

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB Tel: 07846 125405

Email: hmhspc@gmail.com
www.worcestershire.gov.uk/myparish

Councillors are duly summoned to attend the **Parish Council Meeting** to be held at **7.00pm on Monday 21st November 2022** in the Main Hall, Salwarpe Village Hall

Members of the public and the press are entitled to attend.

Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

Rights to Record Meetings - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

Community Police Report

Parish Tree Warden - Introduction

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest/Code of Conduct**
 - a) To declare any interest
 - b) To declare any Dispensations – Cllr Hughes - Dispensation renewed on 25/07/2022 for further 6 months - Chairman
 - c) To note the Code of Conduct and requirements of the Transparency Regulations (note not exempt authority)
 - d) To note the right to record meetings refer to displayed notice
3. **Standing Orders & Financial Regulations**
 - a) To note Standing Orders - Adopted November 2021 (including amendments 17/01/2022)
 - b) To note Financial Regulations - Adopted November 2021 (including amendments 17/01/2022 & 16/05/2022)
 - c) To review any Freedom of Information requests
4. **Minutes**
 - a) To consider for approval the draft Minutes of the meeting of the Parish Council held 25th July 2022
5. **Chairman's Report**
 - a) Provision of Litter Bins - Salwarpe
 - b) Defibrillator Update
 - c) Remembrance Day Wreath Laying
 - d) Elections 2023 – Assessment of Councillors Stance on Standing for Re-election
 - e) New District Ward-North Claines & Salwarpe
6. **Deputy Chair Report**
7. **Councillor Reports**
 - a) Staffing Committee Recommendations. Clerk Salary Regrading/NJC Awards. - Cllr. B. Meddings
 - b) Site Meeting 27/07/2022. Councillor/Highways – Speeding, Ladywood Road – Cllr. A. Thomas
 - c) Site Meeting 27/07/2022. Councillor/Highways – Footpath, Hindlip Lane - Cllr. M. Armitage
 - d) Car Boot Sale – Hindlip – Cllr. M. Armitage
 - e) Martin Hussingtree Traffic Lights – Accident Blackspot – Cllr. A. Phillips
 - f) Risk Assessment – For Consideration and Approval – Cllr. A. Phillips
 - g) Ragwort at Verges of Pershore Lane & Hindlip Lane – Cllr. J. Brodrick
 - h) Court Farm – Continuation of Works - Cllr. J. Brodrick
8. **Salwarpe Village Hall Committee Report (Council Representative - Cllr.J.Hill)**
9. **Reports of County & District Councillors (County Cllr. M. Bayliss. Dist Cllrs. Wright & Miller)**
 - a) VAS Potential WCC Gifted Provision - County Cllr.Bayliss
 - b) A38 Pulley Lane Junction Update - County Cllr.Bayliss
10. **Chairman/Clerk/ County & District Councillors - Progress on items from Minutes of 25th July 2022**
Covered by Agenda Items 21/11/2022

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11. Finance

- a) Review of Payments made and Received since the Last Meeting (see Appendix 1)
- b) Report on Year-to-Date Expenditure Compared to Budget
- c) Monitoring Officer to confirm Accuracy of Bank Payments
- d) To Note Purchase of Mobile Phone (Chairman)
- e) External Audit Completion. Notice Published
- f) Finance Committee Precept Meeting – Date to be Arranged

12. Planning Consultations

- a) Applications (see Appendix 2)
- b) Enforcements and Appeals (see Appendix 3)
- c) Temporary Granted Permissions (see Appendix 4)

13. Items for Future Agenda's:

To report matters of essential information and to raise items for future agendas. Items for debate or decision will be deferred to a future meeting. _

Items in Abeyance-;

- (a) Copcut Rise - Provision of a Bus Shelter Consideration
- (b) Copcut Rise - Proposals for Integration including Consideration of Purchase of Amenity Land
- (c) Notice Boards

14. Items Carried Forward for Noting

- a) Defibrillator -- Expiry Pads July 2022. Battery Replaced January 2022 Warranty Expiry April 2024-- See Item 5(b)
- b) Memorial Land – Possessory Title 2024
- c) Pensions Regulator – Auto enrolment March 2023

15. Date of next meeting

Monday 16th January 2023 7.00pm Salwarpe Village Hall

Signed



Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

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Payments and Receipts 9th July 2022 – 14/11/2022

Opening Balance Community Account 2022/23	37736.21
Less Payments	(6985.87)
Plus Receipts	19716.49
Total Closing Balance -8/7/2022	50466.83

Business Money Manager Deposit Account	51799.11
Interest	12.84
Closing Balance May BMM Account	51811.95
Closing Balance Community Account	50466.83
Total	102278.8
Total allocated Reserves (Ring fenced see attached)	50092.34
Total Funds	102278.8
Ringfenced	(50092.34)
Available Funds	52186.44

Payment/receipts 21/22

Date	Payee	Description	Payment	Receipt
	Wychavon DC	Grant towards Jubilee Celebration		200.00
		Bank Charge May	8.00	
10/07/2022		Bank Charge June	8.00	
05/08/2022	Salaries	July	399.79	
05/08/2022	HMRC	July	£88.40	
08/08/2022	SHMH PCC	Magazine subscription	£360.00	
08/08/2022	Contractor	Maintenance Contract April	330.00	
08/08/2022	Contractor	Other	120.00	
08/08/2022	Contractor	Maintenance Contract May	300.00	

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		Maintenance Contract June		
08/08/2022	Contractor		603.00	
08/08/2022	Contractor	Other	90.00	
09/08/2022		Bank Charge July	8.00	
31/08/2022	Salaries	August	417.79	
05/09/2022	HMRC	August	88.40	
		Bank charge Aug	8.00	
23/08/2022	PFK Littlejohn	SB20220782 - Audit 21/22	240.00	
27/09/2022		Precept 2		18,676.00
		Bank Charge Sept	8.00	
30/09/2022	Salaries	Salary	£495.29	
30/09/2022	HMRC	Salary	110.50	
05/10/2022	Contractor	10695 & 10698	318	
12/10/2022	Councillor reimbursement	Trees The Green	97.50	
26/10/2022	Royal British Legion	2 x Wreath	60.00	
26/10/2022	Chairman	Chairman allowance 2	250.00	
26/10/2022	Councillor reimbursement	MobilePhone Nokia C 21	84.99	
26/10/2022	Councillor reimbursement	Defibrillator Pads inv 3168	156.00	
		Bank charge Oct	8.00	
19/10/2022	Worcs CC	Lengthsman june		251.35
26/10/2022	Worcs CC	Lengthsman May		36.05
28/10/2022	HMRC VAT	HMRC VTR Apr-Sept		553.09
31/10/2022	Salaries	October	414.01	

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31/10/2022	HMRC	Oct Salary	88.4	
10/11/2022	Contractor	Contract August	259.8	
10/11/2022	Contractor	Water Trees August	90.00	
10/11/2022	Contractor	Lengthsman August	114.00	
10/11/2022	Contractor	Contract September	315.00	
10/11/2022	Contractor	Water Trees & Flail Flowers Sept	240.00	
10/11/2022	Contractor	Lengthsman Sept	30.00	
10/11/2022	Contractor	Contract October	408.00	
10/11/2022	Contractor	Lengthsman October	300	
10/11/2022	Volunteer reimbursement	Cleaning Solution War Memorial	69.00	
		Total	6985.87	19716.49

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2022/23															
Allocated	WCC GRANT Church Lane Mowing	NHB	Election/Poling Station	CIL Middleton Cottages	Community Grant inc VE Commemoration Jubilee	Legal fee contingency	Column AE Misc/Notice Boards	Column AE Replacement Posts Green Swan & War Memorial	Climate Enhancement/BioEnhancement tree works	Smart Water	New Development street furniture	Litter Bins	General Reserve	Total	
Closing Balance March 2022	459	66.65	1850	8798.1	3036	10000	4995	2000	2036	2463	14421	-50.05	29128	79202.7	
Additional ringfence during 2022/23	0	0	250	0	200	0		0	0	0	0				
Total 2022/23	459	66.65	2100	8798.1	3236	10000	4995	2000	2036	2463	14421		29128	79702.75	
Litter Bin from 21/22												206.39			
Opening Balance Ringfenced 22/23	459	66.65	2100	8798.1	3236	10000	4995	2000	2036	2463	14421	156.34	0	50731.09	
Trees Village Green		-34.5							-180					-214.5	
Barriers Jubilee					-50									-50	
Church Lane	-80													-80	
Tree Water & Plant									-100					-100	
Tree water									-25					-25	
Trees The Green									-94.25					-94.25	
Trees Water									-75					-75	
Water Trees/Flowers									-200					-200	
War Memorial cleaning								-69						-69	
General Reserve at year end														0	
Total	379	32.15	2100	8798.1	3186	10000	4995	2000	1561.75	2463	14421	156.34	0	50092.34	

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APPENDIX 2 Applications 15th September – 15 November 2022

NEW APPLICATIONS				
No	Location	Proposal	Parish	
W/22/01726/RM	4 Oakley Gardens, Newland, Droitwich Spa,	Appearance of Plot 7, Pursuant to Outline Planning Permission.	Salwarpe	Comment sent 29/09/2022
W/22/01749/CAN	Orchard Cottage, Church Lane	Undertake tree works	Martin Hussingtree	No Objections
W/22/01558/FUL	Wescocoe, Newland Lane, Newland, Droitwich Spa, WR9 7JH	Residential development consisting of 26no. affordable 2dwellings and associated infrastructure on land north of Newland Lane,	Salwarpe	Comment sent 5/10/2022
W/22/01830/RM	Corner Mead, Newland Lane WR9 7JH	Reserved matters application for up to 9 Self Build Dwellings including new means of access off Newland Lane granted on appeal APP/H1840/W/19/3241879. Appearance of Plot 3, Pursuant to Outline Planning Permission.	Salwarpe	Comment due 19/10/2022
W/22/01585/HP	The Beeches, Brown Heath Lane,	Erection of two and single front and side storey extensions	Martin Hussingtree	Comment due 19/10/2022
W/22/01886/FUL	Land At Yew Tree Hill, Newland Road, Droitwich Spa	Four new dwellings (Variation of condition 2 Ref. 18/02558/FUL)	Salwarpe	Comment due 20/10/2022
22/04720/VARYPL	Churchfields Farm. Ladywood Road	Licencing Application	Salwarpe	Comment due 08/11/2022
W/22/01878/CU	Churchfields Farm, Ladywood Road, Salwarpe, Droitwich Spa, WR9 0AH	Change of use of agricultural land to create a glamping and camping site, including 4 x glamping pods, 2 x amenity pods for camping site, creation of tracks/access, fencing of the site and other associated infrastructure.	Salwarpe	Comment sent 07/11/2022
Application No: W/22/02196/CAN	Salwarpe Court, Copcut Lane, Salwarpe, Droitwich Spa, WR9 0AH	Undertake tree works, as detailed on application form and in any accompanying information	Salwarpe	Tree Works No Objections
W/22/01756/OUT	Former Poultry Buildings, Drury Lane, Martin Hussingtree	Removal of existing derelict agricultural buildings and replacement with 10no New Residential Dwellings.	Martin Hussingtree	Comment due 23/11/2022

NEW Applications in period – 10

AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
21/02562/FUL	Land Opposite, Yew Tree Farm, Newland Road	Demolition of Outbuildings and the Development of 52 Dwellings	Salwarpe	Committee 10/11/2022
W/22/00143/OUT	Hill Top Farm, Newland Lane, Newland,	Development of 4no. self-build dwellings	Salwarpe	Comment sent 18/2/2022

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W/22/00326/OUT Associated Ref:19/01679/OUT	Corner Mead, Newland Lane, Newland,	Outline application for up to 9 Self Build variation of Condition 6	Salwarpe	Comment sent 15/03/2022
W/22/00671/SCR Screening Opinion	Land East side A38, Droitwich Road,	Request for screening opinion for proposed solar park.	Martin Hussingtree	Not Consulted Pending 16.03.2022
W/22/00643/HP	The Mill, Upper Smite Farm, Smite Lane, Hindlip	Retrospective Single storey extension.	Hindlip	Comments sent 11/04/2022
W/22/00796/FUL	Land At (Os 8880 6158), Joynes Road, Copcut, Droitwich Spa	Full planning application for construction of a 418 sq.m Sainsburys food retail unit	Salwarpe	Comments sent 28/04/22
W/22/00743/FUL	Land Between Roman Way And, Copcut Lane,	Development of 19 residential dwellings with associated landscaping and infrastructure	Salwarpe	Comments sent 18/05/2022
W/22/00950/HP	Pear Tree Orchard, Chawson Lane,	Proposed single storey extension to side and frontage of property.	Salwarpe	Comments sent 17/05/2022
W/22/00868/RM	Land At (Os 8880 6158), Joynes Road, Copcut,	Reserved matters application for the amendments to footpaths	Salwarpe	Comment sent 24/05/02
21/02562/FUL	Land Opposite, Yew Tree Farm, Newland Road, Droitwich Spa	Demolition of Outbuildings and the Development of 56 Dwellings, Public Open Space and Associated Infrastructure	Salwarpe	Comment sent 26/11/2021 Amended Plans comment sent 06/06/2022 Amendments received 20/10/2022
W/22/01374/OUT	Corner Mead, Newland Lane, Newland, Droitwich Spa, WR9 7JH	9 Self Build Dwellings at Corner Mead,Newlands Lane,Droitwich Spa,Worcs. WR97JH as approved under planning permission reference 19/01679/OUT - variation of condition 1.	salwarpe	Comment sent 28/07/2022
W/22/01577/FUL	Hindlip Hall, The Drive, Hindlip, Worcestershire, WR3 8SP	Full planning application for the erection of 2- metre high wire mesh fencing, including access gates, to form secure dog access.(Variation of condition 2 Ref. 21/02301FUL)	Hindlip	Comment sent 08/08/2022
W/22/01480/OUT	Corner Mead, Newland Lane, Newland, Droitwich Spa, WR9 7JH	Application for reserved matters for landscaping, layout and scale pursuant to outline planning permission 19/01679/OU - erection of up to 9 self-build dwellings as approved under planning reference 20/02866/RM - variation of condition 1.	Salwarpe	Comment sent 08/08/2022
W/22/01516/FUL	Worcester Warriors Sixways Stadium, Warriors Way, Hindlip, Worcestershire, WR3 8ZE	Continued use of the Marquee inside the ground as a bar area (retrospective)	Hindlip	Comment due 26/08/2022
W/22/01434/RM	Land between Roman Way and Copcut Lane, Salwarpe	Reserve Matters for Earthworks, Landscaping and NEAP (adjacent to Phase 5) Copcut Rise	Salwarpe	Comment sent 23/09/2022

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DECISIONS				
No	Location	Proposal	Parish	Decision
W/22/01749/CAN	Orchard Cottage, Church Lane	Undertake tree works	Martin Hussingtree	No Objections
W/22/01481/NMA 21/02808/RM	Corner Mead, Newland Lane, Newland,	Plot 8 Only - minor alterations to fenestration, additional PV arrays on eastern roof slope, minor increase in height of eaves on eastern elevation and reduction in eaves height on rear elevation.	Salwarpe	Non material amendment Approved
W/22/01566/FUL	The Meadows, Ladywood, WR9 0AJ	Replacement dwelling and garage	Salwarpe	Approved 18/10/2022
Application No: W/22/02196/CAN	Salwarpe Court, Copcut Lane, Salwarpe, Droitwich Spa, WR9 0AH	Undertake tree works, as detailed on application form and in any accompanying information	Salwarpe	No Objections
W/22/01018/LB	Salwarpe Grange, Copcut Lane, Salwarpe, Droitwich Spa, WR9 0AH	Installation of stair lift for a temporary period.	Salware	Withdrawn 01/11/2022
21/02455/ful	Unit 4,Brookside Fruits, Copcut,WR9	Two new build dwellings to replace existing barn approved for residential conversion.	Salwarpe	Approved 11/11/2022
Decisions in Period - 6				

APPENDIX 3 ENFORCEMENTS

Enforcement No.	Location	Description of alleged breach	Parish	Status
W/ENF/22/0033	Court Farm, Hindlip Lane, Change the use of the existing detached redundant outbuilding to 1 No. holiday let (unit 1) and 2 No. dwellings (units 2 and 3)	Work continuing on -site following refusal of appeal	Hindlip	Reported 07/02/2022/ Appeal Dismissed 13/06/2022
W/ENF/22/0121	Harvest Barn Smite explore uk motorhome hire	Potential illegal trading activity	Hindlip	Reported 08/03/2022
18/00660/FUL W/ENF/22/0216	Worcester Warriors, Sixways,Hindlip.	Continued Use of Marquee inside grounds as a Bar Area. Temporary Marque to be removed and land restored by 11/06/2020	Hindlip	Acknowledged 23/05/2022 Planning application received 10/08/2022
W/ENF/22/0388	Alleged Breach: Unauthorised advertisement sign	Alleged Breach: Unauthorised advertisement sign	Salwarpe	Not reported via the PC Closed 24/10/2022
W/ENF/22/0389	Land At (Os 8880 6158), Joynes Road, Copcut,	Alleged Breach: Unauthorised advertisement sign	Salwarpe	Not reported via the PC Closed 24/10/2022
New Enforcements – 3				

APPEALS

No.	Description	Parish	Decision
New appeals in period			

APPENDIX 4

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TEMPORARY GRANTED PERMISSIONS

No:	Location	Period	Expiry Date
20/000033/REG3 20/02041/CM.	Sixways Park & Ride variation of condition	4 years	See below 31/08/2025
19/01064/FUL	Hindlip Hall, The Drive, Hindlip, Installation of a temporary modular classroom adjacent to the Firearms School	2 years	Renewal Approved EXP 04/11/2024
20/02363/FUL	The Log Cabin, Upper Smite Farm, Smite Lane, Hindlip, Worcester, WR3 8SZ	3 years	Expire 30/10/2023
19/02329/ADV	Worcester Rugby Club, Westons Fields, Hindlip. Two Totem Pole signage,	5 Years	Expire 1/12/2024
P.C Contractual Agreement	Cherry Lane Advertising Hoarding	2 Years	Expire 31/05/2024
Appln.20/02041/CM (20/000033/REG)	Sixways Park & Ride variation of condition	4 Years	Expire 31/08/2025
21/02173/FUL	Installation of a temporary modular classroom adjacent to the Firearms School (3-year Renewal of Planning Consent 21/02173FUL)	3 years	Expire 03/11/2024
W/22/01516/FUL	Worcester Warriors Sixways Stadium, Warriors Way, Hindlip, Continued use of the Marquee inside the ground as a bar area	3 Years	Expire 08/09/2025
New Temporary permissions in period			

APPENDIX 5 NON-PLANNING ACTIVITY

Defibrillator Temporarily Recalled 8/8/2022 Replaced 30/10/2022	(i) Battery replacement 1/11/2027 (ii) Pads expiry date July 2025 (iii) Warranty of AED expiry April 2023.
Memorial Land.	Possessory Title 2024 to be finalised with Land Registry.
Pensions Regulator.	Redeclaration due March 2023.

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APPENDIX

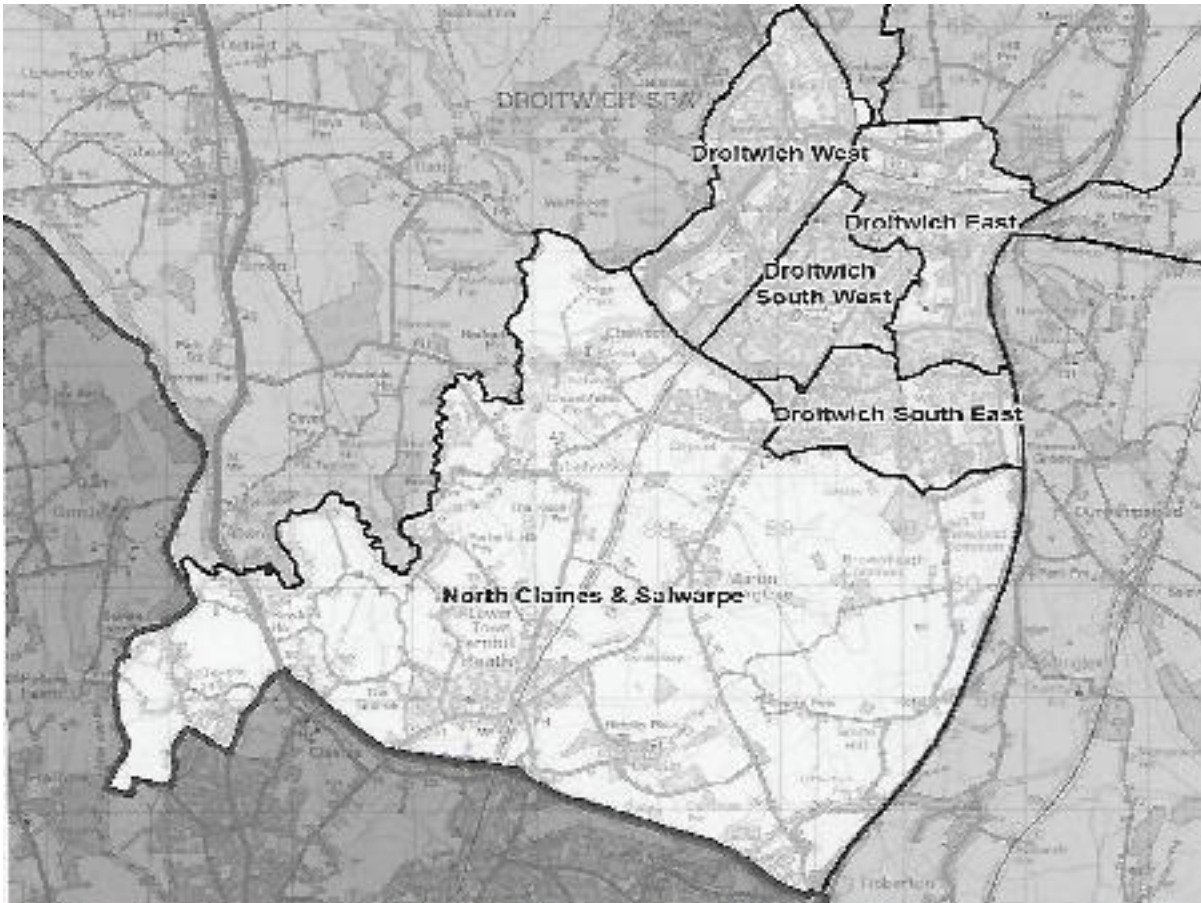
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LOCAL GOVERNMENT BOUNDARY COMMISSION
ELECTORAL REVIEW OF WYCHAVON DISTRICT WARDS

FINAL RECOMMENDATIONS ON THE NEW ELECTORAL ARRANGEMENTS

**NEW WARD OF NORTH CLAINES & SALWARPE (including the
parishes of Hindlip and Martin Hussingtree)**

Droitwich Area map:



Ward name	Number of councillors	Variance 2027
Droitwich East	2	-5%
Droitwich South East	2	5%
Droitwich South West	2	9%
Droitwich West	2	-11%
North Claines & Salwarpe	2	4%

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New Ward Area: – and its conterminous parish boundaries.
North Claines parishes:- Fernhill Heath & surrounds, Hawford, Bevere.
Salwarpe parishes:- Salwarpe, Martin Hussingtree, Hindlip

Recommendations

The Local Government Boundary Commission's final recommendations meets the statutory criteria to:

1. Deliver electoral equality for electors.
2. Reflect community interests and identities.
3. Promote effective and convenient local government.

The Commission has carefully considered all the submissions in the area and no specific proposals were received for which of the Droitwich wards Copcut Rise should be placed in. However, the removal of the Copcut Rise area from North Claines & Salwarpe ward would, in the absence of any consequential changes, leave the ward with 19% fewer electors per councillor than average – well beyond the bounds of good electoral equality.

It is proposed to adopt the submission put forward by Hindlip, Martin Hussingtree & Salwarpe Parish Council for Copcut Rise to remain within Salwarpe ward, noting that the parish council was undertaking numerous activities to integrate the relatively new development into the life and community of Salwarpe parish.

In the light of the significant disruption it would cause to neighbouring wards and the mixed evidence regarding the community identity of Copcut Rise, we are not persuaded to alter our draft recommendations for this area and we confirm our recommendations for North Claines & Salwarpe ward as final.

Implementation of new arrangements

Having completed its review of Wychavon, the Commission's recommendations must now be approved by Parliament. A draft Order – the legal document which brings into force the recommendations – will be laid in Parliament. Subject to parliamentary scrutiny, the new electoral arrangements will come into force at the local elections in 2023.

LGBCE Electoral Review
Report by Councillor B. Meddings
16th September 2022