

TO MEMBERS OF UPTON SNODSBURY PARISH COUNCIL

You are duly required to attend the next meeting of the Parish Council to be held on
Tuesday 16th January 2024
in Upton Snodsbury Village Hall at 7.30pm

Parish Councillors: Martyn Macefield MP (Chair), Debbie Waters DW, Alan Grainger AG, Brett Griffiths (BG) **Clerk/RFO:** Nicola Harding

AGENDA

24/01 Apologies for absence: To receive apologies and to approve reasons for absence.

24/02 Declarations of Interest:

- a. Register of Interests: Councillors are reminded of the need to update their register of interests.
- b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.
- d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

24/03 Parishioners' comments

Meeting adjourned for Public Question Time.

24/04 Minutes: To consider the approval of the minutes of meeting held on Tuesday 17th October 2023 (attached)

24/05 Progress reports: for information

- a. NH: Lengthsman updates
- b. MM: School/Village Hall
- c. AG: Footpaths/Neighbourhood Watch/Speed enforcement
- d. DW: VAS

24/06 Finance

- a) Current Balances
- b) To consider payments to be made as on the attached list
- c) Bank reconciliation (iii): 31 December 2023
- d) Local Government staff pay scales agreement: 2023/24
- e) Proposal to approve expenditure @ £420.00 inc VAT for telephone kiosk internal refurbishments
- f) Christmas sing village event: future funding
- g) Proposal to approve 2024/25 budget & resultant precept request

24/07 Planning

24/08 Correspondence for information: To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.

24/09 Reports

District/County Cllr Councillor Linda Robinson

24/10 Date of next meeting: To be agreed

Nicola Harding
Clerk to the Parish Council

Meeting Tuesday 16th January 2024
Detail Information as at 9th January 2024

Item 24/05, Progress reports	<p>a. NH: Lengthsman updates b. MM: School/Village Hall c. AG: Footpaths/Neighbourhood Watch/Speed enforcement d. DW: VAS</p>																																		
Item 24/06, Finance	<p>a) Current Balances at 9th January 2024</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Business Account:</td> <td style="text-align: right;">£25,397.02</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£25,397.02</td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Clerk: Salt purchase – green grit bin</td> <td style="text-align: right;">£40.00</td> </tr> <tr> <td>Clerk expenses: Ink</td> <td style="text-align: right;">£39.04</td> </tr> <tr> <td>Playdale: Balance equipment purchase – play area</td> <td style="text-align: right;">£1,158.30</td> </tr> <tr> <td>VHC: Hall hire October 2023</td> <td style="text-align: right;">£21.60</td> </tr> <tr> <td>J. Skinner: Christmas 2022 village celebration</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td>R. Peart: Phone kiosk refurbishment</td> <td style="text-align: right;">£68.85</td> </tr> <tr> <td>A. Grainger: Phone kiosk refurbishment</td> <td style="text-align: right;">£8.15</td> </tr> <tr> <td>Clerk’s salary: October 2023</td> <td style="text-align: right;">£302.25</td> </tr> <tr> <td>Smart Cut: Final grass-cut #14</td> <td style="text-align: right;">£158.35</td> </tr> <tr> <td>C. Young: Annual website fee</td> <td style="text-align: right;">£43.19</td> </tr> <tr> <td>Clerk’s salary: November 2023</td> <td style="text-align: right;">£302.25</td> </tr> <tr> <td>Clerk’s salary: December 2023</td> <td style="text-align: right;">£302.25</td> </tr> <tr> <td>J. Skinner: Christmas 2023 village celebration</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£2,644.23</td> </tr> </table> <p>Income to report: Scoot & Scramble: Funds for balance equipment purchase £965.25</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£965.25</td> </tr> </table> <p><i>*Lloyds Bank: contact requested from an existing signatory to verify mandate change request forwarded</i></p> <p>c) Bank reconciliation (iii): 31 December 2023: documents forwarded to DW for checks & verification d) Local Government staff pay scales agreement: 2023/24: attached e) Proposal to approve expenditure @ £420.00 inc VAT for telephone kiosk internal works f) Christmas sing village event: future funding proposals g) Proposal to approve 2024/25 budget & resultant precept request</p>	Business Account:	£25,397.02	TOTAL	£25,397.02	Clerk: Salt purchase – green grit bin	£40.00	Clerk expenses: Ink	£39.04	Playdale: Balance equipment purchase – play area	£1,158.30	VHC: Hall hire October 2023	£21.60	J. Skinner: Christmas 2022 village celebration	£100.00	R. Peart: Phone kiosk refurbishment	£68.85	A. Grainger: Phone kiosk refurbishment	£8.15	Clerk’s salary: October 2023	£302.25	Smart Cut: Final grass-cut #14	£158.35	C. Young: Annual website fee	£43.19	Clerk’s salary: November 2023	£302.25	Clerk’s salary: December 2023	£302.25	J. Skinner: Christmas 2023 village celebration	£100.00	TOTAL	£2,644.23	TOTAL	£965.25
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Item 24/07, Planning	<p>W/23/00726: The Croft - Two individual four-bedroom dwellings with garages: <i>application approved</i></p> <p>W/23/01079: Newton House - Minor amendment to approval W/22/02670/HP. Rear 3m deep living room extension modified to two storeys; addition of single storey study to side: <i>application approved</i></p> <p>W/23/00810/HP/Associated Ref: W/23/00809/LB: Court Barn - Alterations and refurbishment of detached stable block: <i>application approved</i></p> <p>W/23/02015/LB: Burrows - National Grid issue – pole removal: <i>any further updates</i></p> <p>W/23/02362/AGR: Erection of a steel portal framed agricultural building for the keeping/housing of cattle: <i>confirmation from WDC that prior approval is not required. Conditions forwarded via email</i></p> <p>W/23/02161/FUL: Land at Cowsden: Erection of a small timber framed cabin to be used by a local specialist occupational therapist as a sensory room containing specialised equipment and fixtures for the benefit of local autistic children. <i>Pending decision.</i></p> <p>W/23/02209/FUL: Land off Chapel Lane - Construction of 25 homes alongside provision of a new access road, SUDs and landscaping features. <i>Comments of objection forwarded to WDC 8 December 2023.</i></p>																																		

W/23/02447/SCR: Land At (OS 9463 5414) Naunton Road, Naunton Beauchamp - 76 dwellings with access from the B4042 through its southern boundary. *Request for a full environmental impact statement forwarded to WDC on 20/12/23.*

Item 24/08, Correspondence

WDC	Latest Parish Matters newsletter circulated December 2023.
SNT	New contact details received for local Police Safer Neighbourhood Team (SNT) - emailed
West Mercia Police	Safer Roads Grant 2024: emailed 11/12/23 - application open until noon, 2 nd February 2024 - emailed