

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next Meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 29th June 2017** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
- 3. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes (Chairman)**
 - a. To consider adoption of minutes of the Annual Parish Council meeting held on 25th May 2017 and the Parish Council meeting held on 19th June 2017.
 - b. Minute action summary review.
- 5. Progress reports for information** **8.00pm**
 - a. District and County Councillor Report (Cllr. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts and bank reconciliation to 31st May 2017
 - iii. 2016/17 financial year end and annual audit process
 - c. West Mercia Police and PACT (PCSO Pardoe/PCSO Tinkler/PC Acaster/Cllr. Sparling)
 - d. St. James the Great Church, Norton (Rev. Badger)
- 6. Planning (Cllr. Richmond/Chairman)** **8.10pm**

To consider report on current applications.
- 7. Parish Hall (Cllr. Fincher)** **8.10pm**

To consider report from Parish Council representative, the Hall lease and trust deed and actions.
- 8. Parish Hall Recreation Facilities and Outside Space (Cllr. Brooker/Cllr. Dawson/Clerk)** **8.20pm**

To consider updates/reports including development of outside space, annual safety inspection report and repeat annual instruction, annual review of playing field/pitch hire charge and funding of projects.
- 9. Norton Pre-school (Cllr. Turvey/Cllr. Fincher)** **8.30pm**

To consider update regarding the lease, re-location of the Pre-school container and actions.
- 10. Worcester Parkway Station (Cllr. Turvey/Cllr. Fincher)** **8.40pm**

To consider update and actions.
- 11. Southern Link Road Works & Crossing Points (Cllr. Turvey/Cllr. Fincher)** **8.50pm**

To consider update and actions.
- 12. Adoption/Maintenance of Development by Garden Centre (Chairman/Clerk)** **9.00pm**

To consider update and actions regarding adoption, maintenance and future use of open spaces.
- 13. Neighbourhood Plans (Cllr. Turvey)** **9.10pm**

To consider update from steering group.
- 14. Employment Matters (Chairman/Clerk)** **9.15pm**
 - a. To consider any updates, reports and actions.
 - b. To consider carry forward of 9 hours unused annual holiday entitlement for the Assistant Clerk from 2016/17 into 2017/18.
- 15. Allotments (Cllr. Hughes)** **9.20pm**

To consider update, maintenance costs and actions.

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| 16. Public Rights of Way (Cllr. Turvey) | 9.30pm |
| To consider update and actions. | |
| 17. Bus Services (Cllr. Hughes) | 9.35pm |
| To consider update regarding 382 services and actions. | |
| 18. Worcester Norton Sports Club (Chairman) | 9.50pm |
| To consider any update and actions relating to WNSC redevelopment plans/associated matters. | |
| 19. Highways, Verges and Drainage Matters (Chairman/Clerk) | 9.55pm |
| To consider updates/reports on highway, verge and drainage matters and actions. | |
| 20. Parish Council Meeting Venue (Chairman/Clerk) | 10.05pm |
| To consider the impact of the Parish Hall licence on the Parish Council meeting venue. | |
| 21. Parish Council Owned Lands (Chairman) | 10.15pm |
| To receive update and consider any actions. | |
| 22. Finance (Chairman) | 10.20pm |
| a. To consider payments to be made/confirmed as on list attached. | |
| b. To consider renewal of the CPRE annual membership at a cost of £36. | |
| c. To consider quote for continued accountancy services by The Richards Sandy Partnership Ltd | |
| 23. Correspondence for Information (Chairman/Clerk) | 10.30pm |
| The attached appendix of items will be available for inspection at the meeting. | |
| 24. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting (Clerk) | 10.35pm |
| 25. Items for update to local M.P. (Chairman) | |
| To consider any items for communication. | |
| 26. Councillors' reports and items for future agenda (Chairman) | |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 27. Dates of next meeting | |
| Parish Council Meeting: 20th July 2017 | |

Signed

Jane Greenway

Mrs Jane Greenway

Clerk to Norton-Juxta-Kempsey Parish Council

23rd June 2017

PLANNING APPLICATIONS – June 2017

Approvals

Land north of Taylors Lane, south of and part north of A4440 Broomhall Way, Worcs. Malvern Hills DC Ref: W/13/01617 St. Modwen Developments

Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage. **To Malvern Hills DC Planning Committee meeting 31 May 2017.**
Amendment/Additional Information: Updated ecology summary May 2017

Refusals - None

Awaiting Decision

Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

Land adjacent to Lobelia Close, Cranesbill Drive, Broomhall Green and the A4440 Broomhall Way Worcester City Ref: P13A0617 St. Modwen Developments

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

Cooksholme Farm, Wadborough Rd Littleworth. Ref W/17/00795/FUL

General purpose agricultural building for storage of feed and equipment.

Cooksholme Farm, Wadborough Rd Littleworth. Ref W/17/00972/FUL

Conversion of 3 agricultural buildings to residential dwellings, erection of 4 new dwellings, change of use of agricultural land to residential use, partial demolition of agricultural buildings. Parish Council supports with comments/conditions.

Orchard House, 4 Wadborough Road Littleworth. Ref W/17/01016/HP

Domestic single storey extensions. Parish Council supports.

Internal Consultation – None
2 Coronation Road, Littleworth Ref W/17/01123/HP

Proposed 2 storey side extension to existing dwelling.

Other – None

Appeals - None