

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

Tel: 01562 700479

Email: hmhspc@gmail.com

www.worcestershire.gov.uk/myparish

You are duly summoned to attend the Meeting of the Parish Council
to be held at **7.00 p.m.** on **Monday 18th July 2016**, Committee Room, Salwarpe Village Hall

Public Question Time – This precedes the Council Meeting at **7.00pm** and residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

Introduction of Newly Appointed Parish Path Warden - Mrs Elaine Bevan-Smith

Rights to Record Meetings - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

Community Police – Officers report to the Parish Council.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Code of Conduct & Standing Orders**
 - a) To declare any interest
 - b) To declare any Dispensations
 - c) To note the Code of Conduct and requirements of the Transparency Regulations
 - d) To note the right to record meetings refer to displayed notice
3. **Minutes**
 - a) To consider for approval the draft Minutes of the meeting of the Parish Council held 16th May 2016
4. **Clerk**
 - a) Update on progress on relevant items from Minutes of 16th May 2016
5. **Reports of County & District Councillors**
 - a) For information (any items raised for decision will appear on the agenda for the next meeting)
6. **Chairman's Report**
 - a) Finance Regulations Update
 - b) Highways closures and disruptions
 - c) Droitwich Neighbourhood Plan (Joint Committee)
7. **Deputy Chairman Report**
 - a) Clerk NALC salary award 2016/2017
 - b) New Homes Bonus update
 - c) Hindlip Lane overgrowth
8. **Salwarpe Village Hall Committee Report (Cllr.J.Hill)**
9. **Finance**
 - a) Review of payments made and received since the last meeting (see Appendix 1)
 - b) To approve the Appointment of the Internal Auditor

Recommendations of Finance Committee Meeting held on 13th June 2016

 - c) To approve the updated Financial regulations
 - d) To approve the updated Standing Orders
 - e) To approve the updated Internal Controls
 - f) To acknowledge amended Governance and Accountability Regulations
10. **Planning Consultations**
 - a) Applications (see Appendix 2)
 - b) Enforcements and Appeals (see Appendix 3)
 - c) Temporary Granted Permissions (see Appendix 4)
11. **Councillors Reports & Items for Future Agenda's:**

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda's. Items for debate or decision will be deferred to the next meeting
12. **Date of next meeting**

To confirm the date of the next Parish Council meeting to be held at 7.00 p.m. on Monday 19th September 2016
Committee Room at Salwarpe Village Hall

Signed



Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE
PARISH COUNCIL**

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

Tel: 01562 700479

Email: hmhspc@gmail.com
www.worcestershire.gov.uk/myparish

**Appendix 1
Payments and Receipts 7th May 2016 – 7th July 2016**

Payments 7th May 2016 – 7th July 2016

Date	Recipient	Description	Amount
31/05/2016	Clerk	Salary May 16	536.25
31/05/2016	HMRC	Salary May 16	115.55
13/06/2016	Contractor	May Maintenance & Lengthsman Invoices	538.20
13/06/2016	Chairman	Chairman Allowance & Maps	136.00
02/07/2016	Clerk	Salary June 16	496.33
02/07/2016	HMRC	Salary June 16	102.62
		Other Payments <£100 each	127.00
		Total Payments	2,051.95

Receipts 7th May 2016 – 7th July 2016

Date	From	Description	Amount
25/05/2016	Worcestershire CC	Lengthsman reclaim March 2016	244.20
		Total Receipts	244.20

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE
PARISH COUNCIL**

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

Tel: 01562 700479

Email: hmhspc@gmail.com

www.worcestershire.gov.uk/myparish

**PLANNING 7th May to 7 July 2016
APPENDIX 2**

NEW APPLICATIONS				
No	Location	Proposal	Parish	Decision
W/16/01084/PN	Upper Smite Farm Smite Lane	Erection of barn for agricultural storage	Hindlip	Pending response sent 1/6/2016 Application Withdrawn 4/7/2016
W/16/00863/PP	5 Woodside Cottages Hindlip Lane WR3 8SS	Conversion of roof-space to provide further bedrooms and ensuite	Hindlip	Pending response sent 9/6/2016 Further information response sent 17/6/2016
W/16/01237/PP	Willow Barn Church Lane WR3 8TQ	Construction of boundary wall	Martin Hussingtree	Pending response sent 9/6/2016 Cllr Hughes declaration non-pecuniary interest
W/16/01197/OU	Hill Top Farm Newland Lane	Outline application erection of 4 dwellings	Salwarpe	Pending response due 17/6/2016 Extension to 23/6/2016 requested Response submitted 17/6/2016
GPDQ 16/01276/GPDQ	Cummins Farm Hindlip Lane	Proposed change of use of agricultural building to dwelling house (Class C3) and associated operational development	Hindlip	Pending response sent 3/6/2016 Approved 27/6/2016
W/16/01313/PP & W/16/01314/LB	Cookshill Copcut Lane Salwarpe WR90AH	Proposed single 2 storey extension to west elevation, removal of chimney and replacement of dormer window to existing dwelling	Salwarpe	response sent 28/6/2016
W/16/01286/PN	Land North of Pulley/Newland Lane Redrow Homes	Erection of temporary marketing suite in association with approved application W/15/01418/RM	Salwarpe	Response sent 28/6/2016
W/16/01369/RM	Land between Roman Way & Copcut Lane	Reserved matters in pursuance of 2 & 19 of planning permission W/14/02829/OU	Salwarpe	Pending response sent 29/6/2016
W/16/01472/AA	A38 Layby (Redrow) Worcester Road WR9 7JA	Temporary V shaped sales stack board	Salwarpe	Pending response sent 6/7/2016 Cllr. Hughes non pecuniary interest (Redrow Homes)
W/16/01423/OU	Gloverspiece Mini Farm Ladywood WR9 0AJ	Agricultural manager dwelling, garage, workshop manege, horse walker and housing for electrical connection	Salwarpe	Pending response due 8/7/2016 Extension granted 18/7/2016
W/16/01442/RM	Land between Roman Way & Copcut Lane	Reserved matters in pursuance of planning permission W/14/02829/OU (resubmission of mixed use development)	Salwarpe	Pending response due 19/7/2016
W/16/02696/CU	Offerton Farm Offerton Lane	Proposed use of building and agricultural land for mixed use of agriculture and training of horses to include stable block, Gallop and car park	Hindlip	Pending response due 25/7/2016
NEW Applications in period		12		
AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
W/16/00150/CU	Churchfields Farm Ladywood Road Salwarpe	Variation to Condition 4 and 7 goods to be sold and opening hours	Salwarpe	Pending

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

Tel: 01562 700479

Email: hmhspc@gmail.com

www.worcestershire.gov.uk/myparish

W/16/00254/PN	Elm Cottage Copcut Lane WR9 7JBP	Substitution of house type for plot 2 following permission W/15/00866/RM	Salwarpe	Pending
W/15/01812/OU	Land off Pulley Lane and Newland Lane	Variation of Condition 6 W/11/01073/OU improvements to Martin Hussingtree Junction prior to completion of 251 st dwelling. Redrow Homes	Salwarpe	Pending
W/15/01814/OU	Land off Pulley Lane and Newland Lane Redrow Homes	Variation of Condition 4 of W/11/01073/OU in relation to approved drawings to enable revised details for the Newland Road cycle/pedestrian link to exclude traffic and condition 6 in relation to criteria iii	Salwarpe	Pending
W/15/02199/PO	Brookside Fruits Worcester Road Copcut	Modify legal agreement dated 5/10/2000	Salwarpe	Pending
W/15/00996/PN Amendments	Hunt Kennels Hunt Kennel Lane Fernhill Heath WR3 7RZ	Resubmission of W/14/00308/PN	Multi Parish	Pending
W/15/00526/PO	Upper Smite Farm Smite Lane WR3 8SZ	Application to modify S106 agreement dated 8/7/2005 relating to agricultural tied dwelling	Hindlip	Pending
W/16/00461/PN	Elm Cottage Copcut Lane JBWR9	Substitution of house for plot 1 following grant of pp W/15/00866RM including repositioning of garage block	Salwarpe	Pending. Response submitted 4/04/2016
W/16/00253/PN	Oaktrees Farm Church Lane Martin Hussingtree	Permanent equestrian workers dwelling new access and associated works	Martin Hussingtree	Pending. Response submitted 4/04/2016
W/15/02696/CU	Offerton Farm Offerton Lane	Change of Use of block of stables. From agriculture to commercial.	Hindlip	Pending Response submitted 6/05/2016
W/16/00932/PN	Worc. Warriors Sixways Stadium	Change of use of land. Additional training pitch. Power kiosk irrigation system.	Hindlip	Pending response sent 16/05/2016

DECISIONS

No	Location	Proposal	Parish	Decision
W/15/01837/RM	Land between Roman Way and Copcut Lane	All matters reserved except access to provide 740 residential units (C3) employment premises (B1) local centre (A1, A3, A4 & A5) and associated infrastructure and ancillary works) in relation to off-site highways works. Approval of earthworks and associated landscaping.	Salwarpe	Approved 18/05/2016
AB/16/00938/AB	Oaktrees Farm Church Lane	Agricultural Building for storage of hay and straw	Martin Hussingtree	Approved 5/05/16
W/16/00637/CU	Churchfields Farm	Change of Use steel framed agricultural building to children's soft play area with additional rest rooms and parking	Salwarpe	Approved
W/16/00852/PP	Old Farmhouse Smite Lane WR3 8SZ	Demolition of garage and replacement with new detached garage	Hindlip	Approved 24/5/2016
W/16/01104/PO	Middleton Cottages Copcut Lane	Application under s 106BA to amend requirements relating to affordable housing as set out in legal agreement dated 8 Feb 16 in respect of planning permission W/15/02007/PN	Salwarpe	Modifications received 21/6/2016

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

Tel: 01562 700479

Email: hmhspc@gmail.com

www.worcestershire.gov.uk/myparish

W/16/00931/PP	Pamern Drury Lane	Single storey extension	Martin Hussingtree	Response sent 17/06/2016 Approved 21/06/2016
NM/16/00654/NM	Land between Copcut & Roman Way	Non-material amendment to PP W/15/02003/RM	Salwarpe	Decision 22/6/2016
NM/16/01437/NM	Hindlip Hall, The Drive, Hindlip, Worcester, WR3 8SP	Proposal: Non-material amendment to planning permission W/15/02662/PN to reconfigure car park and access to grasscrete road, amend path and extra bunds, additional fencing to house sprinkler tank and reconfigure windows, protecting structures reduced and render behind green wall.	Hindlip	Decision 13/6/2016
Decisions in period (including new application decisions)		9		

APPENDIX 3

ENFORCEMENTS

Enforcement No.	Location	Description of alleged breach	Parish	Status
WCC 6852919	Highway verge Pershore Lane	Encroachment by unauthorised planting on Highway verge	Martin Hussingtree	Pending WCC Action
IN/15/00693	Offerton Farm	Change of Use from agricultural to horse gallops	Hindlip	Pending
IN/16/00240	Court Farm Hindlip Lane	Importation of top soil onto site.	Hindlip	Pending Investigation 19/04/2016
New enforcements in period	0			

APPEALS

No.	Description	Parish	Decision
IN/14/00299 APP/H1840/C/16/3150869	Pear Tree Inn Unauthorised Change of Use. Siting of marquee, laying of concrete base, stationing of shipping container and oil tank	Hindlip	Representations by 26/7/2016 planning ref APP/H1840/C/16/3150869 Declaration of non-pecuniary interest Cllr. A Thawley
New appeals in period	1		

APPENDIX 4

TEMPORARY GRANTED PERMISSIONS

No:	Location	Period	Expiry Date
W/14/02654	J.Smith Training Centre, Mobile Units West Police, Hindlip	1 year	19 Jan.2016
W/13/00507	Log Cabin, Upper Smite Farm, Hindlip	3 years	17 April 2016
W/16/00156	Persimmon Homes Sales Cabin, Hill Top Farm, Newland Lane, Salwarpe	6 months	24 Sept.2016
W/15/00244	Worcs. Rugby Club, Marquee Sixways, Hindlip	3 years	19 March 2018
W/07/00692/PP & W/1600852/PP	The Old Farmhouse Smite Lane. Demolition of existing garage		31 August 2016
New Temporary permissions in period	1		