

You are duly summoned to attend the
MEETING of the PARISH COUNCIL
to be held at **7.00 p.m.** on **Monday 20th January 2025** Main Hall Salwarpe Village Hal

Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

Rights to Record Meetings - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

Community Police Report – Safer Neighbourhood Team, Quarterly SNT Newsletter issued and circulated.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest/Code of Conduct**
 - (a) To declare any interest
 - (b) To declare any Dispensations
 - (c) To note the Code of Conduct and requirements of the Transparency Regulations
 - (d) To note the right to record meetings
3. **Minutes**
 - (a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 18th November 2024
 - (b) To consider for approval the draft Minutes of the meeting of the Finance Committee held on 13th January 2025
4. **County and District Councillors**
 - a) **Progress on Action List Items** from Minutes of 18th November 2024
 - b) **Councillors New issues** - for consideration by District/County Councillors - Information/Comment
 - c) **County/District Councillor Reports**
5. **Chairman's Report**
 - a) **Councillor Resignation**
 - b) **Salwarpe War Monument** -Report from Steve Allard & Son stone mason on potential future repairs
 - c) **Hindlip Anaerobic Digester Application**- Proposal to contribute towards planning consultant fees.
 - d) **Highways**; Update on 40mph proposals
 - e) **Village Hall Gifting** – Procedure
 - f) **Update on Legacy Project**
6. **Deputy Chair Report**
 - a) **Proposed Precept** - Consideration of Finance Committee recommendations for 2025/26 budget
 - b) **Reserves** – Consideration of proposed allocated reserves 2025/26
7. **Councillor Reports**
 - a) **Hindlip First School** – Breakfast Club update
8. **Salwarpe Village Hall Committee Report (Cllr.J.Hill)**
9. **Finance**
 - a) **Review of payments** made and received since the last meeting (see Appendix 1)
 - b) **Report on Year-to-Date Expenditure** Compared to Budget
 - c) **Monitoring Officer** to confirm Accuracy of Bank Payments
 - d) **Internal Audit Interim Report** (verbal)

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE

PARISH COUNCIL

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Tel: 07846 125405

Email: hmhspc@gmail.com

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10. Planning Consultations

(a) Applications (see Appendix 2)

(b) Enforcements and Appeals (see Appendix 3)

(c) Temporary Granted Permissions (see Appendix 4)

12. Councillors Reports and Items for Future Agenda's:

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda **Items for debate or decision will be deferred to the next meeting**

13. Date of next meeting

To confirm the date of the next Parish Council meeting to be held at 7.00 p.m. on Monday 17 March 2025
Main Hall at Salwarpe Village Hall

Signed 

Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree and Salwarpe Parish
Council

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Appendix 1

Payments and Receipts 9/11/2024-10/01/2024

Opening Balance Community	23176.57
Less Payments	(5855.24)
Plus receipts	1150.41
Total	18471.74

Business Money Manager Deposit Account Opening Balance	79,216.25
Interest	376.64
Transfer to C/A	
Closing Balance May BMM Account	79,592.89
Closing Balance Community Account	18471.74
Total	98,064.63
Total allocated Reserves (Ring fenced see attached)	(46334.53)
General Reserve (31/3/2024)	(23586.00)
Available Funds	28,144.10

Current Account

c		Recipient		Payments	Receipt
11/11/2024	31	P Oakley	Chairman Allowance 2	400.00	
11/11/2024	32	Salwarpe Village Hall	Annual Hire fee + 2 additional	156.00	
11/11/2024	33	British Legion	Wreath	60.00	
11/11/2024	34	HMRC	Chair Allowance Tax	100.00	
18/11/2024		HMRC	VAT Apr - Oct		1,150.41
27/11/2024	35	CALC Training	Clerk & Cllr Meddings	126.00	
29/11/2024	36	Salaries	Nov Salary	693.87	
29/11/2024	37	HMRC	Nov Salary	147.33	

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01/12/2024	38	Wychavon District Council	Litter bin empty Salwarpe Bridge	£225.74	
05/01/2025	39	Salaries	Dec Salary	577.63	
05/01/2025	40	HMRC	Dec Salary	130.96	
06/01/2025	41	Contractor	Maintenance April	511.20	
06/01/2025	42	Contractor	Maintenance May	696.60	
06/01/2025	43	Contractor	Maintenance June	473.40	
06/01/2025	44	Contractor	Maintenance July	389.40	
06/01/2025	45	Contractor	Maintenance August	562.20	
06/01/2025	46	Contractor	Maintenance September	223.20	
06/01/2025	47	Contractor	Maintenance October	264.60	
06/01/2025	48	Contractor	Maintenance November	175.8	
06/01/2025	49	Contractor	Replacement glass bus shelter	173.00	

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06/01/2025	50	Royal Mail	PO Box Renewal	424.2	
				36.11	
06/01/2025	51	Councillor	Mileage & Expenses		
			Oct - Dec Charges	24.00	
			Total	5,855.24	1,150.41

Business Money Manager

Date		
	Opening Balance	79,216.25
6/12/2024	Interest	376.64
	Total	79,592.89

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24/25	Community Legacy Project to be allocated from General Reserve if bid successful	Election/Polli ng Station	Spend by April 24 CIL Middleton Cottages £7128 30/4/2019 + £1670.10 27/4/2021	Community Events/Public Open Space inc coronation grant (Bench by March 24)	Legal fee contingency	Web page development /Misc Noticeboards	Replaceme nt Posts Green Swan & War Memorial	2024/24 Grants (s.137) £10.81 per elector 1666 =£18009	New Development/str eet furniture/biodive rsity new litter bins	Total ringfenced expenditure	Total Ringfence d	General Reserve (Closing 23/24)	Total closing balance 31/3/2024	
Opening balance ringfence 24/25 (rounded)	0	0	1291.06	2163.67	4257.61	15000	4377.6	2150	18009	16560	0	63808.94	23586	87394.94
Benches Copcut (purchase)				-1017.49	-476.92							-1494.41		
Chawson 1st School								-6500				-6500		
Music Bus					-495							-495		
Fit NB (NDC)									-1093.82			-1093.82		
Benches Fit				-1146.18								-1146.18		
Hindlip Year 3 s137								-6500				-6500		
Community Plants									-245			-245		
												0		
												0		
												0		
												0		
												0		
												0		
												0		
												0		
												0		
												0		
Expenditure from reserves	0	0	0	-2163.67	-971.92	0	0	0	-13000	-1338.82	-17474.41			
Remaining	0	0	1291.06	0	3285.69	15000	4377.6	2150	5009	15221.18	46334.53			
											46334.53		23586	69920.53
General and ringfenced Reserve Percentage at year end 23/24												157.51	58.22	
General Reserve at year end														

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HINDLIP, MARTIN HUSSINGTREE & SALWARPE PARISH COUNCIL

As at 03/01/2025

BUDGET COMPARISON Jan 25

	Actual YTD	Forecast	Total Forecast To 31 Mar 25	Budget 24/25	Variance
Clerk Salary & Expenses					
Salary (inc. extra hours worked)	7,173.62	2,391.21	9,564.83	10,500.00	935
Home office allowance	234.00	78.00	312.00	312.00	0
Mileage	121.05	40.35	161.40	300.00	139
CALC Training / Clerk Gatherings	70.00	130.00	200.00	200.00	0
Chairman / Councillor Expenses					
Chairmans allowance	800.00	-	800.00	1,000.00	200
Councillors Mileage & expenses	26.11	223.89	250.00	250.00	0
Councillors training	35.00	265.00	300.00	300.00	0
Fees					
Insurances	569.39	-	569.39	1,500.00	931
CALC Fees	1,035.64	-	1,035.64	1,200.00	164
External Audit	210.00	-	210.00	500.00	290
Internal Audit	-	-	-	500.00	500
Subscriptions	50.00	730.00	780.00	1,000.00	220
Misc Costs					
Meeting Room Hire	156.00	144.00	300.00	300.00	0
PO Box Rental	353.50	-	353.50	400.00	47
Office consumables	355.66	118.55	474.21	700.00	226
Risk Assessment & Tree Survey	435.00	-	435.00	-	-435
Maintenance:					
Maintenance Green & pond	2,747.00	2,003.00	4,750.00	4,750.00	0
		-			0
General repairs - notice boards etc	361.12	1,638.88	2,000.00	2,000.00	0
Misc Tree/litterbin maintenance inc top cut extra	-	1,000.00	1,000.00	1,000.00	0
Section 137 / 139					
Wreaths	60.00	-	60.00	100.00	100
Burial Ground	1,500.00	-	1,500.00	1,200.00	-300
Village Hall			-	2,000.00	2,000
Section 144/111					
Community event & Magazine	-	500.00	500.00	-	-500
Election Expenses (reserves)		-	-	500.00	500
Climate Enhancemant		-	-	-	0
New Development Costs		-	-	-	0
Legacy Grant/Village Hall			-	10,000.00	10,000
Expenditure exc. L'sman & VAT recovery	16,293.09	9,262.88	25,555.97	40,512.00	15,016.03
Bench installation	1,093.82				
Seeds	477.06				
S106	2,163.67				
Chawson School	6,500.00	-			
Election Recharge	-	-	-		
Hindlip School	6,500.00				
Coronation Grant	971.92				
Lengthsman Scheme	-				
VAT paid	1,839.26				
Year to date gross expenditure	35,838.82	9,262.88	25,555.97		

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**Appendix 2
9 Nov 2024 – 10/01/2025**

W/24/02163/FUL	The Nurseries, Droitwich Road, Martin Hussingtree	Full Application for the Demolition of Existing Buildings and Erection of a Replacement Retail and Residential Building and Associated Parking	Martin Hussingtree	Comment sent 11/12/2024
W/24/02346/FUL	Court Farm, Hindlip Lane, Hindlip	Change of use of part of redundant building to a single dwelling in association with planning approval W/23/02058/FUL together with ancillary works	Hindlip	Comment sent 9/12/2024
W/24/02236/FUL	Hill Top Farm, Newland Lane, Newland	Full application for the construction of 3no. self-build dwellings following Permission in Principle W/23/00939/PIP	Salwarpe	Refused 10/01/2025
23/000007/CM AMENDED from plans 88 onwards	Court Farm, Hindlip Lane, Hindlip, Worcestershire	Proposed anaerobic digestion facility for a biomethane gas to grid plant, creation of new access and haul road from Hindlip Lane and ancillary works SEE AWAITING DECISIONS	Hindlip	Comment due 5/12 but extended until 30/12/2024 Further amendments Comments Submitted 30/12/2024
W/24/02276/CU	Land At (Os 8800 5994), Strand Lane,	Change of use of agricultural land land to residential curtilage associated with No.3 Church Lane,	Martin Hussingtree	Approved 8/1/2025
W/24/02252/FUL	Hindlip Hall, The Drive, Hindlip,	Installation of a temporary modular classroom adjacent to the Firearms School (2-year Renewal of Planning Consent 21/02173/FUL)	Hindlip	Comment sent 13/12/2024
W/24/02389/HP	The Firs, Sling Lane, Hindlip,	Two-storey side and single-storey rear extensions; front porch; and external render to existing house	Hindlip	Comment Sent 18/12/2024
W/24/02266/HP	The Orchard, Hindlip Lane	Two storey rear extension, single storey side extension, front porch and fenestration alterations	Hindlip	Comment sent 18/12/2024
W/24/02474/ADV	Unit 2 - Costa Coffee, Tolley Way, Copcut	Proposed Signage	Salwarpe	Comment sent 2/01/2025
W/24/02113/TDC5	Wescow, Newland Lane, Newland,	Technical Details permission for the construction of 4no. dwelling following Permission in Principle W/23/01298/PIP (Variation of conditions 2,3,5 and 7 Ref.W/23/02540/TDC5 - PLOT 3)	Salwarpe	Approved 7/01/2025
W/24/02440/GPDQ	Field At, Ladywood	Notification for Prior Approval for the proposed change of use of an agricultural building to a dwellinghouse and associated operational development.	Salwarpe	Permitted Developmet Comments due by LPA deadline 4/01/2025 sent 2/1/2025
W/24/02486/FUL	Court Farm, Hindlip Lane,	Subdivision of existing 7 bed dwelling into 2 no. dwellings New accommodation would comprise 1no. 2 bed dwelling and 1no. 5 bed dwelling. No external alterations are proposed.	Hindlip	Comment sent 3/01/2025
W/24/02606/ HP	Ashford House, Droitwich Road,	Front roof alterations (removal of late-added gablette to allow roof light in original slope) and additional render to front wall	Martin Hussingtree	Comment due 20/01/2025

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W/24/02586/FUL	Wescoe, Newland Lane, Newland	2 Self Build dwellings	Salwarpe	Comment due 23/1/225
W/24/02470/GPDR	Offerton Farm, Offerton Lane, Hindlip	Notification for prior approval for the proposed change of use of Agricultural Building to office use	Hindlip	Approved 7/1/2025
W/24/02613/OUT	Worcester Warriors Sixways Stadium	Outline application with all matters reserved except access, for a mixed use redevelopment at Sixways comprising: (1) a new north stand with associated events centre, esports facilities, food and beverage concessions (Use Classes F2 and A5); (2) construction of a hotel of up to 5-storeys (Use Class C1); (3) construction of a medical/sports rehabilitation and office building (Use Class E) (4) construction of an outdoor padel centre with canopy and associated facilities (Use Class F2); (5) creation of a drive thru (Sui Generis and Use Class E(b)) with associated EV charging; (6) provision of light industrial and trade counter uses (Use Classes Eg(iii), B2 & B8); (7) a multi-storey carpark (up to 6.5 storeys); (8) replacement sports pitch; (9) a solar farm; along with associated uses including parking and landscaping	Hindlip	Cpmment due 27/01/2025

Applications in period 16

AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
W/22/00743/FUL	Land Between Roman Way And, Copcut Lane,	Development of 19 residential dwellings with associated landscaping and infrastructure	Salwarpe	Comments sent 18/05/2022
W/22/00868/RM	Land At (Os 8880 6158), Joynes Road, Copcut,	Reserved matters application for the amendments to footpaths	Salwarpe	Comment sent 24/05/22 Deemed as finally disposed of 19/8/2024
21/02562/FUL	Land Opposite, Yew Tree Farm, Newland Road, Droitwich Spa	Demolition of Outbuildings and the Development of 56 Dwellings, Public Open Space and Associated Infrastructure	Salwarpe	Comment sent 26/11/2021 Amended Plans comment sent 06/06/2022 Amendments received 20/10/2022
W/23/00893/FUL	Land East side Droitwich Road Martin Hussingtree (OS 8864 6045)	Construction of a SOLAR PARK, Battery Store, Improved Access, associated infrastructure and landscaping	Martin Hussingtree	Comments sent by 16/2023
23/000007/CM	Court Farm, Hindlip Lane, Hindlip,	Proposed anaerobic digestion facility for a biomethane gas to grid plant, creation of new access and haul road from Hindlip Lane and ancillary works	Hindlip	Comments sent 15/9/2023 Amendments 30/12/2024

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	Worcestershire, WR3 8SS			See New Information
W/24/01015/OUT	Land At (Os 9030 6094), Newland Road, Droitwich Spa	Outline planning permission with all matters reserved, except for means of access from Newland Lane, for residential development of up to 50 dwellings and associated infrastructure.	Salwarpe	Comment sent 1/7/2024
W/24/02040/FUL	Cream Cottage, 4 Church Lane, Martin Hussingtree,	Proposed Single Storey Rear Extension (Part Replacement) & change of use of land for use as additional Garden Land	Martin Hussingtree	Comment sent 11/11/2024
W/24/01726/FUL	Hindlip Hall, The Drive, Hindlip,	Full planning application for phased development consisting of (1) demolition of existing outdoor firing range and associated structures together with earthworks, and erection of firearms building providing a 50-metre indoor firing range with related facilities (Sui Generis use), access road, car parking and associated works including landscaping (Phase 1); and (2) erection of two-storey extension to existing Firearms Training School building to provide related facilities (Sui Generis use) and associated works (Phase 2).	Hindlip	Comment sent 11/11/2024
W/24/02114/TDC5	Wescoe, Newland Lane, Newland,	Technical Details permission for the construction of 4no. dwelling following Permission in Principle W/23/01298/PIP (Variation of conditions 2,3,5 and 7 Ref.W/23/02540/TDC5 - PLOT 2)	Salwarpe	Comment sent 11/11/2024
W/24/02167/CU Associated Ref:W/22/00294/CU	Sterling Business Centre, Drury Lane,	Change of use from redundant agricultural hatchery to B1: Business Use, involving reroofing and repair of existing buildings, highway alterations to Drury Lane, removal of storage compound and extensive landscaping works -Variation of Conditions 2 and 4 of planning permission W/15/00033/CU to allow for external storage up to 2.4m in height within a limited area of the site as approved under planning reference W/22/00294/CU - removal of conditions 2 and 3; variation of condition 5.	Martin Hussingtree	Comment sent 20/11/2024

DECISIONS

No	Location	Proposal	Parish	Decision
W/24/01943/HP	Court Farm, Hindlip Lane	Proposed 3No. canopy porches over existing doors on Ancillary Accommodation outbuilding	Hindlip	Refused 6/12/2024
W/24/00557/FUL	Wescoe Newland Lane	Construction of 1 self-build dwelling	Salwarpe	Comments sent 15/4/2024 Approved 1/07/2024
W/24/00829/RM	6 Oakley Gardens, Newland,	Reserved Matters application for appearance of plot 4 following outline approval 19/01679/OUT for up to 9 Self Build Dwellings.	Salwarpe	Comment sent 30/05/2024 Approved 12/08/2024

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W/24/00505/HP	5 Spellis Green Cottage, Hindlip Lane,	Two storey side extension and single storey rear extension	Hindlip	Comment sent 7/6/2024 Approved 15/08/2024
W/24/01622/HP	Gretna Farm, Ladywood, Droitwich Spa	Erection of two-storey rear extension	Salwarpe	Comment sent. Approved 13/12/2024
W/24/01283/FUL	Middleton Grange, Ladywood Road, Salwarpe,	Siting of 40 no. solar panels on non residential curtilage land to serve Middleton Grange	Salwarpe	Comment sent 27/9/2024 Approved 18/12/2024
W/24/01683/FUL	Oakmead, Ladywood Road, Salwarpe,	Proposed Replacement Self-Build Dwelling and new Garage /Carport	Salwarpe	Comment sent 27/9/2024 Approved 18/12/2024
W/24/01766/FUL	Worcester Rugby Football Club, Westons Fields, Offerton Lane, Hindlip,	Construction and operation of micro-energy storage facility	Hindlip	Comment sent 4/10/2024 Approved 23/12/2024
W/24/01808/FUL	Wescoe, Newland Lane, Newland,	2no. self-build houses	Salwarpe	Comment sent 7/10/2024. Approved 18/12/2024
W/24/02113/TDC5	Wescoe, Newland Lane, Newland,	Technical Details permission for the construction of 4no. dwelling following Permission in Principle W/23/01298/PIP (Variation of conditions 2,3,5 and 7 Ref.W/23/02540/TDC5 - PLOT 3)	Salwarpe	Approved 7/01/2025
W/24/02276/CU	Land At (Os 8800 5994), Strand Lane,	Change of use of agricultural land land to residential curtilage associated with No.3 Church Lane,	Martin Hussingtre	Comment Approved 8/1/2025
W/24/02236/FUL	Hill Top Farm, Newland Lane, Newland	Full application for the construction of 3no. self-build dwellings following Permission in Principle W/23/00939/PIP	Salwarpe	Refused 10/01/2025
W/24/01823/SCR	Worcester Warriors Sixways Stadium Rugby Football Club,	Development of a mixed-use proposal	Hindlip	Screening Not consulted Application Received W/24/02613/O UT
Decisions in Period - 13				

APPENDIX 3

ENFORCEMENTS				
Enforcement No.	Location	Description of alleged breach	Parish	Status
New Enforcements in period				
APPEALS				
No.	Description	Parish	Decision	
APP/H1840/W/24/3342247 W/23/01180/PIP.	Permission in Principle for 2 detached bungalows Land At (OS	Salwarpe	Appeal Successful 11/11/2024	

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	8726 6088) Ladywood Road Salwarpe		
APP/H1840/W/24/3351872 W/23/01184/OUT	Wain House 1 dwelling	Salwarpe	Representations by 21/11/2024
New appeals in period 1			

APPENDIX 4

TEMPORARY GRANTED PERMISSIONS

No:	Location	Period	Expiry Date
20/000033/REG3 20/02041/CM.	Sixways Park & Ride variation of condition	4 years	See below 31/08/2025
19/02329/ADV	Worcester Rugby Club, Westons Fields, Hindlip. Two Totem Pole signage,	5 Years	Expire 1/12/2024
P.C Contractual Agreement	Cherry Lane Advertising Hoarding	2 Years	Expire 31/05/2026
Appln.20/02041/CM (20/000033/REG)	Sixways Park & Ride variation of condition	4 Years	Expire 31/08/2025
21/02173/FUL	Installation of a temporary modular classroom adjacent to the Firearms School (3-year Renewal of Planning Consent 21/02173FUL) SEE APPLICATIONS	3 years	Expire 03/11/2024 APPLICATION 21/02173FUL
W/22/01516/FUL	Worcester Warriors Sixways Stadium, Warriors Way, Hindlip, Continued use of the Marquee inside the ground as a bar area	3 Years	Expire 08/09/2025
New Temporary permissions in period 0			

APPENDIX 5

NON-PLANNING ACTIVITY

Defibrillator Temporarily Recalled 8/8/2022 Replaced 30/10/2022	(i) Battery replacement 1/11/2027 (ii) Pads expiry date July 2025 (iii) Warranty of AED expiry April 2023.
Memorial Land.	Possessory Title 2024 to be finalised with Land Registry. Cllr Meddings/Dist Cllr Wright
Pensions Regulator.	Redeclaration due February 2026