

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 24th April 2014 at Norton Parish Hall, Littleworth.**

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to Membership**
- 3. Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.
 - i. To consider granting a dispensation up to the next ordinary election (2015) to Cllr. Fincher, to enable participation in any discussion or vote on any matter concerning Worcester Norton Sports Club and the potential developments on this site.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes:** To consider adoption of minutes of the Parish Council meeting held on 13th March 2014
- 5. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Planning (Cllr. Richmond/Clerk) - Also see agenda items 6, 7, 8, 9, 10
 - i. Current Applications - details accompany the agenda.
 - c. Allotments (Cllr. Mrs. McGovern)
 - d. Playing Fields/Play Area (Cllr. Richmond/Clerk) - Also see agenda items 16,17, 18
 - i. RoSPA annual play area inspection – see agenda item 16
 - e. Public Rights of Way (Cllr. Turvey)
 - f. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts/bank reconciliation not available due to preparation of year end accounts.
 - iii. Annual audit process
 - g. West Mercia Police (PCSO Julie Pardoe)
 - h. Parish Plan (Cllr. Turvey)
 - i. EnviroSort (Cllr. Bennett)
- 6. Development of old Regiment HQ Site** (Cllr. Fincher) **8.10pm**

To consider the current situation, update on Local Lettings Plan and agree any future actions.
- 7. South Worcs Development Plan and Associated Matters** (Cllr. Turvey/Cllr. Fincher) **8.15pm**

To consider the current position including the Welbeck and St. Modwen outline planning applications, Ketch roundabout proposals, Norton Road traffic calming measures, timing of a Parish public meeting re SWDP update and other activities.
- 8. Development on Land adjacent to St. Peters Garden Centre** (Cllr. Turvey/Clerk) **8.20pm**

To consider the current position, adoption matters, play area completion, roundabout/pedestrian crossing work, highway signage, bus shelter replacement and agree actions.
- 9. Worcester Parkway Station** (Cllr. Turvey) **8.25pm**

To consider the current situation, proposed Worcs CC meeting dates and agree any activities.
- 10. Proposed Developments along Woodbury Lane, Norton** (Cllr. Turvey) **8.30pm**

To consider any update on proposals and a further response.
- 11. Severn Trent Sewerage Scheme** (Working Group/Clerk) **8.35pm**

To consider current position re Severn Trent sewerage scheme proposals, contract provision, area of land for initial registration, land registration progress, new access to allotment land opposite Parish Hall plus any other outstanding/associated items and agree how to progress. See agenda item 17 for car park tarmacking proposals and agenda item 18 for Parish Hall and Pre-school connection proposals.

- 12. Littleworth Drainage Work** (Cllr. Turvey/Clerk/Mr. Reeves) **8.45pm**
To consider any update.
- 13. Employment Matters** (Cllr. Fincher) **8.50pm**
- a. To consider employment of a groundsman for the Parish Hall site.
 - b. To agree payment of extra hours worked (April 2013 to March 2014) of 51.75 hours plus carry forward of 20 'banked' hours into 2014/15.
 - c. To agree carry forward of 20 hours holiday from 2013/14 into 2014/15 (due to a late Easter).
- 14. VAT Procedures** (Clerk/Cllr. Turvey) **8.55pm**
To receive an update on the VAT procedures review and suggested clarification from HMRC.
- 15. Funding of Proposed Capital Projects** **9.05pm**
To consider Parish Council reserve levels, New Homes Bonus funding and other funding due (e.g. STW land sale proceeds) and allocation to proposed capital projects.
- 16. Parish Hall Recreation Facilities** (Cllr. Dawson/Clerk) **9.15pm**
- a. To consider update regarding play area redevelopment, multi-play sports facility and skate/bmx facility, funding opportunities, VAT situation, implications of the project being in the name of the Parish Hall and agree future activities/actions.
 - b. To consider RoSPA play area inspection (summary previously circulated), actions required and general maintenance of the area.
 - c. To consider Lappset suggestions and quotes for replacement of the roundabout pending play area redevelopment.
- 17. Parish Hall Car Park/Grounds/Outside Space** (Working Group/Clerk/Cllr. Richmond) **9.25pm**
- a. To consider update regarding car park tarmacking proposals.
 - b. To consider cost of additional playing field mowing
- 18. Parish Hall** (Cllr. Fincher/Cllr. Dawson/Clerk) **9.30pm**
To consider:
- a. Update from landlord representative and to consider any required actions.
 - b. Update on completion of mains sewerage connection for the Parish Hall/Pre-school and agree payment of invoice.
- 19. Worcester Norton Sports Club** (Cllr. Turvey/Cllr. Fincher/Cllr. James) **9.45pm**
To consider update regarding WNSC plans to redevelop the Club on its current site, community facilities questionnaire proposals and support by the Parish Council.
- 20. Croquet Club** (Clerk) **9.55pm**
- a. To consider update regarding the future of the Croquet Club at its current site, alternative possible sites and a meeting with Norton Croquet Club to discuss the situation.
 - b. To consider a donation towards the cost of suggested safety netting
 - c. To consider an invitation to experience a croquet session at Norton Croquet Club.
- 21. St. James Church, Norton** (Cllr. Turvey)
To consider a donation to the St. James Church restoration fund.
- 22. Highways Matters** (Cllr. Turvey/Clerk) **10.05pm**
- a. To consider update regarding Church Lane surface dressing.
 - b. To consider update regarding traffic calming/restricted access to the Parish
- 23. Parish Council Newsletter** (Clerk) **10.10pm**
- a. To consider inclusion of a notice relating to the dangers of paper lanterns.
 - b. To consider future newsletter production process
 - c. To consider inviting Parishioners to submit photographs of recent events/activities in the Parish for inclusion in the newsletter and colour printing implications/costs
- 24. World War I Centenary** (Cllr. Way-Vautier/Cllr. James) **10.20pm**
- a. To consider update relating to centenary celebrations within the Parish.
 - b. To consider a proposal for the existing Community Groups meetings to become WWI project steering group meetings with other interest parties invited to attend and to agree Parish Council representatives.
- 25. Wychavon's Statement of Licensing Policy** (Clerk) **10.30pm**
To consider responding to the consultation on Wychavon's Statement of Licensing Policy (papers circulated separately)
- 26. Dog Control Orders** (Clerk) **10.35pm**
To investigate use of Dog Control Orders and the potential for use within the Parish.
- 27. Annual Parish Meeting – 21st May 2014** **10.40pm**
To consider update and information required for the Annual Parish Meeting.
- 28. Finance** (Chairman) **10.45pm**
- a. To consider payments to be made/confirmed.

- b. To consider a donation to Norton Community Trust to support the Community Games event on 8th June 2014.
 - c. To consider renewal of CPRE annual membership at a cost of £36
 - d. To consider renewal of NALC Local Council Review subscription at a cost of £17
- 29. Correspondence for Information** (Chairman /Clerk) **10.50pm**
Items of correspondence will be available for inspection at the meeting.
- 30. Clerk's report on Urgent Decisions since the last meeting** (Clerk) **10.55pm**
- 31. Items for update to local M.P.** (Chairman) **11.00pm**
To consider any items for communication.
- 32. Councillors' reports and items for future agenda** (Chairman) **11.05pm**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 33. Date of next meeting:** 29th May 2014
Annual Parish Meeting: 21st May 2014

Signed

Jane Greenway

Mrs Jane Greenway
Clerk to Norton-juxta-Kempsey Parish Council
16th April 2014

PLANNING APPLICATIONS – April 2014

Approvals - None

Refusals - None

Awaiting Decision

**Land to the south of the City of Worcester, Bath Road.
Ref: W/13/00565/OUT
Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

**Land north of Taylors Lane, south of and part north of A4440 Broomhall Way, Worcs.
Malvern Hills DC Ref: W/13/01617
St. Modwen Developments**

Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

**Land adjacent to Lobelia Close, Cranesbill Drive, Broomhall Green and the A4440 Broomhall Way
Worcester City Ref: P13A0617
St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm
Worcester City Ref: P13B0632
Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

Internal Consultation

**3 Roselawn, Church Lane, Norton
Ref: W/14/00692**

Single storey extension at rear to form kitchen/dining

**1 Black & White Cottage,
Church Lane, Norton. Ref: W/14/00753**

Single storey extension at rear to form kitchen/dining

Other

Appeal to the Planning Inspectorate re:

**Broomhall Grange, Norton Road,
Ref: Broomhall
Malvern Hills DC 13/00710/OUT**

Outline application for residential development (illustrative scheme of 37 dwelling units), with all matters reserved except for access. Parish does not support. Refused by Malvern Hills DC Planning.