

HINDLIP, MARTIN HUSSINGTREE & SALWARPE PARISH COUNCIL

Clerk to the Council Mrs Elizabeth Gallagher

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Finance Committee Meeting, Monday 24th October 2016 at 6.00pm
Committee Room, Salwarpe Village Hall

AGENDA

1. **Preparation:** Draft Council Budget/Precept. Financial year 2017-2018.
2. **Review day to day needs:**
Staffing costs/Commitments: Fees/Allowances/Maintenance Contracts/
Maintenance of equipment/ Burial Grounds/Training requirements/Community
Events.
3. **Identify Risks:**
Adequate Insurance/Audit Fees/Costs of representing residents at Local Planning
Committees/Appeals/Inquiries/Public Development Displays/Future Election costs/
Risks/Properties and Equipment.
4. **Reserves Policy:**
Retain a level of reserves equivalent to 12 months budget/expenditure.
Avoid using reserves to fund basic revenue costs.
Funding Projects and plan for unexpected events.
5. **Council Tax Support Grant:**
Availability of Annual Calculation based on Band D properties in the parishes.
Continuation of grant in future years.
6. **Council Tax Setting- Referendum Principles:**
Government proposals to cap budgets to 2% limit. Requirement for Town/Parish
Councils to hold a local referendum if the proposed council tax increase exceeds a
set threshold to ask local people if they support an increase in parish spending.
(Plus Costs of holding local referendum). **Govt.Decision awaited in 2017.**
7. **Submission to Parish Council**
Preliminary Budget/Precept 2017-2018. Recommendations to be submitted to the
Council on Monday 21st November 2016.
8. **Next Finance Committee Meeting:**
Re-convene early January 2017 to consider the views of the Council and finalise
recommendations for approval of the budget/Precept at the Parish Council Meeting
on 16th January 2017. For submission to Wychavon District Council February 2017.
9. Inform community of review of budget on 16th January 2017 meeting