

The Next Meeting of Whittington Parish Council will be held at St Philip & St James Parish Church, Whittington on Tuesday 21<sup>st</sup> May, 2013 at 19.30 Hrs.

**Democratic Period/ Question Time:** A period of up to 15 minutes will be allowed before the commencement of the Parish Council Meeting proper to allow members of the public to address the Parish Council in regard to matters on this agenda or to raise issues for future consideration at the discretion of the Council. This period may be reduced if no members of the Public are present or wish to speak; members of the Public may not take part in the Parish Council Meeting itself.

At the discretion of the Council a further opportunity for members of the public to address the Parish Council may be allowed during and or towards the end of the proceedings.

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Agenda

**2013.78 Attendance.**

To record those present and to receive apologies for absence.

**2013.79 Declarations of Interest and Ethical Matters.**

- a To receive declarations of Personal (non prejudicial) Interests in items on this Agenda and their nature.
- b To receive declarations of Prejudicial Interests in items on this Agenda and their nature.
- c Ethical Matters.

**2013.80 Minutes of Previous Meetings of the Council.**

To consider the adoption of the minutes of the meeting of the Council held on 9<sup>th</sup> of April 2013.

**2013.81 Annual Election of Officers.**

Chairperson :  
Deputy Chairperson:  
Neighbourhood Development Plan Forum Chairperson:  
WPC Staffing Committee:  
Envirosort Site, Norton, Liaison:  
Wychavon PACT representative:  
Worcestershire CALC representative:  
Whittington School Liaison:  
Whittington Village Hall representative:

**2013.82 Appointment of Whittington Parish Council Clerk and Responsible Finance Officer.**

(Formal confirmation of appointment following report to councillors by Staffing Committee (Interview Panel) and subsequent decision of Parish Council in closed session (due to respect for personal information) on the 24<sup>th</sup> of April 2013)

**2013.83 Planning.**

- a. New and Unresolved Planning Applications: To consider those planning applications submitted to the Council prior to commencement of the meeting for consultation, and to determine the Council's response.

W/12/02045 Uffnells farm. Parish of Whittington. (Unresolved)

W/13/00685/PP Orchard House, Walkers Lane, Whittington. Walkers Lane. (New) (*details previously circulated to Councillors*)

**Amendments to Applications:** None at present

**Appeals:** None at present

- b. **Planning Decisions:** To receive reports of Planning decisions and Appeal decisions notified to the Council.  
W/13/00533/PP Grove Cottage. Church Lane, Whittington. Planning Approved. (subject to conditions)
- c. **Other Planning Matters:**  
(Letter from Head of Housing and Planning Services dated 3.5.2013.)

**2013.84 Finance.**

- a. Receipts: To receive a report of receipts since the last meeting; ;  
b. Payments: To consider payment of invoices and requests for payment;  
c. Proposals for Expenditure. To consider proposals for expenditure.

(To be held in abeyance pending hand over from previous Responsible Financial Officer to current Responsible Financial Officer) (Current Responsible Financial Officer to brief Councillors on financial management).

**2013.85 Highways & Byways.**

To receive reports of Highways (Roads & Pavements) & Byways (bridleways & footpaths) matters from Members, Parish Paths Warden and the Clerk, and to decide on appropriate action by the Council relative thereto.

**a. Highways:**

**General**

*Response from Highways Authority WCC to letter of the 24<sup>th</sup> April 2013.*

**Maintenance:**

*Work for the Lengthsman:*

**Traffic Management:**

*Previous Matters:*

*New Matters:*

*DFS:*

**b. Byways:**

**General:**

*(Who is the Parish Path Warden?)*

**Bridleways:**

**Footpaths:**

**2013.86 Training, meetings and seminars**

To receive reports of relevant training, meetings and seminars attended or offered to the Council and to consider attendance by Members and or the Clerk.

**2013.87 Parish/Neighbourhood Plan.**

(Waiting for response to application for Designated status. Wychavon District Council – anticipated June 2013)

**2013.87 Amendment to Standing Orders.**

Consideration of amending standing orders to allow Chair, Vice Chair and others with delegated powers from the Council to be responsible for writing, sending and receiving communications relating to Council business. (Jean Chamberlain)

**2013.88 District and County Councillors' Report – For Information.**

To receive the report of the County and District Councillor.

**2013.89 Police Report - For Information.**

To receive the report of the Police.

**2013.90 Reports by Councillors, and Items for Future Agendas.**

a) To receive the reports of Committees and Working Groups and of Councillors representing the Council on outside bodies, to ask relevant questions, and to consider appropriate action.

WPC staffing Committee:

Envirosort Site, Norton (CMRF) Liaison:

West Wychavon PACT:

Worcestershire CALC:

Whittington School:

Whittington Village Hall:

**2013.91 Items for the Parish Magazine.**

**2013.92 Correspondence.**

Letter Hon. Peter Luff MP dated 22<sup>nd</sup> April 2013.

**2013.93 Date of Next Meeting.**

The date of the next Ordinary Meeting of the Council will be Tuesday 9<sup>th</sup> July, 2013, at Whittington Village Hall. If an extra (June) meeting is required the “normal” date would be Tuesday 11<sup>th</sup> June 2013.