

# Tibberton Parish Council

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Dear Councillor

15th August 2018

Notice is hereby given that an Extra Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 21<sup>st</sup> August 2018 at 19:30 hours in Tibberton Village Hall when the business set out in the agenda below will be transacted. You are respectfully summoned to attend the meeting

Yours faithfully

*J Hill*

Clerk and Responsible Financial Officer

**Democratic Period:** An opportunity for parish residents to raise matters of interest or concern with the Parish Council. The structure of this session will be subject to the discretion of the Chairman.

## AGENDA

### 1 Election of Chairman and signing of Declaration of Acceptance of Office

### 2 Election of Vice Chairman

### 3 To Consider any Apologies for Absence

### 4 Declarations of Interest

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the room for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

### 5 To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011). Written requests for the granting of a dispensation to be made to the Clerk (note: all Members are in receipt of a current dispensation for all matters related to the building of a new hall at Hawthorn Rise)

### 6 Minutes of Previous Meetings of the Council

To consider the adoption of the minutes of the Ordinary Meeting of Tibberton Parish Council held on Tuesday 3<sup>rd</sup> July 2018.

To consider the adoption of the minutes of the Extra Ordinary Meeting of Tibberton Parish Council held on Tuesday 7th August 2018.

### 7 Consultation

Proposal: To consider whether to build a new hall in light of a report on the outcomes of the consultation process in relation to building a new village hall on land at Vardroe Way, off Hawthorn Rise, Tibberton.

### 8 Draft Budget 2019-2020

Proposal: to determine (as far as the Council is able with the information available at the present time) the draft budget for 2019-2020, including the allocation of reserves.

### 9 Decision to submit an application for borrowing approval and submission of a loan application

1. Proposal: To seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a Public Works Loan of £446,000.00 for up to 50 years, to meet capital expenditure costs to enable the Parish Council to build a new village hall at Vardroe Way, off Hawthorn Rise, Tibberton. The estimated annual loan repayments will be £21,229.60

It is not intended to increase the precept for the purpose of the loan repayments

2. Proposal: To delegate to the Clerk (in consultation with PCllr S Pearson and PCllr M Rowley) completion of, and submission of, a loan application to the Public Works Loan Board for an EIP loan for £446,000.00 for a period up to 50 years when confirmation of borrowing approval has been received.

**Determination of Agenda items 10 to 12 (below) are subject to the outcome of Council's resolutions in agenda item 7 to 9 above**

**10 Appointment of a Quantity Surveyor / CDM Principle Designer / Clerk of Works**

Proposal: that Tibberton Parish Council appoints D P Design Partnership to fulfil the role of Quantity Surveyor / CDM Principle Designer / Clerk of Works (contract circulated prior to the meeting). Contract to be signed by PCllr S Pearson and PCllr M Rowley (Clerk to action).

**11 Acceptance of Wernick Quotation for the building of a new Village Hall**

Proposal: that Tibberton Parish Council authorises PCllr S Pearson and PCllr M Rowley to sign the build contract with Wernick Building (dated 11/6/2018) as soon as possible after 1) borrowing approval is granted by the Ministry of Housing, Communities and Local Government and 2) confirmation is received from the Public Works Loan Board that they will provide a loan of £446,000,000.

**12 Amendment to Minute 1.15c 9th January 2018**

Proposal that Council resolve to amend its decision in Minute 1.15c, 9th January 2018 as follows:

- i) Membership of the Working Group to comprise the Clerk to the PC, PCllr Seth Pearson, PCllr Margaret Rowley, PCllr Rob Grimer and Brian Walford, co-opted member of Tibberton Community Land Trust
- ii) To delegate to the Clerk all executive powers and responsibility for actioning and progressing all matters associated with overseeing the building programme and the settling of related financial obligations in relation to the furtherance of that building. Clerk to report to each meeting of Council and each meeting of the Working Group.

**13 Date of Next Meeting**

The next Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 4<sup>th</sup> September 2018 at 19:30 hours at Tibberton Village Hall.

**Members of the public and press are cordially invited to be present at the above meeting**