

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend a meeting of Norton-juxta-Kempsey Parish Council to be held at 8.00pm on **Tuesday 20th November 2018** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.45pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 8.00pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

1. Apologies: To receive apologies and to approve the reason for absence

2. Declarations of Interest

- a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.
- d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. Purpose of the meeting (Chairman)

4. Norton Parish Hall Car Park Resurfacing

- a. Update regarding overall situation (reports received, process requirement, amendment of Planning Permission, etc. (Cllr Pollard/Chairman)
- b. Overview of specification and funding available (Cllr Pollard/Chairman/Clerk)
- c. Consideration of exclusion of the public and press, due to the confidential commercial nature of the business, for consideration of the following items:
 - i) Consideration and sentencing of quotes received (Cllr Pollard/Chairman)
 - ii) Agreement and appointment of a contractor (All)
- e. Schedule for works (Cllr Pollard/Chairman)
- f. Co-ordination of works with continued use of site (i.e. Parish Hall Trustees, Pre-School and immediate neighbours) (All)
- g. Acceptance of and payment for work (Cllr Pollard/Chairman)
- h. Ancillary items (Cllr Pollard/Chairman)

5. Dates of next Parish Council meeting

29th November 2018

Signed

Jane Greenway

Mrs Jane Greenway
Clerk to Norton-Juxta-Kempsey Parish Council
14th November 2018