

Wickhamford Parish Council

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To Wickhamford Parish Councillors:

You are duly summoned to attend the Wickhamford Parish Council meeting at Wickhamford Memorial Hall on the 10th May at 7 30pm.

Agenda

- 1. **Apologies.**
To receive apologies and to approve the reason for absence
- 2. **Declaration of Interest.**
 - a. Councillors are reminded of the need to update their register of interests.
 - b. To declare any personal interests in items on the agenda and their nature.
 - c. To declare any prejudicial interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant item(s)).
- 3. **Due to the previous Annual Parish Meeting there will be no Public Session**

Councillors are reminded that **only** items on the Agenda can be discussed during the meeting.

Councillors are also reminded that they are **not** allowed to use the Public Session to raise their own item(s) .These must either be on the Agenda or the Clerk must be requested to add the item(s) to the next meeting Agenda.

- Members of the public may not take part in the Parish Council meeting itself
- 4. **Review of minutes from the previous meeting.**
To consider the approval of the minutes of the last meeting of the Council.
- 5. Matters arising from the previous meeting
- 6. District / County Councillors Report.
- 7. Police Officers Report.
- 8. S106 Monies
- 9. Manor Close Parking (DH)
- 10. Footpaths Update (JN & Clerk)
- 11. Smart Cut Meeting
- 12. Sports Club Meeting Update (JN & Clerk)
- 13. Play Area

- 14. Telephone Kiosk (JP)
- 15. Defibrillator (JP)
- 16. Community Benefit Fund (Cemetery, White Gates, Village Benches & Memorial Hall)
- 17. Lengthsperson
- 18. Footpath signage and access from public road. Removal of fencing and appropriate gating and signage (raised Feb 17) No 506C 507C 509C 510C 511C. Reference No. PR-15-19142.Path Number WF-506 .Date Created 15/8/2014. Priority 5. (1 is high, 6 is low) Type Signposting. Stage of Work Inspected - Awaiting Investigation (TW)
- 19. Parish Path warden. Request for a pro-active warden within the parish. Follow up to request to contact warden (raised Feb 17) (TW)
- 20. Dog bin request on 512B toward 505C (TW)
- 21. Dog bin request 501C entrance by old Pitchers Hill (TW)
- 22. New request for Outdoor Multi Use Games Area to replace present unit condemned as stated (Feb 17) <http://www.fitness-sports.co.uk/muga-sports-arenas.html> for concept origination.(TW)
- 23. CPALC membership cost for Parish Councillors. Request for funding of £20 to £25.00 membership (TW)
- 24. New request for urgent maintenance to playground fencing. Metal struts that are twisted and broken/ potential health and safety issue (TW)
- 25. Community Benefit Fund (Cemetery, White Gates, Village Benches & Memorial Hall)
- 26. Correspondence.
 Contacted Highways re meeting to discuss the availability of sites for the "White Gates" (Item 10)
 Again contacted Countryside Access re the Footpaths (Item 10)
 Meeting arranged with Countryside Access (Item10)
 Meeting requested by Sports Club (item 12)
 Audit documents received from Grant Thornton
 Meeting to be arranged with Smartcut to discuss contract, re-fencing a section of the Playing Field and cutting of the Cemetery hedge (Item 11)
 Email received from WDC re changes to the New Homes Bonus. Councillors copied
 Letter received from HMRC regarding an incorrect date on the VAT 126 (reclaim form), which has been corrected and the letter responded to.
 Play Area Inspection Report & Invoice received from RoSPA (Item 13)
 Notification from WDC of payment of first instalment of the precept.
 Contacted WDC reference S106 Monies on hold from the Sandys Avenue Development (Item 8)

Plans for Review,
W/17/00621/AGR, Wickhamford Manor
W/17/00522/HP, "The Finnick" Pitches Hill

- 27. Finance.
 - a) 2016/2017 Governance Statement to be agreed and signed.
 - b) 2016/2017 Audit to be agreed and signed.
 - c) Balance sheets made available for Councillor's.

Cheques to be signed,
L. Gutteridge, Lengthsperson (Jan/Feb/Mar) £150.00
RoSPA, Play Area Inspection £105.00
Calc, Affiliation Fees £422.60
Smart Cut, Grasscutting (Mar) £233.65
J. West, Internal Audit £75.00
M. Smith, Ink + Paper £27.98

Receipts,
WCC, Grant (towards installing White Gates) £678.57
WCC, Lengthsperson (Jan/Feb) £120.00
WCC, Lengthsperson (March) £30.00
Simply Stone, Ashes Plaque £75.00
WDC, Precept £4,585.00
WDC, Grant £415.00

- **Items for the next Agenda**

- 28 To confirm the date of the next meeting as 12th July 2017

Mike Smith

Clerk to Wickhamford Parish Council