

HONEYBOURNE PARISH COUNCIL
Worcestershire

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Parish Council to be held at the Village Hall on Tuesday 9th October at 7.30 pm for transacting the following business only.



John Stedman: Clerk to the Council

02 October 2012

Meeting Agenda

At 7.00 Prior to the meeting; David Lewis the consultant and Mark Melluish from ITS a Broadband supplier will give a presentation on Broadband improvements to Honeybourne. Chris Brooks from WDC will also be attending.

1. **Apologies:** To receive apologies and agree the reason for absence: Cllrs. Mike Powell, Ann Simons and Trish Probert
2. **Disclosures of Interests** in any items on the agendas
 - a) Register of Interests: Members are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or Another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Chairman to Move:** The meeting be now adjourned for Open Forum
Open Forum:
Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. Brief notes on Open Forum may be appended to the minutes. Members of the public are very welcome to remain for the remainder of the Parish Council meeting however they may not speak or contribute unless requested so to do by the Chairman.

To Receive County & District Ward Members Reports.
County Council - Cllr. Tom Bean.
District Council - Cllr. Alistair Adams.
4. **Chairman to Move:** To close the adjournment.
5. **Minutes:**
 - a) To agree the wording of the minutes of the September 11th Council meeting - *circulated via email*
6. **Clerk's Progress Report:**
 - a) The SWDP consultation submission made 12th Sept and a receipt returned
 - b) Peter Luff's response to the Chairman's planning letters (see agenda item 9) *Emailed 18/9*
 - c) Strimmer repair at Vale Gardens
7. **Planning:** Lead Members Cllrs. Andy. Attridge, Sandra Kendrick and Mike Powell
Applications for Council's Consideration.
8. **Planning Decisions to Note:**
 - a) Planning Inspectorate: Ref 2172588: Land off, Station Road, Sharba Homes appeal, Granted

9. Planning Matters –

- a) To report and receive comments on the Chairman's letters sent to the Prime Minister, Eric Pickles MP, The Daily Telegraph and local media on concerns over the NPPF's impact on Honeybourne housing developments.
- b) To report on the letters sent to Eric Pickles MP from Carol Graves and Steve Bullen
- c) To consider a request to NALC to support a campaign on the planning issues in the above letters.

10. Cemetery & Churchyard: Lead Members Cllrs David George and Sylvia Matthews.

- a) To report on the interment of David Herbert in Grave No 3C
- b) To consider on the purchase of grave 4C to Mrs Herbert.
- c) To report on the welding of the cemetery gates

11. Street Lighting – Lead Members Cllrs. Trish Probert and David Cowan

- a) To report any new street lighting faults

12. Public Rights of Way (PROW): Lead Members Cllrs. Trish Probert and David Cowan

- a) To receive the PPW's report on referred and other matters.
- b) PROW matters to be reported to PPW.
- c) To consider correspondence regarding PROW maintenance *Note 1*

13. Highways: Lead Members Cllrs. Trish. Probert and David Cowan

- a) Highway matters to be reported to the County Highways.
- b) To consider quotations for a tree canopy reduction in Brick Walk.
- c) To consider a proposal for Gloster Ades being designated as a "Quiet Lane" in highway terms.
- d) To consider the County Highways proposed sites for the VAS *Note 2*
- e) To consider the County Highways response to the request for a 30mph zone extension *Note 3*
- f) To consider the wording of a letter proposed to be sent to Cllr Tom Bean *Note 4*

14. Lengthsman Cllrs. Trish Probert and David Cowan

- a) New matters to be reported for the Lengthsman's action.

15. Village Handyman

- a) New matters to be reported for Handyman action.
- b) *Item raised by Cllr Trish Probert:* To consider the replacement of the first wooded bollard on Brick Walk that has been sawn off. It is understood that David Hooper has been storing a couple of spare matching bollards that were never used.

16. The Leys Playing Field Lead Members Cllrs. Graham Clelland and David Cowan

- a) To consider the regular monthly visual inspection.
- b) To report on the progress of the play area fencing.
- c) To report on dog control order signs, possibly available from WDC

17. VISA & Recreation Field Lead Members Cllrs. Graham Clelland and David Cowan

- a) To report on the progress with the Convayancing of the lease
- b) To consider the amended draft lease for the recreation field (if available)

18. PACT: Lead Members Cllr. Brian Johnson

- a) *Item raised by Cllr Trish Probert:* There is a problem at present with cars parking all the way round the bend outside The Pottery etc. (1-5 High Street) making it impossible to see round the bend. I have had a number of people raise concerns over this.

19. Mowing Contract:

- a) To consider the final draft of the revised mowing contract - *circulated*
- b) To consider a public notice in the local press for w/c 15th October and the Closing date for response to be 5th November.

20. Stevenson Way

- a) To consider the Taylor Wimpy offer of a commuted sum for the balancing pond.
- b) To consider a letter and documents received from Eversheds LLP regarding the balancing pond adoption – *letter circulated*

21. Broadband and IT matters Lead Member Cllr Peter Brookes

- a) To consider any action following the broadband presentation.

22. Training:

- a) Training dates are now arranged; all on Mondays' - December 17th, January 14th, 21st & 28th - all @ Honeybourne Village Hall 6.30 start.

23. Policy:

- a) To consider the adoption of a Code of Conduct for members of Honeybourne Parish Council - *circulated*
- b) To consider an amendment to the Parish Council's Standing Orders *Note 5*

24. Newsletter: To consider a November publication

25. Allotments

- a) To receive a report on the transfer of allotment administration to Cllr David George.

26. Finance:

- a) To consider for approval the Payments, Receipts and Balances schedule – *circulated (pink)*
- b) Consideration of the Clerk's financial reports and bank reconciliation for the second financial quarter - *circulated*
- c) To report on the receipt of a VAT claim of £871.54 up to 30/08
- d) To report on the receipt of the second Precept payment from WDC

27. Matters Raised by Members for Consideration or Items for Future Agendas.

28. Correspondence for Consideration - None at this time

29. Correspondence To Note: None at this time

30. Meeting Dates

- a) To confirm the next Ordinary Meeting scheduled for the 13th November at the Village Hall at 7.30

Meeting Reminders;

Barton Wilmore public presentation of Grange Farm Friday 12th October @ the Village Hall
Precept meeting Monday 12th November @ Trish's

End