

Tibberton Parish Council

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25th April 2018

Dear Councillor

Notice is hereby given that an Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 1st May 2018 at 19:50 hours, or at the closure of the Annual Council Meeting, whichever is the later, in Tibberton Village Hall when the business set out in the agenda below will be transacted. You are respectfully summoned to attend the meeting

Yours faithfully

J Hill

Clerk and Responsible Financial Officer

Democratic Period: An opportunity for parish residents to raise matters of interest or concern with the Parish Council. The structure of this session will be subject to the discretion of the Chairman.

AGENDA

1 To Consider any Apologies for Absence

2 Declarations of Interest

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the room for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3 To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011). Written requests for the granting of a dispensation to be made to the Clerk.

4 Minutes of Previous Meetings of the Council

To consider the adoption of the minutes of the Ordinary Meeting of Tibberton Parish Council held on Tuesday 3rd April 2018.

5 Progress Reports/Updates on matters considered at the previous meeting

6 To receive the report of the County Cllr Tony Miller - For Information

7 To receive the report of the District Cllr Margaret Rowley - For Information

8 Reports by Councillors

To receive the reports of Committees and Working Groups and of Councillors representing the Council on outside bodies, to ask relevant questions, and to decide on appropriate action.

- a) Tibberton Parish Hall Management Committee (EH/JP)
- b) Neighbourhood Watch (SP)
- c) Community Speed Watch (MR)
- d) Tibberton Community Land Trust (DN)
- e) County Association of Local Councils (MR).

9 Report from the local police officer – For Information

10 Planning

- a) To consider planning applications referred by Wychavon District Council and Worcestershire County Council for comment
- b) To consider under the Scheme of Delegation any Planning Applications received between publication of this agenda and the Meeting

- c) Details of Decision Notices received
Application: 18/00260/HP
Proposal: Single storey front extension.
Location: 2 Evelench Court, Evelench Lane, Tibberton, WR9 7NZ
Applicant: Mr R Dowdeswell
Members noted that WDC had approved the application on 12th April 2018
- d) To consider reports of other “Planning” related Matters received by the Council prior to the commencement of the meeting
 - a) Receipt from WDC re Planning Adopted Validation Document.

11 Highways and Byways

To receive reports of highways (roads & pavements) & byways (bridleways and footpaths) matters from Members, Parish Paths Warden, and the Clerk, and to decide on appropriate action by the Council relative thereto:

- a) Lengthsman
- b) Public Rights of Way (RG)
- c) New Highways and Byways Issues.

12 Finance

- a) Bank Reconciliation
- b) Receipts: To receive reports of income received since the last meeting
- c) Payments: To receive reports of payments made and to consider payments to be made in respect of outstanding invoices and requests for payment
- d) Contract from WCC re Lengthsman scheme.

13 General Data Protection Regulation (GDPR)

- a) Recommendation in relation to Councillor email addresses and electronic and paper storage of Parish Council documentation (Clerk)
- b) Recommendation re privacy and GDPR statements at end of emails and on Facebook and Twitter (Clerk).

14 Tibberton Post Office

To consider correspondence received from the Post Office Ltd re the temporary closure of Tibberton Post Office.

15 Tibberton Village Hall (existing)

To consider as appropriate matters pertaining to Tibberton Village Hall.

16 Tibberton Village Hall (TCLT development)

- a) To consider as appropriate matters pertaining to Tibberton Community Land Trust and the proposed new village hall
- b) Working Group (Clerk - information item)
- c) Licence re Speller Metcalfe usage of compound at new hall site in Hawthorn Rise (information item).

17 Correspondence for consideration and information

- a) To consider correspondence received between publication of this agenda and the commencement of the meeting
- b) Correspondence from Community Transport
- c) Correspondence from Worcestershire Regulatory Services of their Guide for Councillors on Statutory Nuisance
- d) Notification that nominations are sought for the 2018 Wychavon Intelligently Green Awards
- e) Correspondence from the Canal and River Trust (DN).

18 Items for inclusion on a future agenda

To report and request items for inclusion on future agenda; to have regard to items raised in public session.

19 Date of Next Meeting

The next Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 5th June 2018 at 19:30 hours at Tibberton Village Hall.

Members of the public and press are cordially invited to be present at the above meeting

In view of the confidential nature of the business about to be transacted, the public and press will be excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960. The reason being staffing matters.