



# Lickey & Blackwell Parish Council

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Executive Officer:  
Mrs. H C Doherty

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Barnt Green  
BIRMINGHAM  
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27<sup>th</sup> August 2013

You are duly required to attend the Annual meeting of Lickey and Blackwell Parish Council on Monday 2<sup>nd</sup> September 2013 at the Trinity Centre, Blackwell. If any members are unable to attend, please let the EO know. Before commencing the meeting, a statement of Emergency Procedures and Parish Council etiquette will be read by the EO.

## **AGENDA**

### **1. Acceptance of Apologies.**

### **2. Declarations of Interest**

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the Commission of a criminal offence.
- d) To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting

*The meeting will be adjourned for up to 10 minutes for Public Question-time*

### **3 Reports from outside bodies and District and County Councillors**

### **4 Minutes of the Parish Council Meeting held on Mon 1st July 2013 for approval**

### **5 Finance and General Purposes**

- 5.1 To approve the payment of attached Bills
- 5.2 To agree the Bank Reconciliation as at 31st July 2013
- 5.3 Councillor business/calling cards. Update from Cllr Forknell
- 5.4 To approve the updated Risk Review proposed by Cllr P. Harvey
- 5.5 To remind all groups to start the budget planning process.

### **6 Planning Committee Report**

- 6.1 Report on Planning matters and presentation of minutes for acceptance
- 6.2 To receive update from the Neighbourhood Planning group meeting

## **7 Environment & Highways Report**

- 7.1 Update from Cllr Eales – environment to include outcomes from Parish tour
- 7.2 Highways – update from Cllr Forknell and to agree next location for VAS sign
- 7.3 Blackwell Bus shelter – to review quotes for bespoke shelter and design for the area
- 7.4 To receive update from EO on Balancing Pool and Network Rail
- 7.5 To review quotes for refurbishment of Old Birmingham Road bus shelter and agree who to appoint, dependent on outcome of CALC meeting and BDC's position on bus shelter maintenance.

## **8 Communications & Social Services Report**

- 8.1 Report provided by Cllr King to include dates for Christmas events and competition details
- 8.2 Parish website update.
- 8.3 To receive update on September newsletter

## **9 Training Matters and Diary Dates**

- 9.1 To agree dates for budget planning meeting
- 9.2 10th Parish Conference Tuesday 22nd October
- 9.3 Neighbourhood Planning meeting dates: Wednesday 9th October 7.30 to 9.30pm at Trinity Centre, Lickey AND Saturday 12th October 10am to 12 at Blackwell Social Club

## **10 Administration**

- 10.1 To discuss and agree whether we should host a 'helpers Christmas meal' for parish volunteers and possibly paid contractors

## **11 Correspondence**

- 11.1 Request and Invitation from Hartlebury PC
- 11.2 Invitation to 'Shindig' October 6<sup>th</sup> Invitation to a performance
- 11.3 Catshill and North Marlbrook PC have Sharron Cannings, Bromsgrove Safer Neighbourhoods Inspector, attending a meeting on Mon 23rd Sept at 7pm in Catshill Village Hall, to talk about her work. Neighbouring PC's have been invited

## **12 Dates of next meeting Parish Council Meeting Monday 7th October 2013 at 7.30pm at the Wheel Blackwell.**

PARISH COUNCIL MINUTES ARE AVAILABLE FOR INSPECTION ON THE COUNCIL'S WEBSITE OR FROM THE EXECUTIVE OFFICER

PLEASE NOTE THAT AFTER THE PARISH COUNCIL MEETING THERE WILL BE A CLOSED SESSION TO DISCUSS THE EO'S SALARY – ALL COUNCILLORS WELCOME

(signed) Executive Officer