

Tibberton Parish Council

Tel: 07904 093413 E-mail: tibbertonpc@gmail.com

Dear Councillor

31st October 2018

Notice is hereby given that an Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 6th November 2018 at 19:30 hours in Tibberton Village Hall when the business set out in the agenda below will be transacted. You are respectfully summoned to attend the meeting

Yours faithfully

J Hill

Clerk and Responsible Financial Officer

Democratic Period: An opportunity for parish residents to raise matters of interest or concern with the Parish Council. The structure of this session will be subject to the discretion of the Chairman.

AGENDA

1 To Consider any Apologies for Absence

2 Declarations of Interest

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the room for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3 To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011). Written requests for the granting of a dispensation to be made to the Clerk.

4 To Consider Applications (if any) and appoint a new member to the vacancy on the Parish Council. New member to sign the declaration of Acceptance of Office.

5 Minutes of Previous Meetings of the Council

To consider the formal adoption of the minutes of the Ordinary Meeting of Tibberton Parish Council held on Tuesday 2nd October 2018

6 Progress Reports/Updates on matters considered at the previous meeting

7 To receive the report of the County Cllr Tony Miller - For Information

8 To receive the report of the District Cllr Margaret Rowley - For Information

9 Reports by Councillors

To receive the reports of Committees and Working Groups and of Councillors representing the Council on outside bodies, to ask relevant questions, and to decide on appropriate action.

- a) Tibberton Parish Hall Management Committee (JP)
- b) Neighbourhood Watch (SP)
- c) Community Speed Watch (MR)
- d) Tibberton Community Land Trust (RG)
- e) County Association of Local Councils (MR).

10 Report from the local police officer – For Information

11 Planning

- a) To consider planning applications referred by Wychavon District Council and Worcestershire County Council for comment

Application: 18/02157/OUT

Proposal: Erection of dwelling

Location: Annflo, Foredraught Lane, Tibberton, WR9 7NH

Applicant: Mrs Porter

Application: 18/01926/HP

Proposal: Proposed extension to rear of existing dwelling

Location: 39 Hawthorn Rise, Tibberton, WR9 7NU

Applicant: Mr & Mrs K Palmer

Notification that additional information / amendment(s) have been received for this planning application.

- b) To consider under the Scheme of Delegation any Planning Applications received between publication of this agenda and the Meeting
- c) Details of Decision Notices received

Application: 18/01437/RM

Proposal: Reserved Matters Application following Outline Permission 17/00617/OU for matters relating to the scale, siting (layout), internal access, and external appearance for a B2 / B8 building, earthworks; plot and structural landscape works inclusive of an ecological buffer zone; internal access roads, car parking, gatehouse; utilities and plant infrastructure.

Location: Land off Pershore Lane, Tibberton

Applicant: Stoford Properties Limited and Kohler Mira Limited

WDC Planning Committee approved the application on 19th October 2018

- d) To consider reports of other "Planning" related Matters received by the Council prior to the commencement of the meeting.

12 Highways and Byways

To receive reports of highways (roads & pavements) & byways (bridleways and footpaths) matters from Members, Parish Paths Warden, and the Clerk, and to decide on appropriate action by the Council relative thereto:

- a) Lengthsman
- b) Public Rights of Way (RG)
- c) To consider quotations for Vehicle Activation Systems
- d) Communication from WDC re salt bin outside play area at Hawthorn Rise (Clerk and MR)
- e) New Highways and Byways Issues.

13 Finance

- a) Bank Reconciliation
- b) Receipts: To receive reports of income received since the last meeting
- c) Payments: To receive reports of payments made and to consider payments to be made in respect of outstanding invoices and requests for payment
- d) Request from WDC for Parish Precept submission no later than 1st February 2019
- e) S106 update re play area equipment (MR).

14 Tibberton Village Hall (existing)

To consider as appropriate matters which have arisen since the publication of this agenda and the meeting pertaining to Tibberton Village Hall.

15 New Village Hall Working Group

- a) To consider as appropriate matters which have arisen since the publication of this agenda pertaining to the new village hall
- b) To receive a report(s) from the Working Group on progress to date
- c) To consider advice from Came & Co, Insurer brokers, re new hall and lease requirements (as per advice re insurance in joint names received from the Parkinson Partnership)
- d) To note that the non-material amendment to planning permission had been approved by WDC
- e) To note that WDC had confirmed in writing that they would release to the Parish Council, on receipt of invoice, those funds which were allocated toward the cost of building a new village hall (£440,000.00 minus those monies due to Rooftop)
- f) To note that a cheque for £76,000.00 had been received from the Cambridge Building Society account and paid into the Project Account, It is a requirement of the Cambridge account that a minimum balance of £5,000.00 is retained in the account
- g) To note that the contract with D P Design Partnership to fulfil the role of Quantity Surveyor / CDM Principle Designer / Clerk of Works had been signed (as resolution Extra Ordinary Meeting on 21st August 2018. Minute 8.19) and that the Clerk and BW had met with the contractor.

16 Correspondence for consideration and information

- a) To consider correspondence received between publication of this agenda and the commencement of the meeting
- b) Worcestershire's Library Service's Transformation Programme, invitation to a briefing at Pershore Library on 9th November 2018.

17 Items for inclusion on a future agenda

To report and request items for inclusion on future agenda; to have regard to items raised in public session.

18 Date of Next Meeting

The next Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 4th December 2018 at 19:30 hours at Tibberton Village Hall.

Members of the public and press are cordially invited to be present at the above meeting

In view of the confidential nature of the business about to be transacted, the public and press will be excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960 for agenda item 19: the reason being staffing matters.

19 Annual Leave