoW) (Chairman) | 10.15pm |
| To consider update/actions. | |
| 21. Worcester Parkway Station/Active Travel Corridor (Cllr Fincher) | 10.20pm |
| To consider update, including traffic calming, and actions. | |
| 22. Neighbourhood Plan (Neighbourhood Plan Steering Group) | 10.25pm |
| To consider update from working group. | |
| 23. Waste to Energy System 'HERU' (Cllr Pollard) | 10.30pm |
| To consider the 'HERU' system and potential scope for use within the Parish. | |
| 24. Employment Matters (Chairman/Clerk) | 10.40pm |
| To consider any update/employment matters. | |
| 25. Annual Parish Meeting 2021 (Clerk) | 10.45pm |
| To consider date for 2021 Annual Parish Meeting – suggested Thursday 6 th May 2021 | |
| 26. Local Government Boundary Commission for England Electoral Review of Wychavon | |
| To consider review and response. | |
| 27. Finance (Chairman) | 10.55pm |
| a. To consider payments to be made/confirmed. | |
| b. To consider donation to The Poppy Appeal regarding the Remembrance Service wreath. | |
| 28. Correspondence for Information (Chairman/Clerk) | 11.00pm |
| Items of correspondence will be available for inspection at the meeting. | |
| 29. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting (Clerk) | |
| 30. Items for update to local M.P. (Chairman) | |
| To consider any items for communication. | |
| 31. Councillors' reports and items for future agenda (Chairman) | |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 32. Date of next and 2021 Parish Council meetings | |
| 21 st January, 25 th February, 25 th March, 29 th April, 27 th May (Annual Parish Council Meeting), 24 th June, 15 th July, 30 th September, 21 st October and 25 th November. | |
| Annual Parish Meeting: suggested Thursday 6 th May | |

Signed

Jane Greenway

Mrs Jane Greenway, Clerk to Norton-Juxta-Kempsey Parish Council
20th November 2020

PLANNING APPLICATIONS – November 2020

	<u>Location and Application Number</u>	<u>Description of Proposal</u>
<u>Approvals:</u>	None	
<u>Refusals:</u>	None	
<u>Awaiting Decision:</u>	Land to the south of the City of Worcester, Bath Road. MHDC/13/00656/OUT Welbeck Land	Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester. Additional Information Jan 2018: ecology update. Approved with s106 agreement outstanding.
	Land at (OS 8615 5190), Taylors Lane, Broomhall MHDC/19/01851/RM	Reserved Matters application (Appearance, Landscaping, Layout and Scale) of Outline permission ref 13/01617/OUT for Phase E1 of the proposed employment development comprising two employment units (Use Class B1 (b and c), B2 and/or B8), parking and landscaping and associated infrastructure. Parish Council objection response submitted.
	Land at Woodbury Lane, Norton W/20/01138/FUL	Erection of building comprising 4,361m2 of Class B1 office accommodation together with ancillary vehicle parking, landscaping and drainage. Parish Council objection response submitted. Additional information: Landscape and Visual Assessment Addendum (adding photomontages of proposed development). Parish Council objection response submitted.
	Cooksholme Farm, 3 Wadborough Road, Littleworth W/20/01897/FUL	Conversion of 3 agricultural buildings to residential dwellings, change of use of agricultural land to residential use, partial demolition of agricultural buildings as approved under planning permission 17/00972/FUL - variation of condition 2. Parish Council objection response submitted.
	1 Corunna Close, Norton W/20/01859/HP	Single storey rear extension and detached garage. Parish Council supports subject to neighbour's views.
	Flat 11, Charlemont, Crookbarrow Road, W/20/01635/LB	Removal of two partition walls to create open plan kitchen/dining area. Parish Council supports
	Ketch Field, Broomhall Way. Worcester City Council 20/007775/FUL	Development of 91 new dwellings and improvement of existing access, including green infrastructure and associated works. Parish Council supports subject to traffic concerns.
	Norton Hall Nursing Home W/20/02156/ADV	Directional Signage at the Junction of Woodbury Lane and Pershore Road. Parish supports.
	The Skillings, Church Lane, Norton W/20/02235/CU	Change of use of land to residential, rebuild ex semi-derelict cattle shed to form family room with gym and storage. Parish supports subject to neighbour's views.
	Land At (Os 8598 5177), Norton Road, Broomhall MHDC 20/01593/RM	Application for the Approval of Reserved matters (Appearance, Landscaping, Layout and Scale) of outline permission ref. 13/01617/OUT for Phase E2 of the proposed employment development comprising three employment units, parking, landscaping and associated infrastructure
<u>Internal Consultation:</u>	Cooksholme Farm, 3 Wadborough Road, Littleworth W/20/02232/LB	Design amendments to Barns 1 - 3 relating to extant permission 17/01582/LB
	20 Peninsula Road, Norton W/20/02451/HP	Proposed single storey side and rear extension including demolition of existing conservatory
<u>Other:</u>	None	