

HINDLIP, MARTIN HUSSINGTREE & SALWARPE PARISH COUNCIL

Clerk to the Council Mrs Elizabeth Gallagher

PO Box 6986, Kidderminster, DY11 9FB

Tel: 01562 700479 e: hmhspc@gmail.com

website: www.worcestershire.gov.uk/myparish

Finance Committee Meeting, Monday 23rd October 2017 at 6.00pm Committee Room, Salwarpe Village Hall

AGENDA

1. **Preparation:** Draft Council Budget/Precept. Financial year 2018/2019
2. **Review day to day needs:**
Staffing costs/Commitments: Fees/Allowances/Maintenance Contracts/
Maintenance of equipment/ Burial Grounds/Training requirements/Community
Events.
3. **Identify Risks:**
Adequate Insurance/Audit Fees/Costs of representing residents at Local Planning
Committees/Appeals/Inquiries/Public Development Displays/Future Election costs/
Risks/Properties and Equipment.
4. **Reserves Policy:**
Retain a level of reserves equivalent to 12 months budget/expenditure.

Allocation of Reserves

Ring Fenced Allocations

- Election Costs (Yearly Precept Allocation)
- Church Lane Mowing (WCC Grant)
- Notice Board (Salwarpe NHB + WCC Grant)

Allocations Agreed

- Notice Boards

Allocations for Consideration

- Nations Tribute
- Clerk Drawer Divider (£200 bank compensation)
- Bus Shelters

5. **Submission to Parish Council**
Preliminary Budget/Precept 2018-2019. Recommendations to be submitted to the
Council on Monday 20th November 2017.
6. **Next Finance Committee Meeting:**
Re-convene early January 2017 to consider the views of the Council and finalise
recommendations for approval of the budget/Precept at the Parish Council Meeting
on 15th January 2018. For submission to Wychavon District Council February 2018.
9. Inform community of review of budget on 15th January 2018 meeting