

Tibberton Parish Council

E-mail: tibbertonpc@gmail.com

Dear Councillor

18th February 2021

Notice is hereby given that an Extra-Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 23rd February 2021 at 19:25 hours via the online platform Microsoft Teams when the business set out in the agenda below will be transacted. You are respectfully summoned to attend the virtual meeting.

Yours faithfully

S Pearson

Chairman

Democratic Period: Persons who wish to attend the virtual meeting or to address Council in the democratic period should email the Clerk at the address above so that virtual access arrangements can be put in place. Please include your name and confirm whether you are just seeking to 'observe' the meeting OR whether you wish to address the Council during the Democratic Period. If you wish to address the Council, please state which agenda topic you wish to speak about. A virtual meeting can descend into difficulties if more than one person attempts to speak at a time, so for that reason the Chairman will invite those named persons who have expressed a wish to address Council to speak in turn.

Those persons attending the meeting who are not Parish Councillors, or not invited by the Chairman to speak, are required to mute their microphone and turn off their camera for the duration of the meeting. This will allow everyone to observe the meeting without distraction and focus on the business of the meeting being undertaken by Parish Councillors and those invited to contribute to the meeting. Otherwise, a very busy screen and background noise will impact on other attendees.

N.B. Please note that broadband and telephone charges incurred by you when accessing the meeting are subject to those charges levied by your service provider.

Please note that Council will only be seeking to discuss matters which fall within the remit of the current agenda and the Chairman will limit the number of people contributing about the same topic so all issues of interest can be raised. Invitations to attend the meeting will be sent out no later than 6pm on the 23rd of February 2021. Please notify the Clerk of your intention to attend by Monday 22nd February 2021.

The democratic period will take place on the 23rd from 19:30 until 19:40, thereafter members of the public attending the meeting will be able to hear, but not participate verbally, in the meeting.

AGENDA

1 To Consider any Apologies for Absence

2 Declarations of Interest

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the room for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3 To Consider Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011).

4 Tibberton Community Land Trust (TCLT)

Tibberton Parish Council (TPC) has an obligation to ensure that the body to whom it leases the new hall is a fit and proper body to operate the hall for the benefit of the community. TPC has to demonstrate good stewardship of the assets for which it is responsible - this means it has to satisfy itself that an organisation which has, or will have, responsibility for such assets is able to deliver the required services to the community before it determines to proceed with granting a lease.

Therefore, TPC requested that Tibberton Community Land Trust (TCLT) provide it with copies of the following documents which need to have been formally approved by TCLT Board of Directors (along with a copy of minutes of the relevant TCLT meeting(s) at which the documents below were approved):

- an updated business plan
- an updated copy of TCLT's marketing strategy

- an updated copy of the management structure of the hall management committee
- evidence of the finance available to operate the hall in the first 24 months
- copies of the hire agreements TCLT will use when letting the new hall.

Proposal:

- To determine if the documentation submitted by Tibberton Community Land Trust has demonstrated to the Parish Council's satisfaction that TCLT is a fit and proper body to operate the Village Hall (off Vardroe Way) for the benefit of the community.
- To determine if Tibberton Parish Council wishes to instruct the Clerk to progress arrangements for the issue of a draft lease.

4 Wychavon District Council, Community Legacy Grant

To consider submitting an application to Wychavon District Council for a Community Legacy Grant to enable conversion of the Parish Hall in Plough Road to a Community Hub (to be forwarded via email to Councillors by the Clerk).

Proposal:

- That Tibberton Parish Council determine whether it is content to support the application, *and, if it is content,*
- to confirm that TPC will meet its responsibility to Wychavon District Council (WDC) to ensure any monies granted, if the application is successful, is used in compliance with the conditions imposed by WDC as part of a grant award,
- In the event that WDC as the awarding body is not satisfied that grant monies were employed according to the terms of any grant awarded, the Parish Council acknowledges that it would be the body required to reimburse the District Council *(note to Councillors: in such a case the Parish Council would be obliged to obtain a public works loan to pay back the sum of monies demanded; this would entail a charge on the Precept and increase the parish element of the council tax).*

5 Items for inclusion on a future agenda

To report and request items for inclusion on future agenda.

6 Date of Next Meeting

The next Ordinary Meeting of Tibberton Parish Council to be 6th April 2021. The Chairman reserves the option to call another extraordinary meeting in the interim.

**Members of the public and press are cordially invited to be present
at the above meeting**