

FLADBURY PARISH COUNCIL

Clerk: Mr Richard J Coles, 19 Butt Furlong, Fladbury WR10 2QZ (Tel: - 860875)

6th May 2013

Notice is given of the Annual Meeting of Fladbury Parish Council at 7.30pm on Tuesday 14th May 2013 at the Sport's Pavilion.

..... Clerk

1. **ELECTION OF CHAIR.**
2. **RECEIVE CHAIR'S ACCEPTANCE OF OFFICE, HOUSEKEEPING ETC.**
3. **APOLOGIES.**
4. **ELECTION OF VICE CHAIR.**
5. **DECLARATIONS OF INTEREST.**
6. **COUNCILLOR VACANCY (ref Cllr Llewellyn)**
7. **CONFIRM PARISH COUNCIL REPRESENTATIVES (OUTSIDE BODIES): -**
 - a) Fladbury Village Hall – (currently vacant)
 - b) CPRE Liaison Officer - (currently GM)
 - c) Evesham, Pershore & Districts Police & Community Consultative Group (currently BC)
 - d) Friends of Fladbury - (currently IS,GM,SI)
 - e) Glasshouse Liaison Group- (currently IS,GM,DD)
 - f) Internal auditor – Mr R Bailey
8. **CONFIRM MEMBERS OF COMMITTEES.**
 - a) Finance (currently Chair, Vice Chair, DD, Vacancy and BC)
9. **CONFIRM RESPONSIBILITIES FOR: -**
 - a) Planning/Website (currently DD)
 - b) Mowing (currently Vacancy)
 - c) Footpaths/Recreational Ground (currently GM)
 - d) Lighting/Security Marking/NHW (currently BC)
 - e) Insurance/Lengthsman (currently NM)
 - f) Localism/N Plan/Email list/Affordable Housing /Recreational Ground (currently IS)
 - g) Sports Contact/Contracts/Recreational Ground (currently MA)
 - h) Tree Warden/Publicity (currently AS)
 - i) Local Events/Defibrillators/FoF (currently SI)
10. **CONSIDER RENEWAL OF INSURANCE FROM 1.6.13 AND AUTHORISE PAYMENT.**

AON/Allianz Cornhill quote for renewal is £1721.64, down 50% following a more competitive market developing recently.
11. **CONSIDER ANNUAL GRANTS, RESERVES and BALANCES.**

Grants

a) Fladbury Village Hall	(budgeted £100)
b) Parochial Church Council for Church Clock	(budgeted £30)
c) Citizens Advice Bureau	(budgeted £200)
d) Cotswold Line	(budgeted £25)
e) Air Ambulance	(budgeted £100)
f) Fladbury Flyer	(budgeted £120)
g) Severn Area Rescue Association	(budgeted £100)
h) "Woodward's" Orchard	(new £100)

Reserves and Balances

a) Day to Day contingency	£2000 – 10% of expenditure
b) Election cost	£2000 – one event

c) Legal ability to move quickly	£6000 – between precepts
d) Pavilion residual fund (less recent £1175)	£1343
e) New street lights/upgrades etc.	£3500
f) M&T funds	£500
g) Playground mnte	£1000
h) Recreation trees	£2000
i) Farm Street play refurbishment	£2635
j) WCC Light transfer to WCC	£3250
k) Flood Clear Up	£1000
j) Free reserves	£4094

12. CONFIRM MEMBER'S ALLOWANCES.

- a) Chair's allowance (budgeted £150)
b) Vice Chair's allowance (all other councillors do not take up) (budgeted £100)

13. APPROVAL OF MINUTES – for the meeting of 25th March 2013 will take place.

14. Intentionally Blank

15. FINANCE

- a) The Receipts and Payments A/C up to 14/05/13 will be presented for approval.
b) Invoices for Payment from above approval – £

1701	87	Expense IS re Footpaths mtg WCC	10.50	late eoy
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1702	1	Playsafety	81.60	early
1703	2	NALC LCR sub	16.00	early
1704	3	Clerk sal/all paye apr	286.71	early
1705	4	lighting 4Q12/13 1Q13	737.34	early
1706	5	CALC sub	354.96	early
1707	6	Flood Clearance pass thru	1,000.00	early
1708	7	Pavilion clean apr	170.00	early

1709	8	Defib project incidentals	50.00	
1710	9	Mowing x2 apr	324.00	
1711	10	Vhall annual mtg	10.00	
1712	11	Clerk sal/all paye may	286.71	
1713	12	Aon insurance	1,721.64	
1714	13	Church clock	30.00	
1715	14	Village hall	100.00	
1716	15	Fladbury flyer	120.00	
1717	16	Wychavon CAB	200.00	
1718	17	Cotswold Line Promotion Group	25.00	
1719	18	County Air Ambulance	100.00	
1720	19	Severn Area Resue Association	100.00	
1721	20	"Woodward" orchard	100.00	

- c) The meeting will be temporarily suspended whilst outstanding cheques are signed by two councillors.

Plus any other information only received after 6th May 2013

The meeting will close for ten minutes for any parishioners present to talk to address the council.

16. MATTERS ARISING FROM THE MINUTES

- a) Annual Parish meeting/Bus shelter – Chair will report.
b) Meadows interpretation panels – Chair will report.
c) Village Sign – Cllr Mansell will report.
d) Recreational Ground Grit Bin resiting – This bin has now been resited.
e) Recreation Ground Watering – Chair will report.
f) Lengthsman – The clerk will report.
g) Recreation Ground Car Park – Chair will report.

- h) List of Third Parties for local complaints resolution – The clerk will report.
i) Emergency Planning – Chair will report.

17. PARISH & NEIGHBOURHOOD PLANS

- 18. POLICING** - contacts are PC Dave Shortell & CSO Simon Hall (03003 333000 Ext 3408/3499)
(Also new less urgent 101 services complement 999 emergencies)

19. COUNTY COUNCILLOR'S/DISTRICT COUNCILLOR'S REPORTS

20. PLANNING

- **W/09/01922/LUE – Ms L Hyett, Whitsun Brook Farm, Hill Furze – Certificate of lawfulness (existing use) – use of land as the garden area to the farmhouse** – Concerns over the quality and detail of this application have been filed and a decision is awaited. WDC have agreed to attempt to progress and resolve this long outstanding issue. WDC Enforcement has indicated that this is not their top priority and will respond in due course.
- **W/12/01129/AB– Spring Hill Farm, Salters Lane, Fladbury WR10 2PE – Agricultural irrigation reservoir** - Concerns have been filed and a decision is awaited. The two main outstanding issues appear to be a waste pipe under the site and Worcestershire archaeological staff indicating a major sensitive site. Since then the Environment Agency have shown concerns and a proper survey of the site has been requested. EVG consider that the costs of the archaeological work are excessive and they were not intending to proceed on that basis.
- **WCC 12/000079/CM – Vale Green Energy – Variation of condition 8 of 11/000020/CM (Glasshouse site request to build digester in parallel timescale with A44 roundabout rather than sequentially)** – It had been generally agreed at a meeting held at the beginning of last year that it would be unreasonable to insist upon the implementation of the condition requiring EVG to complete the roundabout construction before work began on the AD as this would have meant the loss of a 'growing season'. This meeting had been attended by WCC, WDC and Fladbury PC councillors (Eyre, Tucker, McDonald, Southcott and Mills) as well as officers from WCC. However, it was agreed that Cllr Day and the Chair would revisit the permission to ensure that all other conditions were being adhered to. A no objection response was filed by WDC in support with the Parish Council to offer no objection responses to WCC and permission granted at a March meeting.
- **WCC 13/000006/CM – Vale Green Energy – Part retrospective planning application for a pasteurisation house, (including education room), ancillary equipment and an end storage bag–** Concerns regarding unexpected height of the educational centre building have been registered. WCC are in the process of consideration.
- **W/13/00546/OU – Mr & Mrs Francis, Pole Position, Station Rd – Erection of two detached dwellings** – An objection was filed and permission has been refused.

Glasshouse Liaison Group – Chair Southcott will report.

Housing Needs Survey – Chair Southcott will report.

Pugh's Yard, Broadway Lane Goods Vehicle Operating Centre Licence Variation – Chair Southcott will report.

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- 21. LIGHTING (Cllr Carter 860 247)**
- 22. FOOTPATHS/TREES (WCC Warden FPC Cllr Mills footpaths 860 644,
WDC Warden FPC Cllr Stephens trees 860 320)**
- 23. RECREATION GROUND/PAVILION (Chair Southcott 861 061, V/chair Mills 860 644,
Cllr Anderson 861 191)**
- 24. MYPARISH/WEBSITE/ECOMMUNICATONS (Cllr Day 860 183)**
- 25. NEW HOMES BONUS (NHB)**

Awards: - Year 1(2011) N/A, Year 2(2012) £1842 x 6, Year 3(2012) none – Total £11052

Usage: - Defibrillator 1 of 2 £1250 leaving £9802. (Expenses claim outstanding).

Suggestions to date:-

Jubilee – not allowable

Older Children Facilities
Recreation Ground Car Park – under review
Recreation Ground Oak Fencing – under review
Additional plantings
Footpath maps/aides – under review
Speed Gun, Display Boards
Village Green North tidy up
Community Orchard
Outdoor Adult Training Machines – Cost too high, Urgency Low
A44 boundary signage to Parish
Design and installation of meadows interpretation panels – under review

26. CORRESPONDENCE

Plus any other information only received after 6th May 2013

27. OTHER ITEMS FOR INFORMATION/DISCUSSION

- a) The flood clearance grant has been paid for the work done together with the voluntary effort via Friends of Fladbury and the meadow is looking pristine again.
- b) A suitable memorial to Cllr Llewellyn will be discussed.
- c) Rural Rate Relief for Anchor Inn will be voted on – Option A 50% including £346.50 payable by Parish Council, Option B 25% with no Parish Council contribution, Option C 0%.
- d) Rural Rate Relief for Chequers Inn will be voted on – Option A 50% including £336.29 payable by Parish Council, Option B 25% with no Parish Council contribution, Option C 0%.
- e) WDC have awarded the Village Hall via the Parish Council as head trustee a ‘Green’ grant of £6000 which will go towards upgrading the insulation in particular of the building.
- f) The clerk has tendered his resignation as of 30th September 2013 and the process for a replacement will be discussed.

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28. DATE OF NEXT MEETING(S)

Monday 24th June 2013 – Parish Council Meeting will take place at the Sport’s Pavilion at 7:30pm.
Any items for the agenda and proposed corrections to the minutes must be lodged with the Clerk by Sunday 16th June 2013.