

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB Tel: 07846 125405

Email: hmhspc@gmail.com

www.worcestershire.gov.uk/myparish

You are duly summoned to attend the **MEETING of the PARISH COUNCIL**
to be held at **7.00 p.m.** on **Monday 20th January 2020** Committee Room, Salwarpe Village Hall

Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

Rights to Record Meetings - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

Community Police – Officers report to the Parish Council.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest/Code of Conduct**
 - (a) To receive and accept the Terms of the Code of Conduct dated December 2019
 - (b) To declare any interest
 - (c) To declare any Dispensations
 - (d) To note the right to record meetings refer to displayed notice
 - (e) To confirm any necessary update to the Register of Interests
3. **Minutes**
 - a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 18th November 2019
4. **Clerk**
 - (a) Clerk to report on actions from Minutes of 18th November 2019 and update on progress from actions from Minutes for items not covered on the Agenda
5. **Reports of County & District Councillor**
 - (a) For information (any items raised for decision will appear on the agenda for the next meeting)
6. **Chairmans Report**
 - (a) Highways
 - (b) SWDP – Consultation Submission - Worcester Rugby Club Major Development Site
 - (c) Application for Grants – Community Event/Burial Grounds
 - (d) Consideration of Parish Council Maintenance Contract 2020/2021
 - (e) Broadband
7. **Deputy Chairman Report**
 - (a) Smart Water
 - (b) Precept 2020/2021 - Consideration of Finance Committee Recommendations
8. **Councillor Reports (New Items)**
 - (a) Planting Scheme – Cllr. Phillips
 - (b) Rural Enterprise Centre – Cllr. Brodrick
9. **Salwarpe Village Hall Committee Report (Cllr.J.Hill)**
10. **Finance**
 - (a) Review of payments made and received since the last meeting (see Appendix 1)
 - (b) Report on year to date expenditure compared to budget
 - (c) To note renewal of Post Office Box Service
 - (d) To note litter bin agreement
 - (e) To note renewal of Pension Auto Enrolment Re-Declaration of Compliance date 31st July 2020
11. **Planning Consultations**
 - (a) Applications (see Appendix 2)
 - (b) Enforcements and Appeals (see Appendix 3)
 - (c) Temporary Granted Permissions (see Appendix 4)
12. **Correspondence**
13. **Councillors Reports - Items for Future Agenda's:**

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda's. Items for debate or decision will be deferred to the next meeting
14. **Date of next meeting**

To confirm the date of the **Annual Parish Meeting** to be held at 7.00pm on **Monday 16th March 2020**, followed by the regular Parish Council meeting, Committee Room at Salwarpe Village Hall.

Signed



Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

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Appendix 1 Payments and Receipts 10 h November – 3rd January 2020

Opening Balance Community Account	27,688.41
Less Payments	(2,392.99)
Plus Receipts	1,528.94
Total Closing Balance	26,824.36

Business Money Manager Deposit Account	24,748.15.
Interest	12.34
Transfer from Community Account	0
Closing Balance May BMM Account	24,760.49
Closing Balance Community Account	26,824.36
Total	51,584.85
Less Ring-fenced additional mtnce - mowing	(619.00)
Less Ring-fenced NHB Bus Shelters – subject to project approval	(2,594.00)
Less ringfenced election costs	(1650.00)
Less ringfenced community event grant (£1,000 grant 18/19)	(950.00)
Less ringfenced biodiversity grant	(1,000.00)
Less ringfenced New Homes Misc	(3,250.00)
Less ringfenced Middleton Cottage CIL (rec'd 2019)	(7,128.00)
Total allocated Reserves (Ring fenced)	(17,191.00)
Total Funds	
Ringfenced	(17,607.00)

Payments from 10th November 2019 – 3rd January 2020 (Community Account)

28/11/2019	contractor	October Contract 7770 lengthsman 7771	575.32
30/11/2019	salaries	Nov salary	415.18
30/11/2019	HMRC	Nov salary	86.15
15/12/2019	Smartwater	Smart Water Hindlip	396.48
03/01/2020	HMRC	Salary Dec	107.81
03/01/2020	salaries	Salary Dec	470.05
03/01/2020	Royal Mail	PO box renewal	342.00
Total			2392.99

Receipts from 10th November – 3rd January 2020

Account	Sender	Reason	Amount
Community Account	HMRC	VAT refund to 30/11/2019	856.66
Community Account	Worcs CC	Lengthsman July/Aug	266.14
Community Account	Worcs CC	Lengthsman Sept/Oct	406.14
BMM	HSBC	Interest	12.34

Plus Additional Potential Sources of Funding

Uncommitted NHB (to claim)	656	To Claim subject to project approval
S106 Hindlip Open Space (to claim)	5320.77	To Claim subject to project approval

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Planning
10 November 2019 – 10th January 2020

APPENDIX 2

NEW APPLICATIONS				
No	Location	Proposal	Parish	Decision
19/02477/HP	Barn 3, Newland Farm, Brown Heath Lane, Martin Hussingtree, Droitwich Spa, WR9 7JF	Installation of rooflights	Salwarpe	Approved 20/12/2019 (Received and approved in same period)
19/02517/CLPU	Wisteria Cottage, Smite Lane, Hindlip, Worcester, WR3 8SY	Application for a Lawful Development Certificate for proposed siting of a mobile home unit within domestic curtilage to provide additional ancillary accommodation.	Hindlip	Lawful Use. Non-Consultee Comments sent 11/11/2019 Approved 6/1/2020
19/02444/RM	Land off Pershore Lane, Tibberton (Worcester Park 6)	Reserved Matters Application following Outline Permission 19/01060/OU relating to the scale, layout, internal access, and external appearance for 3 no. B1/B2/B8 buildings, earthworks; plot and structural landscape works inclusive of an ecological buffer zone; internal access roads, car parking, utilities and plant infrastructure. Applicant	Hindlip	Pending Comment sent 3/12/2019
19/02607/HP	Homelea, Brookside Fruits, Worcester Road, Copcut, Droitwich Spa, WR9 7JA	Conversion of detached garage to ancillary annexe accommodation (retrospective)	Salwarpe	Pending Comment sent 16/12/2019
19/01796/HP Associated Ref:19/01797/LE	Lower Smite Farm, Smite Lane, Hindlip, Worcester, WR3 8SZ	Chimney repair and restoration	Hindlip	Pending Comment sent 16/12/2019
19/02672/LB	Hindlip Hall, The Drive, Hindlip, Worcester, WR3 8SP	Internal alterations to lobby	Hindlip	Pending Comment due 23/01/2020
NEW Applications in period - 6				
AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
19/01756/HP Associated Ref:19/01757/LE	Court Farm, Hindlip Lane, Hindlip, WR3 8SS	Proposed extension to form swimming pool, games room and granny annexe	Hindlip	Comments sent 24/8/2019
DECISIONS				
No	Location	Proposal	Parish	Decision
19/02329/ADV	Worcester Rugby Club Westons Fields, Offerton Lane, Hindlip, Worcester, WR3 8TR	2 no. totem pole signage.	Hindlip	Approved 19/11/2019
19/02292/RM Associated Ref:19/00948/RM	Land Between Roman Way And, Copcut Lane, Salwarpe	Reserved matters application for approval of appearance, landscaping, layout and scale of dwellings to plots 821 and 822. Both units to be open market dwellings and not affordable housing units	Salwarpe	Approved 29/11/2019
19/02254/HP	Brownheath House, Brown Heath Lane, Martin Hussingtree, Droitwich Spa, WR9 7JF	Proposed garden room	Martin Hussingtree	Approved 11/12/2019

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19/00381/FUL	David Lloyd, Warriors Way, Hindlip, Worcester, WR3 8ZF	Erection of a permanent air dome to cover four outdoor tennis courts	Hindlip	Approved 11/12/2019
19/02477/HP	Barn 3, Newland Farm, Brown Heath Lane, Martin Hussingtree, Droitwich Spa, WR9 7JF	Installation of rooflights	Salwarpe	Approved 20/12/2019
19/02517/CLPU	Wisteria Cottage, Smite Lane, Hindlip, Worcester, WR3 8SY	Application for a Lawful Development Certificate for proposed siting of a mobile home unit within domestic curtilage to provide additional ancillary accommodation.	Hindlip	Lawful Use. Non-Consultee Comments sent 11/11/2019 Certified 6/1/2020
18/02558/FUL	Land At Yew Tree Hill, Newland Road, Droitwich Spa	Four new dwellings	Salwarpe	Approved 10/01/2020
Decisions in Period - 7				

APPENDIX 3

ENFORCEMENTS

Enforcement No.	Location	Description of alleged breach	Parish	Status
New Enforcements - 0				

APPEALS

No.	Description	Parish	Decision
APP/H1840/W/19/3226263 19/00328/PIP	Application for permission in principle for an entry level exception scheme in accordance with paragraph 71 of the National Planning Policy Framework comprising the erection of 9 no. entry-level (starter) homes Land Opposite Yew Tree Farm Newland Road Droitwich Spa WR9	Martin Hussingtree	Dismissed 15/11/2019
APP/H1840/W/19/3235302 19/00743/FUL	Change of use of field to residential curtilage Harvest Barn Smite Lane Hindlip Worcester WR3 8SZ	Hindlip	Allowed 22/11/2019
APP/H1840/W/19/3241879	Outline application for up to 9 Self Build Dwellings including new means of access off Newland Lane. Corner Mead Newland Lane Newland Droitwich Spa WR9 7JH	Hindlip	Representations by 10/02/2020
New appeals in period 1			

APPENDIX 4

TEMPORARY GRANTED PERMISSIONS

No:	Location	Period	Expiry Date
W/16/01286/PN.	Land North of Pulley Lane, Marketing Suite. Redrow Homes.		Within 6 weeks of Sale of 239th dwelling
17/00095/FUL	Upper Smite Farm. An application for the retention of a temporary agricultural workers dwelling (log cabin)	3 years	25/05/2020
19/01064/FUL	Hindlip Hall, The Drive, Hindlip, Installation of a temporary modular classroom adjacent to the Firearms School	2 years	expire 11th September 2021.
New Temporary permissions in period - 1			