

Tibberton Parish Council

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Dear Councillor

29th March 2021

Notice is hereby given that an Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 29th June 2021 at 19:30 hours. That Meeting will solely consist of Members registering their votes re agenda items in person. There will be no discussion on the 29th and the meeting is expected to take less than 10 minutes.

The business of the meeting under consideration is however set out in the agenda below and will be considered at a virtual pre-meeting at 19:25 hours on Tuesday 22nd June 2021 via the online platform Microsoft. All Members of Council have been summoned to attend both meetings.

Yours faithfully

J Hill

Clerk and Responsible Financial Officer

Council has determined to conduct its business in this manner due to the need to protect members of the public and participants during the coronavirus crisis. The requirements for ensuring public safety, even if current measures are lifted, are not something which either the National Association of Local Councils or Tibberton Parish Council consider practical or achievable - hence a virtual pre-meeting to which all can safely contribute.

Democratic Period: Persons who wish to attend the virtual pre-meeting or to address Council in the democratic period should email the Clerk at the address above so that virtual access arrangements can be put in place. Please include your name and confirm whether you are just seeking to 'observe' the meeting OR whether you wish to address the Council during the Democratic Period. If you wish to address the Council, please state which agenda topic you wish to speak about

A virtual meeting can descend into difficulties if more than one person attempts to speak at a time, so for that reason the Chairman will invite those named persons who have expressed a wish to address Council to speak in turn.

Those persons attending the virtual pre-meeting who are not Parish Councillors, or not invited by the Chairman to speak, are required to mute their microphone and turn off their camera for the duration of the meeting. This will allow everyone to observe the meeting without distraction and focus on the business being undertaken by Parish Councillors and those invited to contribute by the Chairman. Otherwise, a very busy screen and background noise will impact on other attendees.

N.B. Please note that broadband and telephone charges incurred by you when accessing the meeting are subject to those charges levied by your service provider.

Please note that Council will only be seeking to discuss matters which fall within the remit of the agenda below and the Chairman will limit the number of people contributing about the same topic so all issues of interest can be raised. Invitations to attend this meeting will be sent out no later than 6pm on the 21st of June 2021. Please notify the Clerk of your intention to attend and/or wish to address the Council members by 5pm on the 21st June 2021.

***General Data Protection Regulations require any individual recording a meeting to inform the meeting at the start for the benefit of other members of the public who might not wish to feature on the recording.**

The democratic period will take place until 19:40, thereafter members of the public attending the meeting will be able to hear, but not participate verbally, in the meeting.

AGENDA

1 To Consider any Apologies for Absence

2 Early notification of Declarations of Interest for the meeting

- Register of Interests: Councillors are reminded of the need to update their register of interests
- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
- To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the meeting for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3 Early Submission of Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011). Written requests for the granting of a dispensation to be made to the Clerk in advance of the meeting.

4 White Gates at the entrances to the village

Proposal: That Council approve an approach to Worcestershire County Council (WCC) to request WCC's input re the feasibility of erecting what gates at the entrances of the village. Any successful application to the Highways authority will require the provision of 100% external funding and the commissioning of a single contractor who will manufacture the gates, install them, and provide Tibberton Parish Council with an indemnity as to the safety and compliance of their product and the installation works.

5 Annual Return for the year ended 31st March 2020

- a) To consider the submitted accounts for the Financial Year ending 31st March 2020
- b) To resolve to confirm the Annual Governance Statement 2019/20
- c) To resolve to confirm Approval of the Accounting Statements for 2019/20

6 Annual Return for the year ended 31st March 2021

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7 Date of Next Meeting of Tibberton Parish Council

To be confirmed.

**Members of the public and press are cordially invited to be present
at the above pre-meeting/briefing**