

## To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next Meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 25<sup>th</sup> February 2016** at Norton Parish Hall, Littleworth.

**Public Question Time:** From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

### Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Signing of Outstanding Undertakings and Declarations of Office**
- 3. Changes to membership**
- 4. Declarations of Interest**
  - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 5. Minutes:** To consider adoption of minutes of Parish Council meeting held on 28<sup>th</sup> January 2016.
- 6. Progress reports for information** **7.55pm**
  - a. District and County Councillor Report (Cllr. R.C. Adams)
  - b. Finance (Responsible Finance Officer)
    - i. Balances and s137 expenditure
    - ii. Monthly accounts/bank reconciliation to 31<sup>st</sup> January 2016
  - c. West Mercia Police and PACT (PCSO Pardoe/PCSO Tinkler/PC Acaster/Cllr. Sparling)  
To receive an update relating to the SmartWater initiative.
  - d. St. James the Great Church, Norton (Rev. Don Sloggett)
- 7. S106, New Homes Bonus and other Funding Opportunities** (Cllr. Fincher/Clerk) **8.05pm**  
To consider funding opportunities and suggested projects for funding.
- 8. Current Planning Applications** (Cllr. Richmond/Cllr. Fincher) **8.15pm**  
Report on current applications.
- 9. South Worcs Development Plan and Associated Matters** (Cllr. Fincher) **8.20pm**  
To consider any update and actions.
- 10. Development on Land adjacent to St. Peters Garden Centre** (Cllr. Fincher/Clerk) **8.30pm**  
To consider update including adoption matters, future verge ownership/maintenance responsibilities, outstanding remedial work, reimbursement of 2015 mowing costs and actions.
- 11. Worcester Parkway Station** (Cllr. Fincher) **8.35pm**  
To consider any update and actions
- 12. Severn Trent Sewerage Scheme and Associated Matters** (Working Group/Clerk) **8.40pm**  
To consider update including contract wording and land registration.
- 13. Employment Matters** (Cllr. Fincher/Clerk) **8.45pm**
  - a. To consider update regarding employment of an Assistant Clerk.
  - b. To consider update regarding Pensions auto-enrolment.
  - c. To receive update regarding CiLCA qualification by the Clerk.
- 14. Parish Hall Recreation Facilities Project** (Cllr. Dawson/Clerk) **8.55pm**  
To consider update on annual safety inspection.
- 15. Parish Hall Car Park/Playing Fields/Outside Space** (Working Group/Clerk) **9.00pm**  
To consider maintenance work to Parish Hall grounds, Pre-school container and quotes received.
- 16. Parish Hall** (Cllr. Fincher/Cllr. Dawson) **9.05pm**  
To consider report from landlord representatives.

- 17. Norton Pre-school** (Cllr. Fincher/Clerk) **9.15pm**  
 a. To consider update regarding change in constitution/ownership, implications, actions and future rent levels.  
 b. To consider request for Pre-school to undertake improvements to the area used by Forest School.
- 18. Allotments** (Cllr. Brooker/Clerk) **9.25pm**  
 To consider update on billing, reallocation of plots and installation of mains water to ‘garage side’ of the allotments.
- 19. Public Rights of Way** (Cllr. Fincher/Clerk) **9.30pm**  
 To consider updates.
- 20. St. James the Great Church** (Cllr. Fincher) **9.35pm**  
 To consider update regarding Heritage Lottery Grant and registration of the Church building as a community asset.
- 21. Drakes Broughton & Wadborough with Pirton Draft Neighbourhood Development Plan** (Clerk)  
 To consider consultation on the draft plan and the Council’s response (due by 8<sup>th</sup> March).
- 22. 382 Bus Service** (Clerk) **9.50pm**  
 To consider update regarding meeting with WCC to discuss current and future service provision.
- 23. Worcester Norton Sports Club** (Cllr. Fincher) **9.55pm**  
 To consider any update relating to WNSC redevelopment plans and associated matters.
- 24. Highways Matters** (Cllr. Fincher/Clerk) **10.00pm**  
 To consider update regarding parking at school times in Littleworth.
- 25. Drainage Matters** (Clerk) **10.05pm**  
 a. To consider update regarding the watercourse adjacent to the garden centre and Sobroan Close.  
 b. To consider potential projects for the Wychavon flood alleviation support grant scheme.
- 26. Refurbishment of the War Memorial** (Cllr. Fincher/Clerk) **10.10pm**  
 To consider quotes received for refurbishment work.
- 27. Notice Boards** (Cllr. Sparling) **10.15pm**  
 To consider recommendation from working group regarding the specification and cost for new Crookbarrow Road notice board.
- 28. Parish Council Website** (Cllr. Fincher) **10.20pm**  
 To consider inclusion of Parish Councillor contact details and development of an online notice board.
- 29. Armed Forces Day** (Cllr. Fincher/Cllr. Sparling) **10.25pm**  
 To consider local community celebrations.
- 30. World War I Centenary** (Cllr. Mrs Way-Vautier/Clerk) **10.30pm**  
 To consider update on activities, proposals for information boards and any required actions.
- 31. Badges and Identity Cards for Parish Councillors** (Cllr. Hughes/Clerk) **10.35pm**  
 To consider update on badges and provision of ID cards for Parish Councillors.
- 32. Finance** (Chairman) **10.40pm**  
 a. To consider payments to be made/confirmed as on list attached.  
 b. To consider a donation towards the cost of refreshments for the after pantomime party  
 c. To consider a donation to NJK CE First School to assist with swimming transport costs.
- 33. Correspondence for Information** (Chairman/Clerk) **10.45pm**  
 The attached appendix of items will be available for inspection at the meeting.
- 34. Clerk’s report on Urgent Decisions since the last meeting** (Clerk) **10.50pm**
- 35. Items for update to local M.P.** (Chairman) **10.55pm**  
 To consider any items for communication.
- 36. Councillors’ reports and items for future agenda** (Chairman) **11.00pm**  
 Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 37. Date of next meeting**  
 24<sup>th</sup> March 2016

Signed  
*Jane Greenway*  
 Mrs Jane Greenway  
 Clerk to Norton-juxta-Kempsey Parish Council  
 12<sup>th</sup> February 2016

## PLANNING APPLICATIONS – February 2016

Approvals - None

Refusals - None

Awaiting Decision

**Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

**Land north of Taylors Lane, south of and part north of A4440 Broomhall Way, Worcs. Malvern Hills DC Ref: W/13/01617 St. Modwen Developments**

Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

**Land adjacent to Lobelia Close, Cranesbill Drive, Broomhall Green and the A4440 Broomhall Way Worcester City Ref: P13A0617 St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

**Land at Broomhall Way Worcester City Ref: P14L0266**

Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.

**Land at Broomhall Way Worcester City Ref: P14L0266 (amended application)**

Outline matters application for the erection of up to 81 dwellings with all matters reserved, excluding access.

**Land at Broomhall Way Worcester City Ref: P15L0319**

Use of land for car boot sales to be held on more than 14 days per year. Parish submitted comments re parking and limitation on dates.

**Land at Woodbury Lane, Norton Ref: W/15/02133/PN**

Resubmission of planning application W/14/00719/PN – proposed erection of an industrial building and associated infrastructure, parking, access, SuDs and landscaping to accommodate relocation of Molten Metal Products. Parish does not support.

**Winnells Farm, Church Lane, Norton. Ref: W/15/02627/PP**

New build detached annexe accommodation. Parish does not support.

**Land adj. Pattann Bungalow, Abbotswood, Littleworth MHDC Ref: 16/00008/FUL**

1 no. 4 bed house. Parish does not support.

Internal Consultation - None

Other

Appeal re Tree Preservation Order application decision:

**19 Salamanca Drive, Norton**  
**TPOA/15/040**

Removal of tree from TPO protected tree from grass verge adjacent to property.

**Grange Farm, Hatfield Lane,**  
**Ref: W/15/03022/PP**

Two storey side extension. Parish has no objections. Withdrawn by applicant.