

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 20th October 2016** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
To consider changes to membership, reallocation of areas of responsibility and appointment of a new bank account signatory.
- 3. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes:** To consider adoption of the minutes of the Parish Council meeting held on 29th September 2016 and the format of future minutes.
- 5. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts and bank reconciliation to 30th September 2016
 - iii. External audit
 - c. West Mercia Police and PACT (PCSO Pardoe/PCSO Tinkler/PC Acaster/Cllr. Sparling)
 - d. St. James the Great Church, Norton
 - e. Minute action summary (Chairman/Clerk)
- 6. Delegations (Cllr. Turvey)** **8.15pm**
To consider a delegation to the Clerk for purchase of routine/administrative items, up to a specified value, for reporting at the next Council meeting.
- 7. Parish Council Workload/Priorities (Cllr. Turvey)** **8.20pm**
To consider workload and discuss priorities.
- 8. S106, New Homes Bonus and other Funding Opportunities (Cllr. Turvey)** **8.25pm**
To consider update regarding proposed projects, suggestions for projects and actions.
- 9. Current Planning Applications (Cllr. Richmond/Cllr. Turvey/Cllr. Fincher)** **8.35pm**
To consider report on current applications.
- 10. Worcester Parkway Station (Cllr. Turvey/Cllr. Fincher)** **8.40pm**
To consider update and actions.
- 11. Southern Link Road Improvement Works and Crossing Points (Cllr. Turvey)** **8.45pm**
To consider update including safe crossing points and actions.
- 12. Adoption/Maintenance of Development by Garden Centre (Cllr. Turvey/Clerk)** **8.50pm**
To consider update regarding adoption and maintenance of open spaces and play area and actions to progress.
- 13. Neighbourhood Plans (Cllr. Turvey)** **9.00pm**
To consider update regarding membership of the Neighbourhood Plan group and production process.
- 14. Employment Matters (Cllr. Turvey/Clerk)** **9.05pm**
To consider any updates.

- 15. Parish Hall Recreation Facilities and Outside Space** (Cllr. Brooker/Cllr. Dawson/Clerk) **9.10pm**
To consider updates regarding management and development of outside space, playing field drainage, painting of metal fencing/gate, re-location of the Pre-school container, additional field access point and play area fire.
- 16. Parish Hall** (Cllr. Fincher/Cllr. Dawson) **9.20pm**
To consider report from landlord representatives, including coffee shop update and actions.
- 17. Allotments** (Cllr. Brooker/Clerk) **9.30pm**
To consider update and actions.
- 18. Public Rights of Way** (Cllr. Turvey/Clerk) **9.35pm**
To consider update and actions.
- 19. Parish Council Newsletter** (Clerk) **9.40pm**
Winter edition reports/articles/adverts required by 31st October.
- 20. Bus Services** (Cllr. Hughes/Cllr. Sparling) **9.45pm**
To consider update and actions.
- 21. Increasing the Effectiveness of the Council** (Cllr. Turvey/Clerk) **9.55pm**
To consider update regarding ideas to improve the effectiveness of the Council, communications with residents and maintenance of cohesive communities within the Parish.
- 22. Worcester Norton Sports Club** (Cllr. Turvey) **10.05pm**
To consider any update and actions relating to WNSC redevelopment plans/associated matters.
- 23. Highways and Drainage Matters** (Cllr. Turvey/Clerk/Cllr. Brooker) **10.10pm**
To consider updates/reports on highway and drainage matters and actions.
- 24. Parish Council Owned Lands** (Cllr. Turvey/Cllr. Brooker) **10.20pm**
To receive update and consider registration of other parcels of Parish Council owned land.
- 25. Litter and Dog Bins** (Clerk) **10.25pm**
To consider replacement litter bin by The Retreat.
- 26. Business Cards** (Cllr. Turvey) **10.30pm**
To receive update on purchase of business cards.
- 27. ID Cards and Badges** (Cllr. Hughes) **10.35pm**
To receive update.
- 28. Remembrance Sunday – 13th November at 10.15am** (Cllr. Turvey/Clerk) **10.40pm**
To agree Parish Councillor to give the reading and lay the wreath.
- 29. Wychavon Diamond Jubilee Community Recognition Award** (Clerk) **10.45pm**
To consider nominations (to be submitted by 23rd December 2016).
- 30. Finance** (Chairman) **10.50pm**
To consider payments to be made/confirmed as on list attached.
- 31. Correspondence for Information** (Chairman/Clerk) **10.55pm**
The attached appendix of items will be available for inspection at the meeting.
- 32. Clerk's report on Urgent Decisions since the last meeting** (Clerk) **11.00pm**
- 33. Items for update to local M.P.** (Chairman)
To consider any items for communication.
- 34. Councillors' reports and items for future agenda** (Chairman)
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 35. Date of next meeting**
23rd November 2016

Signed

Jane Greenway

Mrs Jane Greenway

Clerk to Norton-Juxta-Kempsey Parish Council

14th October 2016

PLANNING APPLICATIONS – October 2016

Approvals

**Windsor Cottage, Church Lane,
Norton. Ref: W/16/02061/PP**

Rear ground floor extension to form a kitchen utility and cloak room. No comments submitted.

Refusals – None

Other – None

Awaiting Decision

**Land to the south of the City of
Worcester, Bath Road. Malvern
Hills DC Ref: W/13/00656/OUT
Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

**Land north of Taylors Lane, south
of and part north of A4440
Broomhall Way, Worcs.
Malvern Hills DC Ref: W/13/01617
St. Modwen Developments**

Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

**Land adjacent to Lobelia Close,
Cranesbill Drive, Broomhall Green
and the A4440 Broomhall Way
Worcester City Ref: P13A0617
St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm
Worcester City Ref: P13B0632
Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

**Land at Broomhall Way
Worcester City Ref: P14L0266**

Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.

**Land at Broomhall Way
Worcester City Ref: P14L0266
(amended application)**

Outline matters application for the erection of up to 81 dwellings with all matters reserved, excluding access.

**Eastfield, Wadborough Road,
Kempsey. Ref: W/16/01648/PN**

Construction of 3no stock lakes together with provision of 4no “glamps” and the temporary permission of a mobile home for the use of the fishery manager. Parish does not support. To Wychavon Planning Committee meeting 20th October 2016.

**Land adj. to Field House, 4 The
Orchards, Hatfield Lane.
Ref: W/16/01786/CU**

The use of land for the stationing of caravans for residential purposes, together with the formation of hard standing, utility/dayroom and erection of no.2 loose box stables. Parish does not support.

Internal Consultation - None