

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 23rd July 2009 at Norton Parish Hall, Littleworth.**

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during public question time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during question time.

Presentation: Prior to the start of the Parish Council meeting a presentation will be given by Nigel Potter, Worcestershire Rural Housing Enabler, Community First concerning Housing Needs Surveys.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence**
- 2. Changes to Membership**
Resignation of Lawrence Wallbank.
- 3. Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Personal Interests in items on the agenda and their nature.
 - c. To declare any Personal and Prejudicial Interests in items on the agenda and their nature
(Councillors with prejudicial interests must leave the room for the relevant items).
- 4. Allocation of areas of responsibility to Councillors**
- 5. Minutes:** To consider adoption of the minutes of the Parish Council meeting of 25th June 2009
- 6. Progress reports for information**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Planning (Clerk/Cllr. Richmond)
 - i. Current Applications - details accompany the agenda
 - c. Allotments (Cllr. Mrs. McGovern)
 - d. Playing Fields (Cllr. Richmond/Clerk)
 - e. Footpaths (Cllr. Turvey)
 - f. Finance (Responsible Finance Officer)
 - i. Balances
 - ii. Monthly accounts to 30th June 2009 accompany the agenda
 - g. Parish Hall Management Committee (Cllr. Mrs. McGovern/Cllr. Lucas)
 - i. Treasurer's Report to July 2009 attached
 - h. West Mercia Police (PC Sean Woods/CSO Fogwill)
 - i. Brockhill Recreation Area (Cllr. Reeves)
 - j. Parish Plan (Cllr. Turvey)
 - k. Parkway Station (Cllr. Bennett)
- 7. EnviroSort (Cllr. Lucas)**
 - a. To receive an update on activities
 - b. To consider response from Wychavon DC re routing of local collection vehicles**
- 8. Flooding Issues (Cllr. Reeves)**
To receive an update on issues, plans, activities and funding:
 - a. Additional French drains at the allotments
 - i. To consider the impact of the proposed drainage work on the plots that are due to be cleared and prepared for new tenants and agree the timing of the plot preparation work.
 - b. Ditch Re-instatement Work
 - i. To consider and approve initial investigative work to establish the precise nature of the pipes and the extent of the blockage(s).
- 9. Norton Pre-School Proposals**
To consider the current position and the points raised at the June Parish Council meeting including lease terms and connection of services.

10. Planting of Roundabout at Brockhill

- a. To consider additional quotes received for installation of gravel, slate, wood chip and planting.
- b. To consider offer by St. Peters Garden Centre to provide plants for the roundabout, along with planting if undertaken in late September.
- c. To consider offer by SMH to sponsor the roundabout, along with the nature of any signage that would be possible.

11. Hedge Maintenance

- a. To consider the lack of maintenance to the majority of the hedge along Crookbarrow Road and appropriate action.
- b. To consider the lack of maintenance to a section of hedge along St. James Close and appropriate action.

12. BBQ Area at Parish Hall

To consider installation of a small slabbed area at the Parish Hall for use as a BBQ area.

13. Parish Council Newsletter

- a. To consider ideas to refresh the content of the newsletter.
- b. To consider including a short Parish walk as a competition.

14. Archive of Local Historic Photographs

Update from Cllr. Bennett.

15. Parish Hall

To consider the aim of the Parish Hall in terms of operating profitability or at a break even level.

16. Finance

To consider payments to be made as on list attached

- a. To consider renewal of the annual Local Council Review membership at a cost of £13.50
- b. To consider a request for a donation towards the cost of running, and expansion of The Bobby Club

17. Correspondence for Information

The attached appendix of items will be available for inspection at the meeting.

18. Clerk's report on Urgent Decisions since the last meeting

19. Items for update to local M.P.

To consider any items for communication.

20. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

21. West Midlands RSS/South Worcestershire Joint Core Strategy (Cllr. Turvey/Cllr. Mrs.

McGovern/Mr. Dyer/Mr. Fincher)

- a. SWJCS - To review and discuss the current position following meetings with the SWJCS Team and Peter Luff M.P. and to agree future actions
- b. WMRSS – To consider whether to respond to the Phase III Revision Options Consultation and if so to agree who will draft the response which is due by 14th August.

22. Date of Next Meeting

To confirm dates of next meeting: 24th September

Signed

Jane Greenway

Clerk to Norton-juxta-Kempsey Parish Council.

16th July 2009