

PEOPLETON PARISH COUNCIL

To Residents of Peopleton Parish Council

You are invited to attend the next Annual Parish Council Meeting of Peopleton Parish Council to be held at 7.00pm on Wednesday 15th May 2019 in the Village Hall, Peopleton.

Everyone is welcome to attend

AGENDA

1. Election of Chair
2. Election of Vice Chair
3. Co-Option
4. **Apologies:** To receive apologies and approve reasons for absence
5. **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in terms on the agenda and their nature
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least for clear days prior to a meeting

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
6. To note and adapt standing orders
7. To note and adapt the code of conduct
8. To consider the councils scheme of delegation (attached) and to appoint members to the following
 - Staff working group
 - Planning committee
 - Clerk's finance support group
9. To review and adopt the councils financial regulations, risk assessment and insurance requirements
10. To appoint individual councillors to the following roles
 - a) Village Trust
 - b) Village shop
 - c) PACT
 - d) Lengthsman
 - e) Footpaths
 - f) Highway & Byways issues
 - g) New Residents welcome pack
 - h) Website
 - i) Flood Alleviation Group
11. **Minutes:** To consider the approval of the minutes of the Council Meeting March 2019
12. **District and County Councillors' reports:** for information
13. **Planning**
 - To consider planning applications referred by Wychavon District Council for comment
 - Details of Decision Notices received
 - Enforcement issues
14. **Progress reports:** for information/ discussion and comments if necessary
 - a) Chairmans report
 - b) Village trust
 - c) Village shop
 - d) PACT
 - e) Lengthsman
 - f) Footpaths
 - g) Highways & Byways issues
 - h) New Residents' welcome pack
 - i) Website
 - j) Data Protection

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k) Flooding

15. **Finance**

- a) New Home Bonus
- b) Transparency Fund

16. **Correspondence for Information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting)

- a) Correspondence relating to previous minutes

17. **Future agenda items and reports:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas

18. Setting a date for the 2020 Annual Parish Council Meeting

Signed
Lisa Cope
April 2019

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