

TO MEMBERS OF UPTON SNODSBURY PARISH COUNCIL

You are duly required to attend the next meeting of the Parish Council to be held on
Tuesday 17th October 2023
in Upton Snodsbury Village Hall at 7.30pm

Parish Councillors: Martyn Macefield MP (Chair), Debbie Waters DW, Alan Grainger AG, Brett Griffiths (BG)

Clerk/RFO: Nicola Harding

AGENDA

23/43 Apologies for absence: To receive apologies and to approve reasons for absence.

23/44 Declarations of Interest:

- a. Register of Interests: Councillors are reminded of the need to update their register of interests.
- b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.
- d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

23/45 Parishioners' comments

Meeting adjourned for Public Question Time.

23/46 Minutes: To consider the approval of the minutes of meeting held on Tuesday 23rd May 2023. (attached)

23/47 Progress reports: for information

- a. NH – Grass-cutting
- b. BG – Highways
- c. MM – School/Village Hall – Legacy Project
- d. AG – Lengthsman/Speeding monitoring/Footpaths
- e. DW – Finance/Newsletter
- f. AG - BT phone kiosk: Renovation and donation pledges

23/48 Finance

- a) Current Balances
- b) To consider payments to be made as on the attached list
- c) Bank reconciliation (ii): 30 September 2023
- d) Proposal to approve purchase of play area balance equipment @ £965.25 + VAT

23/49 Planning

23/50 Correspondence for information: To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.

23/51 Reports

- a) District/County Cllr Councillor Linda Robinson

23/52 Date of next meeting: To be agreed

Nicola Harding
Clerk to the Parish Council

Meeting Tuesday 17th October 2023
Detail Information as at 9th October 2023

Item 23/47, Progress reports	<p>a. NH – Grass-cutting: <i>Final 14th cut completed 6/10 – invoice to be received</i></p> <p>b. BG – Highways & Cowsden signage (NH): <i>updates</i></p> <p>c. MM – School/Village Hall Legacy Project: <i>updates</i></p> <p>d. AG – Lengthsman/Speed monitoring/Footpaths: <i>updates</i></p> <p>e. DW – Finance/Newsletter: <i>updates circulated</i></p> <p>f. AG - BT phone kiosk: Renovation and donation pledges: <i>updates</i></p>																																				
Item 23/48, Finance	<p>a) Current Balances at 9th October 2023</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Business Account:</td> <td style="text-align: right;">£27,555.91</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£27,555.91</td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">6/6/23: Grass-cuts 3 & 4</td> <td style="text-align: right;">£316.70</td> </tr> <tr> <td>7/6/23: Salary May 23</td> <td style="text-align: right;">£302.25</td> </tr> <tr> <td>7/7/23: Salary June 23</td> <td style="text-align: right;">£302.25</td> </tr> <tr> <td>10/7/23: Grass-cuts 5-7</td> <td style="text-align: right;">£475.06</td> </tr> <tr> <td>24/7/23: R Peart – Phone kiosk signage</td> <td style="text-align: right;">£130.20</td> </tr> <tr> <td>7/8/23: Salary July 23</td> <td style="text-align: right;">£302.25</td> </tr> <tr> <td>10/8/23: Grass-cuts 8 & 9</td> <td style="text-align: right;">£316.70</td> </tr> <tr> <td>7/9/23: Salary August 23</td> <td style="text-align: right;">£302.25</td> </tr> <tr> <td>8/9/23: Grass-cuts 10-11</td> <td style="text-align: right;">£316.70</td> </tr> <tr> <td>8/9/23: WDC – Election admin fee</td> <td style="text-align: right;">£50.00</td> </tr> <tr> <td>30/9/23: Grass-cuts 12-13</td> <td style="text-align: right;">£316.70</td> </tr> <tr> <td>7/10/23: Salary September 23</td> <td style="text-align: right;">£302.25</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£3,433.31</td> </tr> </table> <p>Income to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">WCC: Grass cutting contribution 2023.24</td> <td style="text-align: right;">£510.22</td> </tr> <tr> <td>WDC: Precept & CTSG (ii)</td> <td style="text-align: right;">£3,737.00</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£4,247.22</td> </tr> </table> <p>c) Bank reconciliation (ii): 30 September 2023: Documents forwarded to DW for checks and verification.</p> <p>d) Proposal to approve purchase of play area balance equipment @ £965.25 + VAT</p>	Business Account:	£27,555.91	TOTAL	£27,555.91	6/6/23: Grass-cuts 3 & 4	£316.70	7/6/23: Salary May 23	£302.25	7/7/23: Salary June 23	£302.25	10/7/23: Grass-cuts 5-7	£475.06	24/7/23: R Peart – Phone kiosk signage	£130.20	7/8/23: Salary July 23	£302.25	10/8/23: Grass-cuts 8 & 9	£316.70	7/9/23: Salary August 23	£302.25	8/9/23: Grass-cuts 10-11	£316.70	8/9/23: WDC – Election admin fee	£50.00	30/9/23: Grass-cuts 12-13	£316.70	7/10/23: Salary September 23	£302.25	TOTAL	£3,433.31	WCC: Grass cutting contribution 2023.24	£510.22	WDC: Precept & CTSG (ii)	£3,737.00	TOTAL	£4,247.22
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Item 23/49, Planning	<p>W/23/00726: The Croft - Two individual four-bedroom dwellings with garages.</p> <p>W/23/01079: Newton House - Minor amendment to approval W/22/02670/HP. Rear 3m deep living room extension modified to two storeys; addition of single storey study to side – <i>decision pending</i>.</p> <p>Burrows, Owls End lane: national Grid issue – pole removal; <i>Updates from DW</i></p>																																				

Item 23/50, Correspondence

Thomson & Bancks solicitors	Confirmation of review of registered title, Land Certificate and documents relating to land at the Furlong, Pershore Road: <i>to be received</i> .
Pershore Town SNT	Newsletter received from Safer Neighbourhood Team & latest parish contract for completion.
Wychavon DC	Planning Communities Together event: 23 rd November 2023, 6.30-8.30pm (emailed) Confirmation of attendance by 10 th November.