

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Wednesday 29th April 2015** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to Membership and 2015 Elections Process**
To consider any changes to membership and 2015 elections process.
- 3. Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes:** To consider adoption of minutes of the Parish Council meeting held on 26th March 2015
- 5. Progress reports for information** **7.50pm**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts/bank reconciliation not available due to preparation of year end accounts.
 - iii. Annual audit process
 - c. West Mercia Police (PCSO Julie Pardoe/PCSO Steven Tinkler/PC Acaster/Cllr. Bennett)
 - i. To consider update
 - ii. To consider future PACT representative
- 6. Parish Council Bank Mandate** (Cllr. Turvey/Clerk)
To consider changing Parish Council bank account signatories
- 7. Current Planning Applications** (Cllr. Richmond/Cllr. Turvey/Clerk) **8.15pm**
Report of current applications. Also see Worcester Parkway Station agenda item 10.
- 8. South Worcs Development Plan and Associated Matters** (Cllr. Turvey/Cllr. Fincher) **8.20pm**
To consider the current position including outline planning applications, A4440/Ketch roundabout proposals, traffic calming measures and any actions.
- 9. Development on Land adjacent to St. Peters Garden Centre** (Cllr. Turvey/Clerk) **8.30pm**
To consider update including adoption matters, roundabout work, highway signage, bus shelter replacement, outstanding reinstatement/remedial work and any actions.
- 10. Worcester Parkway Station** (Cllr. Turvey/Cllr. Fincher) **8.40pm**
To consider any update and required actions.
- 11. EnviroSort** (Cllr. Bennett) **8.50pm**
To consider update and any actions.
- 12. Severn Trent Sewerage Scheme** (Working Group/Clerk) **8.55pm**
To consider update including completion of contract, land registration matters, remedial work and required actions.
- 13. Parish Hall/Coppice Cottage Boundary** (Working Group/Clerk) **9.00pm**
To consider update and required actions.
- 14. Employment Matters** (Cllr. Turvey /Cllr. Fincher) **9.05pm**
 - a. To consider update relating to groundsman/handyman/litter picker.
 - b. To receive update and plan pensions auto-enrolment process (staging date 1 June 2016)
 - c. To consider carry forward of 39.75 extra hours worked during 2014/15 into 2015/16 as 'banked hours'.
 - d. To consider carry forward of 9.25 hours holiday from 2014/15 into 2015/16 (due to a late Easter).
- 15. VAT Procedures** (Clerk/Cllr. Turvey) **9.10pm**
To consider update.

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| 16. Parish Hall Recreation Facilities Project (Cllr. Dawson/Clerk) | 9.15pm |
| To consider update on project progress including funding, handover, payment of final invoice, maintenance/safety checks and official opening. | |
| 17. Parish Hall Car Park/Playing Fields/Outside Space (Clerk) | 9.25pm |
| To consider any update and football pitch drainage. | |
| 18. Parish Hall (Cllr. Fincher/Cllr. Dawson) | 9.30pm |
| To consider update from landlord representative. | |
| 19. Pre-School (Cllr. Fincher/Cllr. Dawson) | 9.40pm |
| To consider update regarding electricity/water usage and resulting actions. | |
| 20. Annual Parish Meeting – 5th May 2015 | 9.45pm |
| To consider update and information required for the Annual Parish Meeting. | |
| 21. Parish Council Newsletter (Clerk/Cllr. Mrs McGovern) | 9.50pm |
| To consider future production/circulation process. | |
| 22. New Website (Cllr. Fincher) | 10.00pm |
| To consider update. | |
| 23. Allotments (Cllr. Mrs McGovern/Clerk) | 10.05pm |
| To consider update and required actions. | |
| 24. Wadborough Road Garages (Clerk) | 10.10pm |
| To consider update and required actions. | |
| 25. Public Rights of Way (Cllr. Turvey) | 10.15pm |
| To consider update and required actions. | |
| 26. Worcester Norton Sports Club (Cllr. Turvey/Cllr. Fincher/Cllr. James) | 10.20pm |
| To consider any update on WNSC plans to redevelop the Club on its current site. | |
| 27. Croquet Club (Cllr. Turvey) | 10.25pm |
| To consider update on the Croquet Club situation. | |
| 28. Community Games Event (21st June 2015) and Fun Run (12th or 19th July) (Clerk) | 10.30pm |
| To consider any update regarding Parish Council sponsorship of medals for the Fun Run and Community Games events. | |
| 29. Highways Matters (Cllr. Turvey/Clerk) | 10.35pm |
| To consider update and required actions. | |
| 30. World War I Centenary (Cllr. Way-Vautier/Cllr. James/Clerk) | 10.40pm |
| To consider update on activities. | |
| 31. Photo Archive (Cllr. Bennett) | 10.45pm |
| To consider update on progress. | |
| 32. Finance (Chairman) | 10.50pm |
| <ul style="list-style-type: none"> a. To consider payments to be made/confirmed as on list attached. b. To consider renewal of CALC membership c. To consider renewal of CPRE annual membership d. To consider renewal of NALC Local Council Review subscription e. To consider renewal of Community First subscription | |
| 33. Correspondence for Information (Chairman/Clerk) | 10.55pm |
| The attached appendix of items will be available for inspection at the meeting. | |
| 34. Clerk's report on Urgent Decisions since the last meeting (Clerk) | 11.00pm |
| 35. Items for update to local M.P. (Chairman) | |
| To consider any items for communication. | |
| 36. Councillors' reports and items for future agenda (Chairman) | 11.05pm |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 37. Date of next meeting: | |
| Annual Parish Meeting: Tuesday 5 th May | |
| Annual Parish Council Meeting: Thursday 21 st May | |

Signed

Jane Greenway

Mrs Jane Greenway

Clerk to Norton-juxta-Kempsey Parish Council

23rd April 2015

PLANNING APPLICATIONS – April 2015

Approvals

47 Mandalay Drive, Norton
Ref: W/15/00261/PP

First floor extension to side of dwelling house.

Woodhall, Pershore Road
Ref: W/14/01515

Alterations and conversion of existing buildings to form 4 dwellings.

Refusals - None

Awaiting Decision

Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

Land north of Taylors Lane, south of and part north of A4440 Broomhall Way, Worcs. Malvern Hills DC Ref: W/13/01617 St. Modwen Developments

Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

Land adjacent to Lobelia Close, Cranesbill Drive, Broomhall Green and the A4440 Broomhall Way Worcester City Ref: P13A0617 St. Modwen Developments

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

Land at Broomhall Way Worcester City Ref: P14L0266

Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.

Land to the east and south of The Crucible Business Park, of Norton, Worcester Ref: Worcs CC 15/000007/REG3

A full planning application for the development of a new rail station and associated infrastructure. The application comprises new platforms on the Birmingham – Bristol railway line and one platform on the Cotswold railway line, a new station building, a public right of way footbridge over the Birmingham – Bristol railway line, car parking, flood attenuation and a new roundabout on the B4084. Parish supports in principle but with concerns raised.

St Annes, 5 Wadborough Road, Littleworth. Ref: W/15/00842

Extend garage and extension at side of dwelling to form a utility and bedroom. Parish supports.

Internal Consultation

Eastfield, Wadborough Road, Kempsey. Ref: W/15/00769

Construction of 3no. stock lakes together with the provision of 4no. 'glamps' and the temporary permission of a mobile home for use of the fishery manager.

**Norton Hall Nursing Home,
Woodbury Lane. Ref: W/15/00890**

Siting of portacabin for temporary period.

Other – None