

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE  
PARISH COUNCIL**

Clerk to the Council: J. Felton 5 Westwood Ave. Droitwich WR9 7BS 01905 773905  
[hindlipmartinandsalwarpepc@yahoo.co.uk](mailto:hindlipmartinandsalwarpepc@yahoo.co.uk)

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**To Members of Hindlip Martin Hussingtree & Salwarpe Parish Council:**  
You are duly summoned to attend the next Parish Council Meeting to be held at  
**7.30 p.m. on Monday 5<sup>th</sup> January 2009** at the Salwarpe Village Hall.

**Public Question Time**

This precedes the Council Meeting at 7.30 p.m and residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

**AGENDA**

- 1. Apologies:** To receive apologies and approve reasons for absence.
- 2. Declarations of Interest:**
  - a. Register of interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Personal interests in items on the agenda and their nature
  - c. To declare any prejudicial interests in items on the agenda and their nature.
- 3. Minutes:** To consider the approval of the Minutes of the Meeting held on 17th November 2008
- 4. Progress reports:** For information
  - a. Cllr Hughes**
    - i. To convene Staffing Committee for Clerk Appraisal
  - b. Clerk**
    - i. Gates on Martin Hussingtree Green
    - ii. Parish Council Web Site
    - iii. Traffic Issues
    - iv. Highway Maintenance Scheme, to consider schedule from Top Cut Services.
    - v. Freedom of Information .Act - Publication Scheme
- 5. Reports of County & District Councillors:** For information (Items raised for decision will appear on the agenda for the next meeting).
- 6. Co-option of a Councillor to the Salwarpe Vacancy-**to consider applications received.
- 7. Correspondence:**
- 8. Finance**
  - a. To review payments made since last meeting
  - b. To consider and approve the 2009 precept
  - c. To consider the quotation received for tree inspection (Martin Green/War Memorial)
  - d. To consider request for Business Rates Relief
- 9. Development Control Consultations:**
  - a. Applications and decisions received since last meeting see Appendix 1 for information:
  - b. Enforcement Actions- progress reports for information

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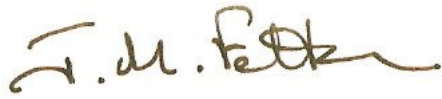
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c. Planning Training Meeting arranged by Ombersley and Doverdale PC January 13th

**10. Councillors Reports & Items for Future Agendas:** Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on this agenda and to raise items for future agendas. Items for debate or decision will be deferred to the next meeting.

**11. Date of next meeting:** To confirm the date of the next meeting which is scheduled for March 16<sup>th</sup> 2009 at Salwarpe Village Hall and which will be preceded by the ANNUAL PARISH MEETING which will commence at 7.15 p.m.

Signed:



Julia Felton  
Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council  
December 29<sup>th</sup> 2008