

# HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Meredith, PO Box 823, Worcester, WR1 9BP  
Email: hindlipmartinandsalwarpepc@yahoo.co.uk

Tel: 01905 754086

You are duly summoned to attend the Annual Meeting of the Parish Council  
to be held at 7.30 p.m. on **Monday 17<sup>th</sup> May 2010** at the Salwarpe Village Hall

## **Public Question Time**

This precedes the Council Meeting at 7.30 p.m and residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

## **AGENDA**

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Election of Chairman** and signing of Declaration of Office
3. **Election of Vice Chairman**
4. **Declarations of Interest - Register of interests**  
Councillors are reminded of the need:
  - a) To update their register of interest
  - b) To declare any Personal interests in items on the agenda and their nature
  - c) To declare any prejudicial interests in items on the agenda and their nature
5. **Code of Conduct**
  - To note the adopted Code of Conduct for business of the Council for the ensuing year
6. **Appointment of Councillors/Members to working groups:**
  - Finance Working Group, Staffing Committee, Village Hall Committee, Community Groups, Footpath Officers, Tree Warden
7. **Standing Orders**
  - To note Standing Orders for business of the Council for the ensuing year
8. **Minutes**
  - a) To consider for approval the minutes of the meeting held 15<sup>th</sup> March 2010
  - b) To note for information the draft Minutes of the 2010 Annual Parish Meeting and to consider items requiring action for future agendas
9. **Progress Reports**
  - a) **Clerk Updates**

<ol style="list-style-type: none"><li>i. Insurance Claims – damage to Green</li><li>ii. Highways, Hedges &amp; Bridges</li><li>iii. Lengthsman Scheme</li><li>iv. Droitwich Canals</li><li>v. Fly tipping adjacent to Smite Gypsy site</li><li>vi. Planning Application W/06/02244 The Old Forge</li></ol>	<ol style="list-style-type: none"><li>vii. Ramped kerbs – Martin Court / A38</li><li>viii. 3<sup>rd</sup> Parish Conference</li><li>ix. Council tax bills – Precept description</li><li>x. Copcut Scoping Report</li><li>xi. Tree Officer – TPO map</li></ol>
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  - b) **Chairman Updates**
    - i. Pond repairs
    - ii. Meetings and Planning Consultations
    - iii. Green Belt Review
10. **Correspondence**
  - i. Allianz / AON – Annual Insurance Renewal
  - ii. Worcs CC – Temporary Closure Drury Lane
  - iii. Worcs CC - Planning Validation Document Update
  - iv. Valerie Moore – Memorial bench
  - v. Wychavon District Council - Community Planning Event, 7<sup>th</sup> June 2010
  - vi. Worcs CC - Droitwich Spa Area Forum
  - vii. Wychavon District Council – Tree Preservation Order Martin Hussingtree No 001 2006
  - viii. Worcs CC – Disposal of archived documents
11. **Reports of County & District Councillors**
  - i. For information (any items raised for decision will appear on the agenda for the next meeting).
12. **Finance**
  - i. Review of payments made and received since the last meeting (Appendix 3)
  - ii. Internal Audit 2009/10
  - iii. Review of Annual Statements of Account and Year End Returns 2009/10 (Appendix 4)
13. **Development Control Consultations**
  - i. Applications (see Appendix 1)
  - ii. Enforcements (see Appendix 2)
14. **Councillors Reports & Items for Future Agendas:**

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agendas. Items for debate or decision will be deferred to the next meeting.
15. **Date of next meeting**

To confirm the date of the next Parish Council meeting to be held at 7.30 p.m. on Monday 19<sup>th</sup> July 2010 at Salwarpe Village Hall.

**Mrs Elaine Meredith, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council. Dated: 8<sup>th</sup> May 2010**

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**Appendix 1 - Development Control (15<sup>th</sup> March – 8<sup>th</sup> May 2010)**

<b>New Applications</b>				
<b>Dev No</b>	<b>Location</b>	<b>Proposal</b>	<b>Council</b>	<b>Action</b>
W/10/00381/PN	MM 4x4 – Martin Motors, Droitwich Road	Removal of existing container units and erection of 2 storey warehouse	Martin Hussingtree	General Observations – Application withdrawn 29/04/10
W/10/00524/PP	4 Pershore Lane Cottage	2 storey extension and single storey rear garden room	Hindlip	General Observations
W/10/00769/OU	Land off, Pershore Lane, Tibberton	Worcester Bosch – outline planning application	Tibberton-consulted as neighbouring parish	General Observations
W/10/00996/PP	The Byre, Copcut Lane, Salwarpe	Change of use of part garage into habitable accommodation	Salwarpe	Pending Consideration

<b>Awaiting Decisions</b>				
<b>Dev No</b>	<b>Location</b>	<b>Proposal</b>	<b>Council</b>	<b>Action</b>
W/09/01357	Four Acres Nursery	Demolition of existing bungalow and erection of new two storey dwelling	Martin Hussingtree	Pending Consideration
W/06/02244	Old Forge, Brown Heath	Conversion of the Old Forge into a single residential unit	Martin Hussingtree	Pending Consideration

<b>Amended Applications</b>				
None				

<b>Decisions</b>				
<b>Dev No</b>	<b>Location</b>	<b>Proposal</b>	<b>Council</b>	<b>Action</b>
W/09/02551/CU	1 Laundry Cottages	Change of use from equestrian to blinds manufacturing unit	Martin Hussingtree	Approved
W/10/00005/PP	3 Sling Lane, Hindlip	Single Storey rear extension and loft conversion	Hindlip	Approved
W/10/00273/AA	Worcester Warriors, Sixways, Hindlip	Temporary Totem Sign (retrospective)	Hindlip	Approved

<b>Appeals</b>				
<b>Dev No</b>	<b>Location</b>	<b>Proposal</b>	<b>Council</b>	<b>Action</b>
None				

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**Appendix 2 - Enforcements (15<sup>th</sup> March – 8<sup>th</sup> May 2010)**

<b>Enforcements</b>				
<b>Dev No</b>	<b>Location</b>	<b>Description of alleged breach</b>	<b>Council</b>	<b>Status</b>
IN/08/00132	Court Farm, Hindlip Lane	Unauthorised activities.	Hindlip	Active
IN/08/00142	Court Farm, Hindlip Lane	Storage of road planings	Hindlip	File closed
IN/08/00276	Copcut House, Copcut Lane	Incomplete external rendering	Salwarpe	Active
IN/09/00472	Ashford House,	Removal of container in Conservation Area	Martin Hussingtree	Active
IN/09/00577	Court Farm	Listed Dairy Building. Removal of roof tiles	Hindlip	Active
IN/10/00062	Field, Drury Lane	Stable block erected in field	Martin Hussingtree	File closed

