

You are duly summoned to attend the  
**MEETING of the PARISH COUNCIL**  
to be held at **7.00 p.m.** on **Monday 15 July 2024** Main Hall Salwarpe Village Hal

**Public Question Time** – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

**Rights to Record Meetings** - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

**Community Police Report** – Safer Neighbourhood Team, Quarterly SNT Newsletter issued and circulated.

### **AGENDA**

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest/Code of Conduct**
  - (a) To declare any interest
  - (b) To declare any Dispensations
  - (c) To note the Code of Conduct and requirements of the Transparency Regulations
  - (d) To note the right to record meetings
3. **Minutes**
  - (a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 13 May 2024
4. **Chairman/Clerk/ County & District Councillors - Progress on items from Minutes of 13<sup>th</sup> May 2024 Not otherwise covered by the agenda**
5. **Chairman's Report**
  - a) **Copcut Rise** –  
Notice Board - Update  
Memorial & Coronation Benches - Update
  - b) **Community Magazine Subscription-** Proposal to Cease
  - c) **Highways** – Update
  - d) **Salwarpe Village Hall Car Park** – Update – Rural Fund Grant
  - e) **Martin Green Planting** – Report Attached- Proposal to Fund Additional Wildflower Seeds
6. **Deputy Chair Report**
  - a) Members Allowance Policy – Vote in Principle  
To Note - Chairman's Allowance - Agreed January 2024. Part One Paid July 2024
  - b) Model Financial Regulations April 2024 – Proposed Adoption- Revised. Incorporating all Statutory Regulations
7. **Councillor Reports**
  - a) **Facebook – Update** - Cllr R. Hewitt
  - b) **Street Naming** – Hill Top Farm, Newland Lane– Cllr. B Meddings
8. **Reports of County and District Councillors**
9. **Salwarpe Village Hall Committee Report (Cllr.J.Hill)**
10. **Finance**
  - (a) Review of payments made and received since the last meeting (see Appendix 1)
  - (b) Report on Year-to-Date Expenditure Compared to Budget
  - (c) Monitoring Officer to confirm Accuracy of Bank Payments

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE

PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

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**11. Planning Consultations**


- (a) Applications (see Appendix 2)
- (b) Enforcements and Appeals (see Appendix 3)
- (c) Temporary Granted Permissions (see Appendix 4)

**12. Councillors Reports and Items for Future Agenda's:**

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda **Items for debate or decision will be deferred to the next meeting**

**13.. Date of next meeting**

To confirm the date of the next Parish Council meeting to be held at 7.00 p.m. on Monday 16<sup>th</sup> September 2024 Main Hall at Salwarpe Village Hall

Signed  Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree and Salwarpe Parish Council

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**Appendix 1**

**Payments and Receipts 10/05/2024-5/7/2024**

<b>Opening Balance Community</b>	21428.48
<b>Less Payments</b>	(11295.84)
<b>Plus receipts</b>	0
<b>Total</b>	10132.64

<b>Business Money Manager Deposit Account Opening Balance</b>	85348.46
<b>Interest</b>	452.79
<b>Closing Balance May BMM Account</b>	
<b>Closing Balance Community Account</b>	10132.64
<b>Total</b>	<b>85801.25</b>
<b>Total allocated Reserves (Ring fenced see attached)</b>	(55319.53)
<b>Total Funds</b>	95933.89
<b>Ringfenced</b>	<b>(55319.53)</b>
<b>Available Funds</b>	40614.36

**Current Account**

<b>Payee</b>	<b>Description</b>	<b>Payment</b>	<b>receipt</b>
Chawson 1st School	s137 grant book club	6500.00	
Zurich 3702233	Renewal Year 4	569.39	
SMHH PCC	Burial Ground Mtce Grant	1500.00	
Severn Arts	Inv 1121 Music Bus	495.00	
ICO	Z1832649 Data Protection fee	40.00	
Chairman	Chairman Allowance 1	400.00	
HMRC	Chairman Allowance 2	100.00	
	April May Bank Charges	16.00	

**BMM Account**

<b>Description</b>	<b>Amount</b>
<b>June Interest</b>	<b>452.79</b>



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**HINDLIP, MARTIN HUSSINGTREE & SALWARPE PARISH COUNCIL**

**As at July 2024**

<b>BUDGET COMPARISON July 24</b>	<b>Actual YTD</b>	<b>Forecast</b>	<b>Total Forecast To 31 Mar 25</b>	<b>Budget 1</b>	<b>Variance</b>
<b>Clerk Salary &amp; Expenses</b>					
Salary (inc. extra hours worked)	2,352.25	7,056.75	9,409.00	10,500.00	1,091
Home office allowance	78.00	234.00	312.00	312.00	0
Mileage	55.35	166.05	221.40	300.00	79
CALC Training / Clerk Gatherings	-	-	-	200.00	200
<b>Chairman / Councillor Expenses</b>					
Chairmans allowance	400.00	600.00	1,000.00	1,000.00	0
Councillors Mileage & expenses	-	-	-	250.00	250
Councillors training	-	-	-	300.00	300
<b>Fees</b>					
Insurances	569.39	-	569.39	1,500.00	931
CALC Fees	1,035.64	-	1,035.64	1,200.00	164
External Audit	-	500.00	500.00	500.00	0
Internal Audit	-	500.00	500.00	500.00	0
Subscriptions	40.00	120.00	160.00	1,000.00	840
<b>Misc Costs</b>					
Meeting Room Hire	-	300.00	300.00	300.00	0
PO Box Rental	-	400.00	400.00	400.00	0
Office consumables	92.13	276.39	368.52	700.00	331
Misc	-	-	-	-	0
<b>Maintenance:</b>					
Maintenance Green & pond& war memorial	-	4,750.00	4,750.00	4,750.00	0
Burial Grounds	1,500.00	-	1,500.00	1,200.00	(300)
General repairs - notice boards etc	-	-	-	2,000.00	2,000
Additional contractor work	-	-	-	1,000.00	1,000
<b>Section 137 / 139</b>					
Wreaths	-	-	-	100.00	100
Grant/Gift Village Hall	-	-	-	-	0
<b>Section 144/111</b>					
Community event & Magazine	-	-	-	-	0
Election Expenses (reserves)	-	-	-	500.00	500
New Development Costs	-	-	-	-	0
Climate enhancement biodiversity	-	-	-	-	0
Potential Legacy Grant	-	-	-	10,000.00	10,000
<b>Sub total Expenditure exc. L'sman &amp; VAT recovery &amp; Ringfenced</b>	<b>6,122.76</b>	<b>14,903.19</b>	<b>21,025.95</b>	<b>40,512</b>	<b>19,486.05</b>
<b>Chawson School s137</b>	<b>6,500.00</b>	<b>-</b>	<b>6,500.00</b>		
Election Recharge	-	-	-		
<b>Hindlip School</b>	<b>-</b>	<b>-</b>	<b>-</b>		
Coronation Grant	971.92	-	971.92		
Lengthsman Scheme	-	-	-		
VAT paid	500.34	-	500.34		
BDS Shelter & AED s106	<b>1,017.49</b>	-	<b>1,017.49</b>	<b>8,990</b>	<b>8,489</b>
<b>Year to date Total gross expenditure</b>	<b>15,112.51</b>	<b>14,903.19</b>	<b>30,015.70</b>		

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**Application 5 May 2024 – 5<sup>th</sup> July 2024**

<b>NEW APPLICATIONS</b>				
<b>No</b>	<b>Location</b>	<b>Proposal</b>	<b>Parish</b>	
W/24/00829/RM	6 Oakley Gardens, Newland,	Reserved Matters application for appearance of plot 4 following outline approval 19/01679/OUT for up to 9 Self Build Dwellings.	Salwarpe	Comment sent 30/05/2024
W/24/00505/HP	5 Spellis Green Cottage, Hindlip Lane,	Two storey side extension and single storey rear extension	Hindlip	Comment sent 7/6/2024
W/24/01127/TDC5	Wescoc Newland Lane	Variation of conditions for granted application	Salwarpe	Additional comment due 4/7/2024 No Comment
W/24/01015/OUT	Land At (Os 9030 6094), Newland Road, Droitwich Spa	Outline planning permission with all matters reserved, except for means of access from Newland Lane, for residential development of up to 50 dwellings and associated infrastructure.	Salwarpe	Comment sent 1/7/2024
W/24/00985/FUL	New Mill Farm, Ladywood	Minor amendments to door and window opening, change to roof line, increase porch depth by 300mm and enclosed porch, extend external chimney breast by 225mm and centre chimney stack. New single storey extension to form new single bedroom with ensuite.	Salwarpe	Comment sent 1/7/2024
W/24/01239/GPDR	Gallops At, Offerton Farm, Offerton Lane, Hindlip	Notification for Prior Approval for the proposed change of use of first floor agriculture building to flexible commercial use under permitted development	Hindlip	Not Consulted
24/03344/PREMLI.	Sixways Stadium Warriors Way Hindlip	Alcohol Licence	Hindlip	LICENCING APPLICATION

**Applications in period 5 -1 licencing**

<b>AWAITING DECISIONS</b>				
<b>No</b>	<b>Location</b>	<b>Proposal</b>	<b>Parish</b>	<b>Decision</b>
W/22/00743/FUL	Land Between Roman Way And, Copcut Lane,	Development of 19 residential dwellings with associated landscaping and infrastructure	Salwarpe	Comments sent 18/05/2022
W/22/00868/RM	Land At (Os 8880 6158), Joynes Road, Copcut,	Reserved matters application for the amendments to footpaths	Salwarpe	Comment sent 24/05/02
21/02562/FUL	Land Opposite, Yew Tree Farm, Newland Road, Droitwich Spa	Demolition of Outbuildings and the Development of 56 Dwellings, Public Open Space and Associated Infrastructure	Salwarpe	Comment sent 26/11/2021 Amended Plans comment sent 06/06/2022 Amendments received 20/10/2022

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W/23/00893/FUL	Land East side Droitwich Road Martin Hussingtree (OS 8864 6045)	Construction of a SOLAR PARK, Battery Store, Improved Access, associated infrastructure and landscaping	Martin Hussingtree	Comments sent by 16/2023
23/000007/CM	Court Farm, Hindlip Lane, Hindlip, Worcestershire, WR3 8SS	Proposed anaerobic digestion facility for a biomethane gas to grid plant, creation of new access and haul road from Hindlip Lane and ancillary works	Hindlip	comments sent 15/9/2023
W/24/00557/FUL	Wescoe Newland Lane	Construction of 1 self-build dwelling	Salwarpe	Comments sent 15/4/2024
W/24/00639/HP Associated Ref:W/24/00640/LB	Old Mill House, Copcut Lane, Salwarpe	First floor rear extension and internal alterations, partial demolition and rebuilding of dwelling with roof alterations and new dormers, changes to fenestration and new patio and associated railing	Salwarpe	Comment sent 29/04/2024

**DECISIONS**

No	Location	Proposal	Parish	Decision
W/24/00416/FUL	Gretna Farm Ladywood Road	Temporary dwelling to serve as replacement during refurbishment of existing dwelling	Salwarpe	Approved 15/05/2024
W/24/00089/LB Associated Ref:W/23/00090/HP	Old Mill House, Copcut Lane, Salwarpe,	Proposed replacement boundary wall, piers and gates and driveway (Listed Building Consent)	Salwarpe	Approved 15/05/2024
W/24/00090/HBAssociated Ref:W/23/00089/lb	Old Mill House, Copcut Lane, Salwarpe,	Proposed replacement boundary wall, piers and gates and driveway (Listed Building Consent)	Salwarpe	Approved 15/05/2024
W/23/02058/FUL	Court Farm, Hindlip Lane, Hindlip,	Change of use of redundant detached outbuildings to 3No. dwellings with home office accommodation	Hindlip	Approved Planning committee 23/05/2024
W/24/00798/GPDG	The Orchard, Hindlip Lane, Hindlip, Worcestershire, WR3 8SL	Prior approval for change of use from Class E (Office) to Class C3 (Dwelling House)	Hindlip	Approved
W/24/00742/HP	White Cottage, Pershore Lane, Martin Hussingtree,	To add a disabled access from the drive to the house and garage via a porch area: Retrospective	Martin Hussingtree	Approved 21/6/2024

**Decisions in Period - 6**

**APPENDIX 3**

ENFORCEMENTS				
Enforcement No.	Location	Description of alleged breach	Parish	Status
<b>New Enforcements in period</b>				
APPEALS				
No.	Description	Parish	Decision	

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APP/H1840/W/23/3326877 W/23/01101/PIP	White Lodge High Park Ombersley Road	Salwarpe	Dismissed 24/6/2024
APP/H1840/W/24/3342247 W/23/01180/PIP.	Permission in Principle for 2 detached bungalows Land At (OS 8726 6088) Ladywood Road Salwarpe	Salwarpe	Representations by 16/7/2024
<b>New appeals in period 1</b>			

**APPENDIX 4**

**TEMPORARY GRANTED PERMISSIONS**

<b>No:</b>	<b>Location</b>	<b>Period</b>	<b>Expiry Date</b>
20/000033/REG3 20/02041/CM.	Sixways Park & Ride variation of condition	4 years	See below 31/08/2025
19/01064/FUL	Hindlip Hall, The Drive, Hindlip, Installation of a temporary modular classroom adjacent to the Firearms School	2 years	Renewal Approved EXP 04/11/2024
19/02329/ADV	Worcester Rugby Club, Westons Fields, Hindlip. Two Totem Pole signage,	5 Years	Expire 1/12/2024
P.C Contractual Agreement	Cherry Lane Advertising Hoarding	2 Years	Expire 31/05/2024
Appln.20/02041/CM (20/000033/REG)	Sixways Park & Ride variation of condition	4 Years	Expire 31/08/2025
21/02173/FUL	Installation of a temporary modular classroom adjacent to the Firearms School (3-year Renewal of Planning Consent 21/02173FUL)	3 years	Expire 03/11/2024
W/22/01516/FUL	Worcester Warriors Sixways Stadium, Warriors Way, Hindlip, Continued use of the Marquee inside the ground as a bar area	3 Years	Expire 08/09/2025
<b>New Temporary permissions in period 0</b>			

**APPENDIX 5**

**NON-PLANNING ACTIVITY**

Defibrillator Temporarily Recalled 8/8/2022 Replaced 30/10/2022	(i) Battery replacement 1/11/2027 (ii) Pads expiry date July 2025 (iii) Warranty of AED expiry April 2023.
<b>Memorial Land.</b>	Possessory Title 2024 to be finalised with Land Registry. Cllr Meddings/Dist Cllr Wright
<b>Pensions Regulator.</b>	Redeclaration due February 2026