

# HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

Tel: 07846 125405

Email: [hmhspc@gmail.com](mailto:hmhspc@gmail.com)

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Councillors are duly summoned to attend the **Parish Council Meeting** to be held at **7.00pm on Monday 19<sup>th</sup> September 2022** in the Main Hall, Salwarpe Village Hall

**Members of the public and the press are entitled to attend.**

**Public Question Time** – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

**Rights to Record Meetings** - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

## **Community Police Report**

## **Parish Tree Warden - Introduction**

## **AGENDA**

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest/Code of Conduct**
  - a) To declare any interest
  - b) To declare any Dispensations – Cllr Hughes - Dispensation renewed on 25/07/2022 for further 6 months - Chairman
  - c) To note the Code of Conduct and requirements of the Transparency Regulations (note not exempt authority)
  - d) To note the right to record meetings refer to displayed notice
3. **Standing Orders & Financial Regulations**
  - a) To note Standing Orders - Adopted November 2021 (including amendments 17/01/2022)
  - b) To note Financial Regulations - Adopted November 2021 (including amendments 17/01/2022 & 16/05/2022)
  - c) To review any Freedom of Information requests
4. **Minutes**
  - a) To consider for approval the draft Minutes of the meeting of the Parish Council held 25<sup>th</sup> July 2022
5. **Chairman's Report**
  - a) Provision of Litter Bins - Salwarpe
  - b) Defibrillator Recall
  - c) Remembrance Day wreath Laying
  - d) Elections 2023 – Assessment of Councillors Stance on Standing for Re-election
6. **Deputy Chair Report**

No report
7. **Councillor Reports**
  - a) Staffing Committee - Grading/Spinal Point Review Clerk/RFO– Cllr. B. Meddings
  - b) Re-surfacing Works – Church Lane – Cllr. B. Meddings
  - c) Site Meeting 27/07/2022. Councillor/Highways – Speeding, Ladywood Road – Cllr. A. Thomas
  - d) Site Meeting 27/07/2022. Councillor/Highways – Footpath, Hindlip Lane - Cllr. M. Armitage
  - e) Car Boot Sale – Hindlip – Cllr. M. Armitage
  - f) Martin Hussingtree Traffic Lights – Accident Blackspot – Cllr. A. Phillips
  - g) Risk Assessment – For Consideration and Approval – Cllr. A. Phillips
  - h) Ragwort at Verges of Pershore Lane & Hindlip Lane – Cllr. J. Brodrick
8. **Salwarpe Village Hall Committee Report (Council Representative - Cllr.J.Hill)**
9. **Reports of County & District Councillors**
10. **Chairman/Clerk/ County & District Councillors - Progress on items from Minutes of 25<sup>th</sup> July 2022**

Covered by Agenda Items 19/09/2022

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**11. Finance**

- (a) Review of Payments made and Received since the Last Meeting (see Appendix 1)
- (b) Report on Year-to-Date Expenditure Compared to Budget
- (c) Monitoring Officer to confirm Accuracy of Bank Payments
- (d) To Note Purchase of Mobile Phone (Chairman)
- (e) External Audit Complete. Notice Published

**12. Planning Consultations**

- a) Applications (see Appendix 2)
- b) Enforcements and Appeals (see Appendix 3)
- c) Temporary Granted Permissions (see Appendix 4)

**13. Items for Future Agenda's:**

To report matters of essential information and to raise items for future agendas. Items for debate or decision will be deferred to a future meeting. \_

Items in Abeyance-;

- (a) Copcut Rise Bus Shelter Consideration
- (b) Copcut Rise Proposals for Integration including Consideration of Purchase of Amenity Land
- (c) Boundary Commission Review
- (d) Notice Boards

**14 Items Carried Forward for Noting**

- a) Defibrillator - **SAFETY RECALL** – Expiry Pads July 2022. Battery Replaced January 2022 Warranty Expiry April 2024–  
See Item 5(b)
- b) Memorial Land – Possessory Title 2024
- c) Pensions Regulator – Auto enrolment March 2023

**15. Date of next meeting**

Monday 21<sup>st</sup> November 2022 - 7.00pm Salwarpe Village Hall

Signed



Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

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**Appendix 1  
Payments and Receipts 9<sup>th</sup> July 2022 – 20/08/2022**

<b>Opening Balance Community Account 2022/23</b>	37736.21
<b>Less Payments</b>	(2307.19)
<b>Plus Receipts</b>	200.00
<b>Total Closing Balance -8/7/2022</b>	35629.02

<b>Business Money Manager Deposit Account</b>	51799.11
<b>Interest</b>	0
<b>Closing Balance May BMM Account</b>	51799.11
<b>Closing Balance Community Account</b>	35629.02
<b>Total</b>	87428.13
<b>Total allocated Reserves (Ring fenced see attached)</b>	50829.75
<b>Total Funds</b>	<b>89535.32</b>
<b>Ringfenced</b>	<b>(50261.59)</b>
<b>Available Funds</b>	<b>39273.73</b>

**Payment/receipts 21/22**

<b>Name</b>	<b>Description</b>	<b>Gross Amount</b>	<b>Receipts</b>
<b>Wychavon DC</b>	<b>Grant towards Jubilee Celebration</b>		<b>200.00</b>
	<b>Bank Charge June</b>	<b>8.00</b>	
<b>Salaries</b>	<b>July</b>	<b>399.79</b>	
<b>HMRC</b>	<b>July</b>	<b>£88.40</b>	
<b>SHMH PCC</b>	<b>Magazine subscription</b>	<b>£360.00</b>	
<b>Contractor</b>	<b>Maintenance Contract April</b>	<b>330.00</b>	
<b>Contractor</b>	<b>Other</b>	<b>120.00</b>	
<b>Contractor</b>	<b>Maintenance Contract May</b>	<b>300.00</b>	
<b>Contractor</b>	<b>Maintenance Contract June</b>	<b>603.00</b>	
<b>Contractor</b>	<b>Other</b>	<b>90.00</b>	
	<b>Bank Charge July</b>	<b>8.00</b>	
<b>Total</b>		<b>2307.19</b>	<b>200.00</b>

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## APPENDIX 2 Applications 9<sup>th</sup> July 2022 – 19 August 2022

NEW APPLICATIONS				
No	Location	Proposal	Parish	
W/22/01374/OUT	Corner Mead, Newland Lane, Newland, Droitwich Spa, WR9 7JH	9 Self Build Dwellings at Corner Mead, Newlands Lane, Droitwich Spa, Worcs. WR97JH as approved under planning permission reference 19/01679/OUT - variation of condition 1.	salwarpe	Comment sent 28/07/2022
W/22/01577/FUL	Hindlip Hall, The Drive, Hindlip, Worcestershire, WR3 8SP	Full planning application for the erection of 2-metre high wire mesh fencing, including access gates, to form secure dog exercise and training field, provision of bonded gravel pathway, creation of construction pad for temporarily housing emergency dog kennels, erection of explosive store unit and provision of 1-metre-high post and rail fence adjoining the site access. (Variation of condition 2 Ref. 21/02301FUL)	Hindlip	Comment sent 08/08/2022
W/22/01480/OUT	Corner Mead, Newland Lane, Newland, Droitwich Spa, WR9 7JH	Application for reserved matters for landscaping, layout and scale pursuant to outline planning permission 19/01679/OU - erection of up to 9 self-build dwellings as approved under planning reference 20/02866/RM - variation of condition 1.	Salwarpe	Comment sent 08/08/2022
W/22/01018/LB	Salwarpe Grange, Copcut Lane, Salwarpe, Droitwich Spa, WR9 0AH	Installation of stair lift for a temporary period.	Salwarpe	Comment sent 08/08/2022
W/22/01516/FUL	Worcester Warriors Sixways Stadium, Warriors Way, Hindlip, Worcestershire, WR3 8ZE	Continued use of the Marquee inside the ground as a bar area (retrospective)	Hindlip	Comment due 26/08/2022

### NEW Applications in period – 5

AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
21/02455/FUL	Unit 4, Brookside Fruits, Copcut, WR9	Two new build dwellings to replace existing barn approved for residential conversion.	Salwarpe	Comments sent 5/11/2021
21/02562/FUL	Land Opposite, Yew Tree Farm, Newland Road	Demolition of Outbuildings and the Development of 56 Dwellings	Salwarpe	Comment sent 26/11/2021
W/22/00143/OUT	Hill Top Farm, Newland Lane, Newland,	Development of 4no. self-build dwellings	Salwarpe	Comment sent 18/2/2022
W/22/00326/OUT Associated Ref:19/01679/OUT	Corner Mead, Newland Lane, Newland,	Outline application for up to 9 Self Build variation of Condition 6	Salwarpe	Comment sent 15/03/2022

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W/22/00671/SCR Screening Opinion	Land East side A38, Droitwich Road,	Request for screening opinion for proposed solar park.	Martin Hussingtree	Not Consulted Pending 16.03.2022
W/22/00643/HP	The Mill, Upper Smite Farm, Smite Lane, Hindlip	Retrospective Single storey extension.	Hindlip	Comments sent 11/04/2022
W/22/00796/FUL	Land At (Os 8880 6158), Joynes Road, Copcut, Droitwich Spa	Full planning application for construction of a 418 sq.m Sainsburys food retail unit	Salwarpe	Comments sent 28/04/22
W/22/00743/FUL	Land Between Roman Way And, Copcut Lane,	Development of 19 residential dwellings with associated landscaping and infrastructure	Salwarpe	Comments sent 18/05/2022
W/22/00950/HP	Pear Tree Orchard, Chawson Lane,	Proposed single storey extension to side and frontage of property.	Salwarpe	Comments sent 17/05/2022
W/22/00868/RM	Land At (Os 8880 6158), Joynes Road, Copcut,	Reserved matters application for the amendments to footpaths	Salwarpe	Comment sent 24/05/02
21/02562/FUL	Land Opposite, Yew Tree Farm, Newland Road, Droitwich Spa	Demolition of Outbuildings and the Development of 56 Dwellings, Public Open Space and Associated Infrastructure	Salwarpe	Comment sent 26/11/2021 Amended Plans comment sent 06/06/2022

## DECISIONS

No	Location	Proposal	Parish	Decision
W/22/00399/HP	Far Oaks Furlongs, Copcut Lane, Salwarpe, Droitwich Spa, WR9 7JB	First floor side extensions to existing dwelling and alterations to existing front elevation. White render finish to all walls with black slate gables to front	Salwarpe	Approved 21/07/2022
W/22/00995/FUL	Worcester Rugby Football Club, Westons Fields, Offerton Lane,	Proposed play area to front of changing rooms.	Hindlip	Approved 17/08/2022

## Decisions in Period - 2

## APPENDIX 3

ENFORCEMENTS				
Enforcement No.	Location	Description of alleged breach	Parish	Status
W/ENF/22/0033	Court Farm, Hindlip Lane, Change the use of the existing detached redundant outbuilding to 1 No. holiday let (unit 1) and 2 No. dwellings (units 2 and 3)	Work continuing on -site following refusal of appeal	Hindlip	Reported 07/02/2022/ Appeal Dismissed 13/06/2022
W/ENF/22/0121	Harvest Barn Smite explore uk motorhome hire	Potential illegal trading activity	Hindlip	Reported 08/03/2022
18/00660/FUL W/ENF/22/0216	Worcester Warriors, Sixways, Hindlip.	Continued Use of Marquee inside grounds as a Bar Area. Temporary	Hindlip	Acknowledged 23/05/2022 <b>Planning</b>

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		Marque to be removed and land restored by 11/06/2020		application received 10/08/2022
<b>New Enforcements –</b>				

## APPEALS

No.	Description	Parish	Decision
APP/H1840/W/21/3279884	Court Farm, Hindlip Lane, Change the use of the existing detached redundant outbuilding to 1 No. holiday let (unit 1) and 2 No. dwellings (units 2 and 3)	Hindlip	Appeal dismissed 13/06/2022
<b>New appeals in period</b>			

## APPENDIX 4

### TEMPORARY GRANTED PERMISSIONS

No:	Location	Period	Expiry Date
20/000033/REG3 20/02041/CM.	Sixways Park & Ride variation of condition	4 years	See below 31/08/2025
19/01064/FUL	Hindlip Hall, The Drive, Hindlip, Installation of a temporary modular classroom adjacent to the Firearms School	2 years	Renewal Approved EXP 04/11/2024
20/02363/FUL	The Log Cabin, Upper Smite Farm, Smite Lane, Hindlip, Worcester, WR3 8SZ	3 years	Expire 30/10/2023
19/02329/ADV	Worcester Rugby Club, Westons Fields, Hindlip. Two Totem Pole signage,	5 Years	Expire 1/12/2024
P.C Contractual Agreement	Cherry Lane Advertising Hoarding	2 Years	Expire 31/05/2024
Appln.20/02041/CM (20/000033/REG)	Sixways Park & Ride variation of condition	4 Years	Expire 31/08/2025
21/02173/FUL	Installation of a temporary modular classroom adjacent to the Firearms School (3-year Renewal of Planning Consent 21/02173FUL)	3 years	Expire 03/11/2024
<b>New Temporary permissions in period</b>			

## APPENDIX 5 NON-PLANNING ACTIVITY

<b>Defibrillator Temporarily Recalled 8/8/2022</b>	(i) Battery replaced Jan 2022. (ii) Pads expiry date July 2022 (Global shortage) (iii) Warranty of AED expiry April 2023.
<b>Memorial Land.</b>	Possessory Title 2024 to be finalised with Land Registry.
<b>Pensions Regulator.</b>	Redeclaration due March 2023.