

# Tibberton Parish Council

E-mail: [tibbertonpc@gmail.com](mailto:tibbertonpc@gmail.com)

7<sup>th</sup> May 2018

Dear Councillor

Notice is hereby given that the Annual Council Meeting of Tibberton Parish Council will be held on Tuesday 14<sup>th</sup> May 2019 at 19:30 hours in Tibberton Village Hall when the business set out in the agenda below will be transacted. You are respectfully summoned to attend the meeting.

Yours faithfully

*J Hill*

Clerk and Responsible Financial Officer

Democratic Period/Question Time: An opportunity for parish residents to raise matters of interest or concern with the Parish Council. The structure of this session will be subject to the discretion of the Chairman.

## AGENDA

- 1) **Signature of Declaration of Acceptance of Office (all Members)**
- 2) **Election of Chairman and signing of Declaration of Acceptance of Office**
- 3) **Election of Vice Chairman**
- 4) **To Consider any Apologies for Absence**
- 5) **Declarations of Interest**
  - a. Register of Interests: Councillors are reminded of the **legal requirement to submit new register of interest declarations** to Wychavon District Council (forms from WDC were forwarded by email to each Member)
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the room for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- 6) **Election of Representatives: including Members Responsibilities and Interests**
  - a) Tibberton Parish Hall Management Committee
  - b) Neighbourhood Watch
  - c) Community Speed Watch
  - d) Tibberton Community Land Trust
  - e) County Association of Local Councils
  - f) Representation on bodies other than those listed above.
- 7) **Annual Return for the year ended 31st March 2019**
  - a) To consider the submitted accounts for the Financial Year ending 31<sup>st</sup> March 2019
  - b) To resolve to confirm the Annual Governance Statement 2018/19
  - c) To resolve to confirm Approval of the Accounting Statements for 2018/19.
- 8) **Documentation Review (2019/2020)**
  - a) Financial Regulations and Investment Policy (after completion of new hall build)
  - b) Standing Orders (subject to future regulatory changes)
  - c) Code of Conduct (subject to future regulatory changes)
  - d) Transparency Code (subject to future regulatory changes).
- 9) **Date of Next Meeting**

Date of the 2020 Annual Council Meeting of Tibberton Parish Council to be confirmed during March/April 2020.

**Members of the public and press are cordially invited to be present at the above meeting.**