

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 30th June 2016** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
- 3. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. To consider areas of focus and agree allocation of areas of responsibility to Councillors**

To consider adding Cllr. Brooker to councillors with responsibility for flooding issues and drainage.
- 5. Minutes:** To consider adoption of minutes of Annual Parish Council meeting held on 26th May 2016.
- 6. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts and bank reconciliation to 31st May 2016
 - c. West Mercia Police and PACT (PCSO Pardoe/PCSO Tinkler/PC Acaster/Cllr. Sparling)
 - d. St. James the Great Church, Norton
- 7. Annual Governance Statement, Year End Accounts, Internal Audit and Annual Return** **8.15pm**

To approve and sign off the annual governance statement, accounts for the year ended 31st March 2016, receive the Internal Auditor's report and to approve the Annual Return.
- 8. S106, New Homes Bonus and other Funding Opportunities** (Cllr. Brooker/Cllr. Dawson) **8.30pm**

To consider update on consultation process/responses, suggested projects, quoted received and funding applications submitted/proposed.
- 9. Grant Awarding Policy** (Cllr. Turvey/Clerk) **8.50pm**

To consider Parish Council Grant Awarding Policy.
- 10. Current Planning Applications** (Cllr. Richmond/Cllr. Turvey/Cllr. Fincher) **9.00pm**

To consider report on current applications.
- 11. South Worcs Development Plan and Associated Matters** (Cllr. Turvey/Cllr. Fincher) **9.10pm**

To consider any update, consultations and actions.
- 12. AVL Proposals for Land adjacent to Norton Road** (Cllr. Turvey/Cllr. Fincher) **9.15pm**

To consider any update on proposals and any feedback from residents.
- 13. Worcester Parkway Station** (Cllr. Turvey/Cllr. Fincher) **9.20pm**

To consider any update and actions.
- 14. Severn Trent Sewerage Scheme and Associated Matters** (Working Group/Clerk) **9.25pm**

To consider update on contract, costs and land registration.
- 15. Crookbarrow Road Adoptions** (Clerk) **9.30pm**

To receive update from Worcs CC.
- 16. Drakes Broughton and Wadborough with Pirton Neighbourhood Plan** (Cllr. Turvey) **9.35pm**

To consider response to Wychavon DC consultation (comments by 29th July 2016)

- 17. Employment Matters** (Cllr. Turvey/Clerk) **9.40pm**
- a. To consider update and any actions regarding employment of Assistant Clerk.
 - b. To consider adoption of the 2016 to 2018 pay scales agreed by the National Joint Council for Local Government Services wef 1st April 2016.
 - c. To consider update and any actions regarding Pensions auto-enrolment.
- 18. Parish Hall Recreation Facilities and Outside Space** (Cllr. Brooker/Cllr. Dawson/Clerk) **9.50pm**
To consider update and any actions including suggestions for development of the Parish Hall outside space and playing field drainage, along with annual review of playing field hire charge.
- 19. Parish Hall** (Cllr. Fincher/Cllr. Dawson) **9.55pm**
To consider report from landlord representatives.
- 20. Allotments** (Cllr. Brooker/Clerk) **10.05pm**
To consider update and any actions.
- 21. Public Rights of Way** (Cllr. Turvey/Clerk) **10.10pm**
To consider update and any actions.
- 22. Communities within the Parish** (Cllr. Turvey) **10.15pm**
To consider feedback received during recent community consultation, ideas to improve communications and maintaining cohesive communities within the Parish.
- 23. Worcester Norton Sports Club** (Cllr. Turvey) **10.25pm**
To consider any update and actions relating to WNSC redevelopment plans/associated matters.
- 24. Highways and Drainage Matters** (Cllr. Turvey/Clerk) **10.30pm**
To consider updates on highway and drainage matters and any actions.
- 25. Hedge Maintenance** (Cllr. Turvey) **10.40pm**
To consider 'interim' cut of pavement side of allotments hedge, hedge of field adjacent to Coppice Cottage and hedge at the front of the Parish Hall.
- 26. Litter Bin on Verge outside The Retreat** (Clerk) **10.45pm**
To consider replacement of the litter bin on the grass verge outside The Retreat.
- 27. War Memorial** (Clerk) **10.50pm**
To consider maintenance requirements, quotes and funding.
- 28. Norton WW1 Group Trail Leaflet** (Cllr. Turvey) **10.55pm**
To consider request from the Norton WW1 Group for a donation/grant towards the cost of production of a Norton trail leaflet.
- 29. Finance** (Chairman) **11.00pm**
- a. To consider payments to be made/confirmed as on list attached.
 - b. To consider renewal of CPRE annual membership at a cost of £36
- 30. Correspondence for Information** (Chairman/Clerk) **11.05pm**
The attached appendix of items will be available for inspection at the meeting.
- 31. Clerk's report on Urgent Decisions since the last meeting** (Clerk) **11.10pm**
- 32. Items for update to local M.P.** (Chairman)
To consider any items for communication.
- 33. Councillors' reports and items for future agenda** (Chairman)
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 34. Date of next meeting**
21st July 2016

Signed

Jane Greenway

Mrs Jane Greenway

Clerk to Norton-Juxta-Kempsey Parish Council

24th June 2016

PLANNING APPLICATIONS – June 2016

Approvals

**Maple Cottage, Hatfield Bank,
Norton. Ref: W/16/00605/PP**

Conversion of existing detached garage into a 3 bedroom annexe including new doors, windows and additional dormer on front elevation. Parish supports subject to conditions.

Refusals

**Land adj. Pattann Bungalow,
Abbotswood, Littleworth
MHDC Ref: 16/00008/FUL**

1 no. 4 bed house. Parish does not support.

Awaiting Decision

**Land to the south of the City of
Worcester, Bath Road. Malvern
Hills DC Ref: W/13/00656/OUT
Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

**Land north of Taylors Lane, south
of and part north of A4440
Broomhall Way, Worcs.
Malvern Hills DC Ref: W/13/01617
St. Modwen Developments**

Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

**Land adjacent to Lobelia Close,
Cranesbill Drive, Broomhall Green
and the A4440 Broomhall Way
Worcester City Ref: P13A0617
St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm
Worcester City Ref: P13B0632
Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

**Land at Broomhall Way
Worcester City Ref: P14L0266**

Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.

**Land at Broomhall Way
Worcester City Ref: P14L0266
(amended application)**

Outline matters application for the erection of up to 81 dwellings with all matters reserved, excluding access.

**Land at Bath Road (OS 8571 5128),
Broomhall.
MHDC Ref: 16/00623/FUL**

Proposed vehicular access on to Norton Road. No comments submitted.

**Grange Farm, Hatfield Lane,
Norton. Ref: W/16/01163/PP**

Two storey side extension. Parish supports (with query for clarification).

**Winnells Farm, Church Lane,
Norton. Ref: W/16/01235/PP**

Construction of detached garage with annexe over. Resubmission of planning permission W/15/02627/PP. Concerns submitted.

Internal Consultation - None

Other

**Appeal re Tree Preservation Order application decision: HEARING DATE 8 JUNE 2016
19 Salamanca Drive, Norton
TPOA/15/040**

Removal of tree from TPO protected tree from grass verge adjacent to property.