

# HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB Tel: 01562 700479

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You are duly summoned to attend the **MEETING of the PARISH COUNCIL**  
to be held at **7.00 p.m.** on **Monday 15<sup>th</sup> January 2018** Committee Room, Salwarpe Village Hall

**Public Question Time** – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

**Rights to Record Meetings** - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

**Community Police** – Officers report to the Parish Council.

## AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest/Code of Conduct**
  - (a) To declare any interest
  - (b) To declare any Dispensations
  - (c) To note the Code of Conduct and requirements of the Transparency Regulations
  - (d) To note the right to record meetings refer to displayed notice
  - (e) To confirm any necessary update to the Register of Interests
3. **Minutes**
  - a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 20<sup>th</sup> November 2017
4. **Clerk**
  - (a) Clerk to report on actions from Minutes of 20<sup>th</sup> November 2017 and update on progress from actions from Minutes for items not covered on the Agenda
5. **Reports of County & District Councillors**
  - (a) Reports of items raised in Minutes of 20<sup>th</sup> November 2017 (progress updates)
  - (b) For information (any items raised for decision will appear on the agenda for the next meeting)
6. **Chairmans Report**
  - (a) Reports on items raised in Minutes of 20<sup>th</sup> November 2017 (progress updates)
  - (b) Precept 2018/19 – to ratify Finance Committee recommendations from its meeting of 8<sup>th</sup> January 2018
  - (c) Data Protection Legislation – Update on the introduction of new Data Protection requirements
7. **Deputy Chairman Report**
  - (a) Reports of items raised in Minutes of 20<sup>th</sup> November 2017 (progress updates)
8. **Councillor Reports (New Items)**
  - (a) Sling Lane (Cllr. Armitage)
  - (b) Bus shelters (Cllr. Armitage/Cllr Phillips)
  - (c) Junction 6 roundabout – proposed upgrade (Cllr. Armitage)
9. **Salwarpe Village Hall Committee Report (Cllr.J.Hill)**
10. **Finance**
  - (a) Review of payments made and received since the last meeting (see Appendix 1)
  - (b) Report on year to date expenditure compared to budget
  - (c) Risk Assessment update
11. **Planning Consultations**
  - (a) Applications (see Appendix 2)
  - (b) Enforcements and Appeals (see Appendix 3)
  - (c) Temporary Granted Permissions (see Appendix 4)
  - (d) Notification by Wychavon Planning of procedural process for all Parish Councils
12. **Correspondence**
  - (a) **Poultry Farm Drury Lane**
13. **Councillors Reports - Items for Future Agenda's:**

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda's. Items for debate or decision will be deferred to the next meeting
14. **Date of next meeting**

To confirm the date of the next Annual Parish meeting followed the Parish Council meeting to be held at 7.00 p.m. on Monday 19<sup>th</sup> March 2018 Committee Room at Salwarpe Village Hall

Signed 

Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

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**Appendix 1  
Payments and Receipts 11<sup>th</sup> November 2017 – 6<sup>th</sup> January 2018**

<b>Opening Balance Community Account</b>	<b>17,530.59</b>
<b>Less Payments</b>	<b>2,541.20</b>
<b>Plus Receipts</b>	<b>84.40</b>
<b>Total Closing Balance</b>	<b>15,073.79</b>

<b>Business Money Manager Deposit Account</b>	<b>9,710.17</b>
<b>Interest</b>	<b>0.97</b>
<b>Closing Balance April BMM Account</b>	<b>9,711.14</b>
<b>Closing Balance Community Account</b>	<b>15,073.79</b>
<b>Total</b>	<b>24,784.93</b>
<b>Less Ring-fenced grant – NHB Memorial fund</b>	<b>(857.76)</b>
<b>Less Ring-fenced additional mtnce - mowing yrs 18/19–20/21</b>	<b>(775.00)</b>
<b>Less maintenance provision grant - contribution to notice boards</b>	<b>(1,245.00)</b>
<b>Less ringfenced election costs received</b>	<b>(500.00)</b>
<b>Total Reserves</b>	<b>21,401.17</b>

**Payments from 11<sup>th</sup> November 2017 – 6<sup>th</sup> January 2018**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
01/12/2017	Salaries November	606.21
01/12/2017	Top Cut Contract 5569	303.12
27/12/2017	Top Cut Lengthsman 5595	132.00
31/12/2017	Renewal PO box	318.00
03/01/2018	Norton Antivirus renewal	30.00
03/01/2018	Salaries December	335.81
03/01/2018	HMRC Tax Oct-Dec 17	278.94
05/01/2018	Top Cut Lengthsman 5629 & Maintenance 5630	537.12
		<b>2,541.20</b>

**Receipts From 11<sup>th</sup> November 2017 – 6<sup>th</sup> January 2018**

<b>Date</b>	<b>From</b>	<b>Description</b>	<b>Amount</b>
18/12/17	Worcester County Council	Lengthsman October	84.40
		<b>Total Receipts</b>	<b>84.40</b>

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PLANNING 11<sup>th</sup> November – 6<sup>th</sup> January 2018

## APPENDIX 2

NEW APPLICATIONS				
No	Location	Proposal	Parish	Decision
17/02231/HP	The Granary, 3 Drury Court, Drury Lane, Martin Hussingtree, Worcester, WR3 8TD	Single storey extension, alteration to fenestration and proposed brick boundary wall.	Martin Hussingtree	Pending Comment due 30/11/2017 Comment sent 24/11/2017 Approved 17/12/2017
17/02458/RM	Court Farm, Hindlip WR3 8SS	Reserve Matters (Outline Permission W/13/01593/PN) Landscaping, Layout & scale for new office buildings (Class B1) Multifunctional building (ClassB1/D1/D2)	Hindlip	Pending comment due 2/01/2018
17/02453/CLE	Hindlip Stables, Pershore Lane, WR3 8TA	Certificate of Lawful Use existing for occupation of annexe as dwelling house.	Martin Hussingtree	Legal document of lawfulness, 07/12/2017. Delegated Planning Officer Decision.
17/02430/AGR	Pulley Farm Pulley Lane	Prior notification agricultural building	Salwarpe	Comment sent 13/12/2017 Approved 15/12/2017
17/05973 LICENCING APPLICATION	A38 Layby Droitwich Road	Street trading sale of plants	Salwarpe	Representations submitted 20/11/2017 Committee January 2018
17/02361/NMA	Land between Roman Way and Copcut Lane Salwarpe	Non material amendment to 16/01442/RM granted pursuant to outline permission W/14/02829/OU to improve reversing for vehicles on plot 105	Salwarpe	Approved
<b>NEW Applications in period 6</b>				
AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
17/00169/OU	Land North Of Pulley Lane And, Newland Lane, Newland, Droitwich  Persimmon Homes	Infrastructure & open space not in accordance with Condition 7 Part i.ii.iii. (Ref: W/12/02336/OU). Widening of Pulley Lane, A38 junction/Pulley Lane and pedestrian links to Tagwell Rd. Persimmon Homes	Salwarpe	Pending Comment due 16/03/2017 Response submitted 15/03/2017  Planning Committee 11/5/2017 Decision Deferred
W/16/02240/OU	Land North of Pulley Lane and, Newland Lane, Newland, Droitwich Spa	Access and infrastructure Pulley Lane, Newlands Rd (Ref:W/11/01073/OU). Condition 6 amended highway works.  Condition 5. Part ii). with regards to an increase in the occupation to the 90 <sup>th</sup> dwelling. Amendment..Removal of variation. 4/07/2017.  Condition 5 Part(i) Temporary Traffic Management Plan only to proceed.	Salwarpe	Original response submitted 1/11/2016  Material amendment to plans variation to highway condition. Redrow Homes. Response Submitted 15/03/2017  Planning Committee 11/5/2017  Variation to condition 5 (ii) Response due 20/07/2017 Response sent 20/07/2017

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17/02131/LB Associated 17/02130/CU	Cummins Farm, Hindlip Lane, HINDLIP, WR3 8ST	Conversion of Pigsty & Store into a Podiatry Clinic including a single storey extension	Hindlip	Pending Comment sent 9/11/2017
DECISIONS				
No	Location	Proposal	Parish	Decision
17/01870/RM	Gloverspiece Minifarm Ltd, Ladywood, Droitwich Spa, WR9 0AJ	New agricultural managers dwelling and garage/ workshop - application seeking reserved matters approval following grant of outline planning permission ref. no. W/16/01423.	Salwarpe	Pending. Comment sent 12/10/2017 Committee 14/12/2017 Approved
17/02117/NMA	The Drive, Hindlip, WR3 8SP	Non-Material Amendments to W/15/02662/PN for additional fencing to match the approved and additional electrical sub station which reverts back to original consent.	Hindlip	NMA Approved
17/02117/NMA	Hindlip Hall, The Drive, Hindlip, WR3 8SP	Non-Material Amendments to 17/00061/FUL for additional fencing to match the approved and additional electrical sub station which reverts back to original consent	Hindlip	NMA Approved
17/02112/GPDR	Offerton Farm Offerton Lane Hindlip Worcester WR3 8SX	Notification for Prior Approval for a the change of use of an agricultural building to use Class (B1) office	Hindlip	GPDR non-consultee Refused 7/12/2017
<b>Decisions in period (including new application decisions) 6</b>				

### APPENDIX 3

#### ENFORCEMENTS

Enforcement No.	Location	Description of alleged breach	Parish	Status
<b>New enforcements 0</b>				

#### APPEALS

No.	Description	Parish	Decision
IN/14/00299 APP/H1840/C/16/3150869	Pear Tree Inn Unauthorised Change of Use. Siting of marquee, laying of concrete base, stationing of shipping container and oil tank	Hindlip	Refused 16/11/2016 Conditions (1) Removal of MARQUEE 3 REMOVED  (2) Removal of GROUNDWORKS Concrete base, hardcore, footpath link. Underground services. 6 months (Expiry Date 17th May 2017) END OF MAY 2017 – Groundworks commenced March 2017). (3) Restoration of LAND. Land to be grassed over. <u>Within six months</u> of removal of Concrete base and associated services. END OF NOVEMBER 2017. [Note: if the Base and associated services have not been removed by the End of May 2017. Then the grassing of land could be delayed 'ad infinitum' as a continuous 'within' 6 months).
APP/H1840/D/17/3173081	Erection of annex accommodation for applicants' elderly mother and orangery building for host property Orchard Cottage, Church Lane, Worcester, WR3 8TQ W/16/01810/PP	Martin Hussingtree,	Representation due 13 June 2017 Appeal decision pending 14.07.2017 Appeal Allowed 04/08/2017

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APP/H1840/W/17/3183313/ 17/00243/FUL	Proposed new dwelling and partial demolition of existing property and creation of new vehicular access Far Oaks Furlongs, Copcut Lane, Salwarpe, Droitwich Spa, WR9 7JB	Salwarpe	Appeal Start date 10/10/2017 Representation due 14 November 2017 Representations sent. Decision due 3/1/2018
<b>New appeals in period 0</b>			

## APPENDIX 4

### TEMPORARY GRANTED PERMISSIONS

No:	Location	Period	Expiry Date
W/15/00244	Worcs. Rugby Club, Marquee Sixways, Hindlip	3 years	19 March 2018
W/16/01286/PN.	Land North of Pulley Lane, Marketing Suite, Redrow Homes.		Within 6 weeks of Sale of 239th dwelling
W/16/01104/PO	Middleton Cottages Copcut Lane (S106)	3 years	21 June 2019
No: W/16/01472/AA.	Copcut, A38 Layby Advertising Sales Board, Redrow Homes.	3 years	30 <sup>th</sup> July 2019
17/00095/FUL	Upper Smite Farm. An application for the retention of a temporary agricultural workers dwelling (log cabin)	3 years	25 <sup>th</sup> May 2020
<b>New Temporary permissions in period 0</b>			