

NAUNTON BEAUCHAMP PARISH COUNCIL

Clerk: Mrs Lisa Cope, Walcote, Top Street, Charlton, Worcs, WR10 3LE Tel. 01386 860616

AGENDA

To Members of Naunton Beauchamp Parish Council

You are duly summoned to attend the **Annual Meeting of Naunton Beauchamp Parish Council** to be held on **Tuesday 30th April 2024 at 7.30pm** **(following the Parish Meeting) to be held in the Church**

Public Question Time

From 7:30pm residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the meeting.

Members of the public may not take part in the Parish Council meeting itself, this period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

1. **ELECTION OF CHAIRMAN AND SIGNING OF DECLARATION OF OFFICE**
2. **TO CONSIDER APOLOGIES AND TO APPROVE REASONS FOR ABSENCE**
3. **ELECTION OF VICE CHAIRMAN**
4. **DECLARATION OF INTEREST**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
5. **TO CONSIDER ANY REQUESTS FOR THE COUNCIL TO GRANT A DISPENSATION**
6. **TO CONSIDER THE COUNCILS SCHEME OF DELEGATION** and to consider/adopt responsibilities of the Clerk.
7. **TO REVIEW AND ADOPT:**
 - (i) COUNCIL'S FINANCIAL REGULATIONS
 - (ii) COUNCIL'S STANDING ORDERS
 - (iii) RISK ASSESSMENT
 - (iv) INSURANCE REQUIREMENT

8. **TO APPROVE THE MINUTES OF THE ORDINARY PARISH COUNCIL MEETING & THE ANNUAL PARISH COUNCIL MEETING HELD ON 16th May 2023.**
9. **DISTRICT & COUNTY COUNCILLOR REPORT (for information)**
10. **HIGHWAYS**
11. **LENGTHSMAN**-To agree any works to be undertaken
12. **PLANNING**- To consider any planning applications
13. **FINANCE**
 - a) To move to approve payments from March and April 2024
 - b) Approval/ signing off End of Year Accounts 2023/2024
 1. Approval of Certificate of Exemption
 2. Approval of Annual Governance Statement 2023/2024
 3. Approval of Accounting Statements 2023/2024
 4. Approval of Proposed Dates for Exercise of Public Rights
 5. Approval of Insurance Renewal
14. **CORRESPONDENCE**
15. **COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA**

Each councillor is requested to use this opportunity to report minor matters of interest not included elsewhere on the agenda and to raise items for future agendas.
16. **DATE OF NEXT MEETING**

The date of the next ordinary meeting will be the Tuesday 2nd July 2024
@7.30pm

Signed

Lisa Cope- Clerk

10th April 2024