

TO MEMBERS OF UPTON SNODSBURY PARISH COUNCIL

You are duly required to attend the next meeting of the Parish Council to be held on
Tuesday 11th March 2025
in Upton Snodsbury Village Hall at 7.30pm

Parish Councillors: Debbie Waters DW, Alan Grainger AG (Vice-Chair), Paul Seymour (PS), Mark Hobson (MH), Zoe Collins (ZC)

Clerk/RFO: Nicola Harding

AGENDA

25/13 Appointment of Chairman

25/14 Apologies for absence: To receive apologies and to approve reasons for absence.

25/15 Declarations of Interest:

- a. Register of Interests: Councillors are reminded of the need to update their register of interests.
- b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.
- d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

25/16 Proposal to fill two casual vacancies by Co-option

25/17 Parishioners' comments

Meeting adjourned for Public Question Time.

25/18 Minutes: To consider the approval of the minutes of meeting held on Tuesday 21st January 2025. (attached)

25/19 Parish Council representation on Village Hall Committee

25/20 Progress reports: for information

- a. NH – Grass-cutting
- b. AG – Lengthsman/Footpaths
- c. DW – VAS
- d. Cllrs - Legacy Project

25/21 Finance

- a) Current Balances
- b) To consider payments to be made as on the attached list
- c) Proposal to consider & approve 3-year extended warranty contract for new VAS sign @ £199.00, valid from 1/1/25 to 31/12/28.
- d) Proposal to formally approve virement from budget headings towards planning consultant fee
- e) Section 106 contributions: Annual reminder from WDC regarding S106 monies held within the Parish

25/22 Planning

25/23 Correspondence for information: To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.

25/24 Reports

- a) District/County Cllr Councillor Linda Robinson

25/ 25 Date of next meeting: Tuesday 13th May 2025

Nicola Harding Clerk to the Parish Council

Meeting Tuesday 11th March 2025
Detail Information as at 3rd March 2025

Item 25/16, Co-option	Proposal to fill two casual vacancies by Co-option: Applications received from JB & ML (attached.)																																				
Item 25/19, VHC	To consider Parish Council representation on the Village Hall Committee – 2 spaces for Cllr's consideration with meetings held up to 2 x per year. AGM scheduled for Wednesday 16 th April 2025. NB: Hall now available on Wednesday evenings.																																				
Item 25/20, Progress reports	a. PS – Grass-cutting: First cut pending in the village/any updates from Cllr Robinson regarding Cowsden verges. b. AG – Lengthsman/Footpaths c. DW – VAS d. Cllrs: Legacy Project: Updates – solar panels & car park																																				
Item 21, Finance	<p>a) Current Balances at 1st March 2025</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Business Account:</td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">£47,696.84</td> </tr> <tr> <td></td> <td style="text-align: center;">TOTAL</td> <td style="text-align: right;">£47,696.84</td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Pure Aluminium: Final VH works doors & windows</td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">£6,457.82</td> </tr> <tr> <td>N. Harding: Infant defib pads purchase</td> <td></td> <td style="text-align: right;">£114.00</td> </tr> <tr> <td>R. Briggs: Heater testing & installations</td> <td></td> <td style="text-align: right;">£210.00</td> </tr> <tr> <td>VHC: January hall hire</td> <td></td> <td style="text-align: right;">£24.00</td> </tr> <tr> <td>Salary: February 2025</td> <td></td> <td style="text-align: right;">£337.57</td> </tr> <tr> <td>Eldnar Ltd: Planning committee meeting speech</td> <td></td> <td style="text-align: right;">£580.80</td> </tr> <tr> <td>Salary: March 2025</td> <td></td> <td style="text-align: right;">£337.57</td> </tr> <tr> <td>Annual donation: Bowbrook Morris Troop</td> <td></td> <td style="text-align: right;">£45.00</td> </tr> <tr> <td></td> <td style="text-align: center;">TOTAL</td> <td style="text-align: right;">£8,106.76</td> </tr> </table> <p>Income to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">HMRC: VAT claim submitted</td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">£1,282.71</td> </tr> </table> <p>c) Proposal to consider & approve 3-year extended warranty contract for new VAS sign @ £199.00, valid from 1/1/25 to 31/12/28. d) Proposal to approve virement from budget headings towards planning consultant fee @ £580.80: £100 (<i>training</i>), £200 (<i>Donations</i>) & £300 (<i>village celebrations</i>). e) Section 106 contributions: Annual reminder from WDC regarding S106 monies held within the Parish – Off-site play provision @ £6,029.19 & Off-site formal sports @ £38,582.02. These sums can be applied for if the Parish Council or local community groups have a suitable project to propose. Essential criteria attached for information.</p>	Business Account:		£47,696.84		TOTAL	£47,696.84	Pure Aluminium: Final VH works doors & windows		£6,457.82	N. Harding: Infant defib pads purchase		£114.00	R. Briggs: Heater testing & installations		£210.00	VHC: January hall hire		£24.00	Salary: February 2025		£337.57	Eldnar Ltd: Planning committee meeting speech		£580.80	Salary: March 2025		£337.57	Annual donation: Bowbrook Morris Troop		£45.00		TOTAL	£8,106.76	HMRC: VAT claim submitted		£1,282.71
Business Account:		£47,696.84																																			
	TOTAL	£47,696.84																																			
Pure Aluminium: Final VH works doors & windows		£6,457.82																																			
N. Harding: Infant defib pads purchase		£114.00																																			
R. Briggs: Heater testing & installations		£210.00																																			
VHC: January hall hire		£24.00																																			
Salary: February 2025		£337.57																																			
Eldnar Ltd: Planning committee meeting speech		£580.80																																			
Salary: March 2025		£337.57																																			
Annual donation: Bowbrook Morris Troop		£45.00																																			
	TOTAL	£8,106.76																																			
HMRC: VAT claim submitted		£1,282.71																																			
Item 22, Planning	<p>W/23/02209/FUL: Land off Chapel Lane - Construction of 25 homes alongside provision of a new access road, SUDs and landscaping features - <i>pending decision</i>.</p> <p>W/23/02447/SCR: Land At (OS 9463 5414) Naunton Road, Naunton Beauchamp – 76 dwellings with access from the B4042 through its southern boundary. Request for a full environmental impact statement forwarded to WDC on 20/12/23: <i>application refused</i>.</p> <p>W/24/01211/PIP at Land At (Os 9481 5346): Cowsden: A planning appeal has been lodged with The Planning Inspectorate against the Council's decision for the proposed development. All correspondence and relevant documentation can be viewed on the Wychavon District Council website at www.wychavon.gov.uk under planning reference W/24/01211/PIP. The appeal will be determined on the basis of written representations. <i>No further updates at present</i>.</p> <p>W/24/02469/LB: Linnet Cottage, Owls End Lane - additional repair timber joints on the gable end and front elevation. <i>Application circulated 9/12/24 – application approved</i>.</p> <p>W/24/02587/FUL: Coventry Arms, Worcester Road - Conversion of former Coventry Arms Public House into 2no. dwellings including partial demolition, internal alterations, addition of half storey, external works including garaging, gardens and associated infrastructure. <i>Comments by 24th March</i>.</p>																																				

Item 23, Correspondence

Community Renewals Insurance	Request to complete pre renewal questionnaire ahead of insurance renewal on 1/6/25.
------------------------------	---