

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Wednesday 27th February 2019** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
To consider any applications for co-option.
- 3. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes (Chairman)**
 - a. To consider adoption of minutes of Parish Council meeting held on 24th January 2019.
 - b. Review of minute action summary.
- 5. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts/bank reconciliation to 31st January 2019
 - c. West Mercia Police and PACT (Police/Cllr. Kelly)
 - d. St. James the Great Church, Norton (Rev. Badger)
- 6. The General Data Protection Regulation (GDPR) (Clerk/Cllr. Kelly)** **8.15pm**
To receive update regarding the GDPR action plan.
- 7. Planning (Cllr. Richmond/Chairman)** **8.20pm**
 - a. To consider report on current applications.
 - b. To consider update regarding other planning matters.
- 8. Reports of Anti-Social Behaviour (Chairman/Clerk)** **8.30pm**
To consider update on anti-social behaviour matters.
- 9. Parish Hall Car Park Resurfacing (Car Park Resurfacing Group)** **8.40pm**
To consider update including any refined specification and draft risk assessment.
- 10. Parish Hall Recreation Facilities and Outside Space (Clerk)** **8.45pm**
To consider reports/updates/actions, including replacement of play area gates, bike rack installations, tree survey/maintenance and refurbishment/replacement of patio benches.
- 11. Parish Council Website (Chairman/Clerk)** **9.00pm**
To consider update regarding development of new Parish Council website
- 12. Norton Pre-school (Chairman/Clerk)** **9.05pm**
To consider update.
- 13. Worcester Parkway Station (Chairman/Cllr. Turvey)** **9.10pm**
To consider update/actions/feedback, including Parkway Active Travel Corridor proposals.
- 14. Southern Link Road Works & Crossing Points (Chairman/Cllr. Turvey)** **9.15pm**
To consider update and actions.
- 15. Public Open Space/Verge Maintenance, Highways and Drainage Matters (Chairman)** **9.20pm**
To consider updates/feedback and actions including report of parking problems in St James' Close, Littleworth.

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| 16. Neighbourhood Plan (Cllr. Lucas) | 9.30pm |
| To consider update from working group including terms of reference. | |
| 17. Employment Matters (Chairman/Clerk) | 9.35pm |
| To consider any updates, reports and actions. | |
| 18. Allotments (Cllr. Kelly) | 9.40pm |
| To consider update and actions including signage. | |
| 19. Public Rights of Way (Cllr. Turvey – Parish Paths Warden) | 9.50pm |
| To consider update and actions, including improvement of bridleway to Stonehall Common and P3 Scheme membership for 2019/20. | |
| 20. Bus Services/Littleworth Bus Shelter (Chairman/Clerk) | 9.55pm |
| To consider update. | |
| 21. Parish Hall (Cllr. Fincher – Parish Council Chairman and Chair of the Hall Trustees) | 10.00pm |
| To consider report from Parish Council representative and donation towards cost of refurbishment of Hall toilet facilities. | |
| 22. The Norton Worcestershire Regiment Group (Chairman/Clerk) | 10.15pm |
| To consider update regarding Sentry statue project and funding. | |
| 23. Worcester Norton Sports Club (Chairman) | 10.20pm |
| To consider any update and actions relating to WNSC redevelopment plans/associated matters including application for re-registration of the Cricket Club site as an Asset of Community Value. | |
| 24. Parish Council Owned Lands (Chairman) | 10.25pm |
| To consider update and actions. | |
| 25. Parish Council Elections (Clerk) | 10.35pm |
| To consider update and actions relating to May 2019 Parish Council elections. | |
| 26. Annual Parish Meeting 2019 (Chairman) | 10.40pm |
| To agree date for 2019 Annual Parish Meeting – 1 May 2019. | |
| 27. Finance (Chairman) | 10.45pm |
| <ul style="list-style-type: none"> a. To consider payments to be made/confirmed. b. To consider a donation to Neighbourhood Watch Group for additional signage around Norton. c. To consider a donation to Norton Theatre Group for panto porta loo costs. d. To consider a donation to The Children’s Kayak Charitable Trust. e. To consider a donation to NJK CE First School to assist with swimming transport costs. | |
| 28. Correspondence for Information (Chairman/Clerk) | 10.55pm |
| Items of correspondence will be available for inspection at the meeting. | |
| 29. Clerk’s report - Urgent Decisions & Expenditure Delegation since last meeting (Clerk) | 11.00pm |
| 30. Items for update to local M.P. (Chairman) | |
| To consider any items for communication. | |
| 31. Councillors’ reports and items for future agenda (Chairman) | |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 32. Dates of next and 2019 meetings | |
| 28th March | |

Signed

Jane Greenway

Mrs Jane Greenway

Clerk to Norton-Juxta-Kempsey Parish Council

15th February 2019

PLANNING APPLICATIONS – February 2019

Approvals

The Briars, 48A Wadborough Road, Littleworth. Ref: 18/02555/HP Single storey rear extension and conservatory.

1 Hatfield Cottages, Mornington, Hatfield Lane. Ref: 18/02459/HP Proposed dormer extension and conservatory. Parish supports subject to comments

1 Closes Cottage, Hatfield Bank Ref: 18/02381/HP Side extension and alterations to form attached annexe for dependent relatives.

Refusals - None

Awaiting Decision

Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester. Additional Information Jan 2018: ecology update. Approved with s106 agreement outstanding.

Land adj. to Lobelia Close, Cranesbill Drive, Broomhall Green & A4440 Worcester City Ref: P13A0617 St. Modwen Developments Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

Three Bob Yard, Woodbury lane Ref: 18/02509/FUL Material change of use of land for stationing of caravans for residential occupation with associated shed on existing builders yard. Parish does not support

3 Ramillies Drive, Norton Ref: 19/00159/HP Amendment to approval 17/02299/HP to include additional side window. Parish supports subject to neighbours' views

Internal Consultation

Broomhall Way, (Southern Link Road A4440), Worcester Worcs CC 19/000001/ REG3 Proposed new footbridge to span Broomhall Way (Southern Link Road A4440) between the Ketch Roundabout and Norton Roundabout to provide a direct link between the existing housing and amenities at St Peters and a new development south of Broomhall Way (Part of Worcester South Urban Extension)

Other - None