

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next Meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 26th September 2019** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Signing of Undertakings and Declarations of Office**
- 3. Changes to membership**
- 4. Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests and to return their Register of Interests Form to the Monitoring Officer within 28 days of taking office.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 5. Minutes (Chairman)**
 - a. To consider adoption of minutes of Parish Council meetings held on 18 July 2019
 - b. Review of minute action summary
- 6. Progress reports for information** **8.00pm**
 - a. District and County Councillor Report (Cllr. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts/bank reconciliation to 31 August 2019
 - iii. 2018/19 financial year end and annual audit process
 - c. GDPR (Clerk/Cllr. Kelly)
 - d. Social Media Communications (Cllr Pollard)
 - e. West Mercia Police and PACT (Police/Cllr. Kelly)
 - f. St. James the Great Church, Norton (Rev. Badger)
- 7. Planning (Cllr. Richmond/Chairman)** **8.15pm**
 - a. To consider report on current applications.
 - b. To consider other planning related matters
- 8. Reports of Anti-Social Behaviour (Chairman/Clerk)** **8.20pm**

To consider update on anti-social behaviour matters including a comparison of information received from the Police and other sources.
- 9. Smart Water/We Don't Buy Crime Initiative (Chairman/Clerk)** **8.30pm**

To consider the Smart Water/We Don't Buy Crime initiatives and availability of funding
- 10. Parish Hall Recreation Facilities and Outside Space (Cllr Dawson/Clerk)** **8.35pm**

To consider update, review of football pitch hire charge and extra football pitch grass cutting.
- 11. The General Power of Competence (Chairman/Clerk)** **8.40pm**

To consider eligibility and adoption of the General Power of Competence.
- 12. New Homes Bonus (NHB)/Community Legacy Grant (CLG) (Cllr Waizeneker/Cllr Dawson)**

To consider update on projects for NHB/CLG funding and application progress.
- 13. Norton Pre-school (Chairman/Clerk)** **9.00pm**

To consider update including variation of term of the lease, agreement/execution of lease and Forest School Agreement.
- 14. Parish Council Owned Lands (Cllr Lucas)** **9.10pm**

To consider update, tree survey report, uses of land (including livestock grazing and community apiary), maintenance within field adj. to Coppice Cottage and actions.

- 15. Worcester Parkway Station** (Chairman) **9.20pm**
To consider update/actions/feedback, including Parkway Active Travel Corridor proposals.
- 16. Southern Link Road Works & Crossing Points** (Chairman) **9.30pm**
To consider update and actions.
- 17. Open Space/Verge Maintenance, Highways, Drainage Matters** (Chairman) **9.35pm**
To consider updates/feedback including speeding, maintenance of ditch along NJ543 (old FP20) and maintenance of verges/open space/play area within Farrington Parade development
- 18. Neighbourhood Plan** (Neighbourhood Plan Steering Group) **9.40pm**
To consider update from working group including Locality Grant funding.
- 19. Employment Matters** (Chairman) **9.45pm**
To consider any updates, reports and actions including recommendations following Assistant Clerk annual performance review and salary scale benchmarking exercise.
- 20. Allotments** (Cllr. Kelly) **9.50pm**
To consider update/actions and plot clearance/fencing quotes.
- 21. Public Rights of Way** (Cllr. Turvey – Parish Paths Warden/Cllr Dawson) **10.00pm**
To consider update and actions.
- 22. Bus Services** (Cllr. Waizeneker) **10.05pm**
To consider update and actions, including consideration of new noticeboards for within the Crookbarrow Road and Wadborough Road bus shelters.
- 23. Parish Hall** (Cllr. Fincher – Parish Council Chairman & Chair of the Hall Trustees) **10.15pm**
To consider Parish Council representative report and to receive 2018/19 financial information.
- 24. Parish Council Newsletter** (Chairman/Clerk) **10.20pm**
To consider development of content and appointment of an editor.
- 25. Superfast Broadband** (Cllr Waizeneker) **10.25pm**
To consider extension of superfast broadband via the Rural Gigabit voucher scheme and the Parish Council entering into a contract with BT Openreach to support this provision.
- 26. Best Kept Frontages Competition** (Chairman/Clerk) **10.30pm**
To consider update.
- 27. The Norton Worcestershire Regiment Group** (Chairman/Clerk) **10.35pm**
To consider update regarding Sentry statue project and funding.
- 28. Worcester Norton Sports Club** (Chairman) **10.40pm**
To consider any update/actions relating to WNSC redevelopment plans/associated matters.
- 29. Environmental Matters** (Cllr Kelly) **10.45pm**
To consider environmental/sustainability matters in the Parish and under the Council's remit.
- 30. Worcs CC Worcestershire Minerals Local Plan** (Chairman) **10.50pm**
To consider Parish Council consultation response on the Publication Version of the Minerals Local Plan (Regulation 19) (submission by 30 September).
- 31. Review of Standing Orders and Financial Regulations** (Chairman/Clerk) **10.55pm**
To consider review of new model standing orders and financial regulations.
- 32. Finance** (Chairman) **11.00pm**
- a. To consider payments to be made/confirmed.
 - b. To consider renewal of Open Spaces Society annual membership (cost £45).
- 33. Correspondence for Information** (Chairman/Clerk) **11.05pm**
Items of correspondence will be available for inspection at the meeting.
- 34. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting** (Clerk)
- 35. Items for update to local M.P.** (Chairman)
To consider any items for communication.
- 36. Councillors' reports and items for future agenda** (Chairman)
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 37. Date of next meeting**
Parish Council meeting 24 October 2019

Signed

Jane Greenway

Mrs Jane Greenway

Clerk to Norton-Juxta-Kempsey Parish Council

19th September 2019

PLANNING APPLICATIONS – September 2019

Approvals

The Skillings, Church Lane
Ref: W/19/01193/HP

Erection of a wooden canopy to form free standing covered area.

Refusals - None

Awaiting Decision

Land to the south of the City of Worcester, Bath Road.
Malvern Hills DC Ref: W/13/00656/OUT
Welbeck Land

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed- use development with local centre to the south of Worcester. Additional Information Jan 2018: ecology update. Approved with s106 agreement outstanding.

Land adj. to Lobelia Close, Cranesbill Drive, Broomhall Green & A4440
Worcester City Ref: P13A061
St. Modwen Developments

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

Middle Battenhall Farm
Worcester City Ref: P13B0632
Miller Homes

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure.

Land at (OS 8615 5190), Taylors Lane, Broomhall
MHDC Ref: 19/00524/FUL

Erection of two employment units (Class B1 (b and c), B2 and/or B8) together with access, parking, landscaping and associated works. Parish Council comments submitted.

Merryfield House, Woodbury Park
Ref: 19/01546/FUL

Proposed construction of detached single storey dwelling, access and garaging. Parish Council supports subject to comments.

Internal Consultation - None

Other – None