

HARVINGTON PARISH COUNCIL.

Clerk Mrs. N. Holland – 01386 793050.
Morton Wood Farmhouse, Morton Wood Lane, Abbots Morton, WR7 4LU.
Email: harvingtonpc@gmail.com
Website: <http://e-services.worcestershire.gov.uk/myparish/>

You are hereby summoned to attend an Ordinary Parish Council Meeting on Wednesday September 12th 2018 at 7.45pm in Harvington Village Hall. Please inform the Clerk if you are unable to attend. The meeting is open to all members of the public and the press. Residents can address the meeting during Public Question Time.

AGENDA.

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| 1. | To consider apologies and to approve reasons for non- attendance. |
| 2. | Declarations of Interest: with reference to items on the agenda members are reminded of their responsibility to declare interests as defined in the Code of Conduct and to update their Register of Interests held with Wychavon District Council. |
| 3. | Dispensations: to consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote. Requests to be submitted to the Clerk prior to a meeting. (S33 of the Localism Act 2011). |
| 4. | To receive reports from County, District Cllrs. and Police. |
| The meeting will be adjourned for Public Question time. | |
| 5. | Minutes: to consider the adoption of the minutes of the Ordinary Parish Council meeting held on 08.08.18. |
| 6. | Clerk's report:
<u>New Homes Bonus funding</u> – currently available £14,284.
<u>Licenses</u> -Bus Shelter still outstanding.
<u>Autumn Parish Conference</u> 6:30pm on Tuesday 9 th October at County Hall.
<u>Village Newsletter</u> – copies increased to 755 as shortfall over last couple of months.
<u>Signs</u> – extra ordered for the Orchard and Playing Field area.
<u>Phase three restoration works, Orchard</u> – once contractor for RHA has cleared the brambles work will commence.
<u>Rights of Way</u> – maintenance work to be carried out on FP 529, 515C and 522
<u>Parish Makeover</u> – work to address some maintenance issues will take place on Saturday 8 th September 2018. Ringway Infrastructure Services are contracted by the County Council to carry out highway works. They have set up a programme to give 4 Parish Councils each year a free service to help to improve any maintenance required in the Village subject to approval. Harvington is one of the Councils selected this year. |
| 7. | To note receipt of written report from representatives: (Items not for discussion).
a) Safe Cycle routes.
b) PACT and Community Speedwatch.
c) Meeting with Officers re Village Street verges.
d) Harvington Youth Group - report on activities from Parish Council grant funding.
e) Meeting with Play equipment provider. |

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8.	Website.
8.1	To receive update on progress of website design and to discuss the content of the page headings.
8.2	To agree to contact all organisations in the Village to give permission, in line with GDPR, for contact details to be placed on the website.
8.3	To approve website policy.
8.4	To approve the website design.
8.5	To agree to set up a Google Drive account to transfer Neighbourhood Plan documentation onto the new website and consider any concerns from the Neighbourhood Plan Steering Group.

9.	Neighbourhood Plan: to receive an update.
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10.	Financial Matters.
10.1	To consider for approval schedule of payments and expenses and summary of accounts.
10.2	To consider Internal auditor appointment for 2018-19.
10.3	To receive the AGAR Section 3 External Auditor Report.

11.	Planning.
11.1	To note application dealt by delegation: a) 18/01703/HP – Boundary House, Brickyard, Alcester Road, Harvington. Proposal: Replace existing mineral felted flat roof with tiled pitched roof to match roof on remainder of property. Comments: Support.
11.2	To note correspondence received from the Planning Authority: a) 18/01326/HP - 14 Orchard Place, Harvington. Permission granted with 4 conditions. b) 18/01293/HP Sunnybanks, Leys Road, Harvington. Permission granted with 6 conditions.

12.	Village Matters.
12.1	To consider three quotes to purchase two sets of swings for the Orchard area.
12.2	To agree to suspend Standing Orders to discuss further ideas to prevent vehicles parking on the Village Green.
12.3	Christmas Tree: to consider report to provide a Christmas Tree annually for the Village.
12.4	To consider involving the Harvington Youth Project to put together a youth focus group to come up with some suggestions as to what the young people would like to see in the village.
12.5	To consider that the Parish Council request formal permission from the Cricket Club for dog walking to be allowed in their area (Cllr. Mr. Redman).

13.	To consider correspondence received:
13.1	Request for defibrillator on Leys Road side of the Village.
13.2	South Worcestershire Open Space Assessment (including Community Buildings) Parish Council Survey.
13.3	Request asking if street lights need to be on all night.

Circulation: All members of the Parish Council; District and County Councillors.

Dated: 6th September 2018.

Signed: Mrs. N. Holland (Clerk).

Correspondence received that does not require decision unless requested as an agenda item.

Weekly CALC updates provided via email to all members.
Weekly Worcestershire Roadwork Report via email to all members.
Worcestershire CALC - Executive Officer report re May 2019 Elections.

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SWDP REVIEW - VILLAGE FACILITIES & RURAL TRANSPORT SURVEY – competed and returned.
Update from West Mercia Police & Crime Commissioner. Emailed to members: 03.09.18.
Draft Strategic Housing Land Availability Assessment (SHLAA) 2018 - Stratford District Council is producing a SHLAA to assist in the preparation of its Site Allocations Plan. The National Planning Policy Framework (NPPF) requires Councils to prepare and keep up-to-date a SHLAA to understand the availability of land for potential future development in their area. The SHLAA is a technical assessment to see whether land could be developed, not whether land should be developed. Reserve sites will be identified in the emerging Site Allocations Plan that, when adopted, will sit alongside the Core Strategy as the statutory Development Plan for Stratford-on-Avon District. The purpose of this consultation is to provide the opportunity to make comments of a factual nature. The deadline for submitting comments is Friday 14 September. These can be sent by email to policy.consultation@stratford-dc.gov.uk or by post to Planning & Housing Policy, Stratford-on-Avon District Council, Elizabeth House, Church Street, Stratford-upon-Avon CV37 6HX. Emailed to members: 16.08.18.
South Worcestershire Development Plan Review Development Boundary Review - Proposed Methodology Consultation Monday 20th August to 5pm Monday 8th October 2018. The South Worcestershire Development Plan Review (SWDPR) Issues and Options consultation, scheduled for November-December 2018, will seek views on whether a Development Boundary Review is necessary and appropriate. The consultation on the proposed methodology predates consideration of the need for a Development Boundary Review in the SWDPR Issues and Options consultation. This is to allow for work to be undertaken in time for the proposed changes to be considered as part of the SWDPR Preferred Options consultation, scheduled for November-December 2019. Should the SWDPR Issues and Options consultation conclude that a Development Boundary Review is not necessary and/or appropriate, work will not progress on this matter. The National Planning Policy Framework (NPPF) at Paragraph 68 supports the promotion of a good mix of housing sites, including through the support of windfall housing developments, and affords “great weight to the benefits of using suitable sites within existing settlements for homes”. NPPF Paragraph 77 continues “in rural areas, planning policies and decisions should be responsive to local circumstances and support housing developments that reflect local needs”. Paragraph 78 adds “to promote sustainable development in rural areas, housing should be located where it will enhance or maintain the vitality of rural communities. Planning policies should identify opportunities for villages to grow and thrive, especially where this will support local services”. Paragraph 79 seeks to avoid the development of isolated homes in the open countryside. Responses should be made using the Comments Form and returned no later than 5pm on Monday 8 October 2018. Full email circulated to members 20.08.18.

Supporting notes to agenda for meeting September 12th 2018.

<u>Min: No:</u>	<u>Update.</u>	<u>Position</u>
146.1/17	Bus Shelter, Alcester Road installed	Waiting on License.
Agenda No: 5	Minutes of August 2018 meeting enclosed.	For approval.
Agenda No: 7	Written reports in September notes.	To note.
Agenda No: 8.1	Update to be forwarded by email.	To note.
Agenda No: 8.3	Website policy - to be forwarded by email.	For consideration.
Agenda No: 10.1	Schedule of payments + bank summary to be emailed 10.09.18	For decision.
Agenda No: 10.3	AGAR report.	For approval.
Agenda No: 12.1	Quote A and B circulated; Quote C to be forwarded by email when received.	For consideration.
Agenda No: 12.5	Email information circulated to members.	For consideration.