

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 26th November 2009 at Norton Parish Hall, Littleworth.**

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during public question time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during question time.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence**
- 2. Update on Changes to Membership (Clerk)**
- 3. Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Personal Interests in items on the agenda and their nature.
 - c. To declare any Personal and Prejudicial Interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant items).
- 4. Minutes:** To consider adoption of the minutes of the Parish Council meeting of 29th October 2009
- 5. Progress reports for information**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Planning (Clerk/Cllr. Richmond)
 - i. Current Applications - details accompany the agenda.
 - c. Allotments (Cllr. Mrs. McGovern)
 - d. Playing Fields (Cllr. Richmond/Clerk)
 - i. Dog fouling problem.
 - ii. Line marking equipment.
 - e. Footpaths (Cllr. Turvey)
 - f. Finance (Responsible Finance Officer)
 - i. Balances.
 - ii. Monthly accounts to 30th October 2009 accompany the agenda.
 - g. Parish Hall Management Committee (Cllr. Mrs. McGovern/Cllr. Lucas)
 - i. Treasurer's Report to October 2009 (incl. outcome of fireworks event) attached.
 - ii. Update on provision of a rolling maintenance programme.
 - h. West Mercia Police (PC Sean Woods/CSO Fogwill)
 - i. Update on parking on Church Lane near to the Wadborough Road junction.
 - i. Brockhill Recreation Area (Cllr. Reeves/Clerk)
 - j. Parish Plan (Cllr. Turvey)
 - k. Parkway Station (Cllr. Bennett/Cllr. Turvey)
- 6. EnviroSort (Cllr. Lucas)**

To receive an update on activities.
- 7. Worcs CC Waste Core Strategy**

To seek a volunteer to review the Emerging Preferred Options Consultation document and draft a response for approval. (Comments are required by Worcs CC by 4th February 2010).
- 8. West Midlands RSS/South Worcestershire Joint Core Strategy (Cllr. Turvey/Cllr. Mrs. McGovern/Mr. Dyer/Mr. Fincher)**

SWJCS - To review and discuss the current position and to agree future activities.
- 9. Flooding Issues (Cllr. Reeves/Cllr. Turvey/Clerk)**

To receive an update on:

 - a. French drains at the allotments.
 - i. Scheduling of work and equipment costs.
 - b. Ditch Re-instatement Work.
 - i. Impact of Network rail drainage work.
- 10. Norton Pre-School Proposals (Cllr. Lucas)**

Update on the grant application and to consider the current position.
- 11. 2010/11 Budget and Precept (Cllr. Turvey/Responsible Finance Officer)**

To consider the attached draft budget and precept for 2010/11 for approval.

12. Use of Parish Hall by the Parish Council

To consider the suggestion from the Hall Management Committee for the Parish Council to pay for use of rooms at the Hall for meetings (Committee Room cost £5/£6 per hour).

13. BBQ Area at Parish Hall

To consider quote received to install a concrete base as a BBQ area and how to fund.

14. Hedge Maintenance

To consider maintenance of the hedge running along Footpath NJ542 (formerly FP20) from the Allotments to Coppice Cottage, Wadborough Road, Littleworth.

15. Wychavon Bursary 2009/10

To consider nomination of person or group who has given best service to the community. Nominations required by 15th January.

16. Worcs CC Adult Learning Service

To consider whether there is a need for classes to be provided within our Parish and if so how to proceed.

17. Parish Volunteer Group

To receive an update on and consider:

- a. The insurance position.
- b. The structure of a Volunteer Group and activities to be undertaken.

18. Parish Council Website

To consider:

- a. Linking the Parish Council website to the Parish website (and vice versa).
- b. How to proceed with developing sections of the Parish Council website.

19. Parish Council Newsletter

To consider:

- a. Feedback received.
- b. Printing costs.
- c. The newsletter production process (including advertising and revenue collection) and other printing services received.

20. Archive of Local Historic Photographs

Update from Cllr. Bennett.

21. Parish Emblem/Logo

To review and consider parish emblem/logo.

22. Parish Hall

To review the suggestions made at the June 2009 Parish Council meeting to consider changing the name of the Parish Hall and to extend its uses.

23. Finance

- a. To consider payments to be made as on list attached.
- b. To consider a donation to The Poppy Appeal (poppy wreath provided for the Parish Council to lay at the Parish Remembrance Service).

24. Correspondence for Information

The attached appendix of items will be available for inspection at the meeting.

25. Clerk's report on Urgent Decisions since the last meeting

26. Items for update to local M.P.

To consider any items for communication. Copy of response to Strengthening Local Democracy consultation has been sent for information.

27. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

28. Dates of 2010 meetings

To confirm the date of the next meeting which is scheduled for 28th January 2010. Proposed meeting dates for 2010: 28th January, 25th February, 25th March, 29th April, 27th May, 24th June, 22nd July, 30th September, 28th October and 25th November. 2010 Annual Parish Meeting: Suggested date 22nd April (to avoid school Easter holidays of 2nd April to 14th April inclusive)

Signed

Jane Greenway
Clerk to Norton-juxta-Kempsey Parish Council.
19th November 2009