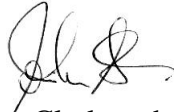


HONEYBOURNE PARISH COUNCIL
Worcestershire

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Parish Council to be held at the **HONEYBOURNE FIRST SCHOOL** on Tuesday 10th January 7.30 pm for transacting the following business only.



John Stedman: Clerk to the Council

03 January 2012

Prior to the meeting at 7.00 pm Mr Roy Fullee will give information on traffic calming measures that can be used in Honeybourne.

Meeting Agenda

1. **Apologies:** To receive apologies and agree the reason for absence from:

2. **Disclosures of Interests**

a) Register of Interests: Members are reminded of the need to keep their register up to date.

b) To declare and disclose any personal or prejudicial interests in items on the agenda.

Councillors with a prejudicial interest must leave the room for the relevant agenda item.

(**Note:** Members are reminded that the Code of Conduct provides that, if they have a prejudicial interest in any matter under discussion, then providing the matter is considered in public session, they are entitled to make representations and answer questions if members of the public are granted the same entitlement. Members must leave the room before any ensuing debate and vote and must not attempt to improperly influence a decision about that matter.)

3. **Chairman to Move:** The meeting be now adjourned for Open Forum

Open Forum:

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. Brief notes on Open Forum may be appended to the minutes.

Members of the public are very welcome to remain for the remainder of the Parish Council meeting however they may not speak or contribute unless requested so to do by the Chairman.

To Receive Ward Members Reports

County & District Council Ward Members -

Cllr. Tom Bean to report on the following requests:

Cllr. Alistair Adams to report on the following requests: Litter picking by FOCSA

4. **Chairman to Move:** To close the adjournment.

5. **Minutes:**

a) To agree the wording of the minutes of the December council meeting- *circulated via email*

b) To agree the rewording of minute 156 of the November council meeting- *circulated via email*

6. **Clerk's Progress Report:** –

a) Information regarding the closure of the Village Hall

b) Terms and conditions sent to the Football Club and VISA

c) Conservation area appraisal update *Note 1*

d) The dangerous wall at Baldwyn Court update.

e) Problems with the dog waste bin at the Station.

f) Sport Relief 2012 campaign organized by Steve Bullen who has registered as co-ordinator

g) Confirmation that Barton Wilmore will make a presentation for a development at Grange Farm on behalf of Taylor Wimpy at the February meeting.

7. **Planning Applications for Council's Consideration.**
 - a) Re- consideration of: - W/11/02531/OU Lioncourt – Outline development of land off Dudley Road and Station Road *Note 2*
 - b) W/11/02686/PN Sharba Homes, land off Station Road, construction of 44 dwellings and public open space
8. **Planning Decisions to Note**
 - a) W/11/2217/PP Mr Ikin, 16 Stratford Road – New on site garage - **Granted** with 4 conditions
9. **Cemetery & Churchyard :**
 - a) To report on the progress on the pollarding and clearance works
10. **Street Lighting –**
 - a) To report any new street lighting faults:
 - b) To consider a review of the WCC streetlight report of January 2006 -*circulated*
11. **Public Footpaths**
 - a) To report footpath matters for the PPW's attention or other actions.
12. **Highways**
 - a) Highway matters to be reported to the County Highways.
 - b) To report on the delivery of our new salt grit bins.
13. **Lengthsman & Village Handyman**
 - a) Report on works completed. – Tree planting on Elm Green
 - b) Matters to be reported for action.
14. **The Leys Playing Field**
 - a) To consider the regular monthly visual inspection.
15. **VISA:**
 - a) To consider the wording of the draft lease of the field to VISA. - *circulated*
 - b) To consider the wording of the VISA sign in the recreation field.
16. **Recreation Field**
 - a) To report on the ditch clearance works.
 - b) Easement: To consider the easement document for Thomson Banks solicitors.
 - c) To report on a letter from Mr Bury regarding his letter sent to Severn Trent Water for the sewer connection - *circulated*
 - d) To consider a request from Steve Bullen to use the field on 25th March for Sport Relief 2012 - Worcestershire Parishes event -*circulated*
17. **PACT:** Any issues to be passed to the local police team.
18. **Stevenson Way Balancing Pond:**
 - a) To receive Cllr. David George's brief report on the meeting arranged by Taylor Wimpy for the residents of Cotswold View estate.
 - b) To report on the request by Taylor Wimpy for residents to maintain the balancing pond. *Note 3*
19. **Emergency Plan:** Referred to a later meeting due to excessive business.

20. Party in the Park –

- a) To receive an update report from Cllr. Trish Probert.
- b) To report on the letter sent to Mr Wheeler regarding the use of his field for car parking.
- c) To report on information received from CALC regarding lottery licenses for raffles.

21. Worcestershire Agreement – members comments to be considered for the formal response.

22. Parish Council Newsletter

- a) To consider items to publish in the next edition and a publication date.

23. Finance

- a) To consider for approval the Payments, Receipts and Balances schedule. – *circulated*
- b) To consider the third quarterly review of the Council's accounts, budgets and bank reconciliation. *-circulated*
- c) To consider a review of the precept in light of new information. *Note 4*
- d) To consider the New Homes Bonus allocations of £2,047 to the parish. *Note 5*
- e) To consider the Village Hall's request for financial help with floor repairs.
- f) To consider a donation request from the local First Responder Frank Gould-Fellows. *Note 6*

24. Matters Raised by Members for Consideration or Items for Future Agendas.

25. Correspondence: For consideration – none at this time

26. Correspondence To Note:

- a) WCC Waste core strategy plan document submission – letter and CD.
- b) CPRE "Planning explained" booklet and covering letter.
- c) WDC Land Drainage copy letter to Mrs Robbins and The Gate Inn both stating a satisfactory clearance is complete.
- d) WCC Budget consultation briefing 18th January at 6.30pm – *emailed to members on 22nd Dec.*
- e) WDC 2012 Community Grant leaflets and posters.

27. Meeting Dates

- a) To confirm the next Ordinary Meeting scheduled for the 14th. February at the Village Hall at 7.30 pm: Barton Wilmore will make a presentation at 7.00 pm.

End.