



Lickey & Blackwell Parish Council

Executive Officer:
Mrs. H C Doherty

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2nd May 2014

You are duly required to attend the Annual meeting of Lickey and Blackwell Parish Council on Monday 12th May 2014 at the Trinity Centre, Lickey. If any members are unable to attend, please let the EO know. Before commencing the meeting, a statement of Emergency Procedures and Parish Council etiquette will be read by the EO.

AGENDA

1. Election of Chairman and signing of Declaration of Office

2. Acceptance of Apologies

3. Declarations of Interest

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- d) To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting

4 Election of Vice-Chairman

5 Election to Groups and Committees

- 5.1 Planning Committee – head and 2 members required
- 5.2 Finance Group
- 5.3 Highways & Environment Group
- 5.4 Social Services & Communications Group

6 Election of Representatives to other bodies

- 6.1 CPRE: Representative and Deputy
- 6.2 Worcs CALC: Representative and Deputy
- 6.3 High House Wood Management Group
- 6.4 Marlbrook Landfill Site
- 6.5 Cropwood Estates Liaison Group: Representative

The meeting will be adjourned for up to 10 minutes for Public Question-time

7 Reports from outside bodies and District and County Councillors

8 Minutes of the Parish Council Meeting held on Mon 7th April 2014 for approval

9 Finance and General Purposes

- 9.1 To resolve to co-opt Mr Steven Nock
- 9.2 To agree the payment of attached Bills
- 9.3 To agree the Bank Reconciliation as at the financial year end (31st March 2014)
- 9.4 To review the draft receipts and payments accounts. These will be circulated for approval along with the Annual Return at June's meeting
- 9.5 To review comments from internal auditor
- 9.6 To agree which positions will attract honoraria
- 9.7 To consider request for grant from CAB
- 9.8 To agree amount of grant to support Blackwell Festival

10 Planning Committee Report

- 10.1 Report on Planning matters and presentation of minutes for acceptance (meeting held on 28th April)
- 10.2 To receive update from the Neighbourhood Planning group meeting

11 Environment & Highways Report

- 11.1 To report that modifications have been made to the new path and bridge over the pools behind Old Rose and Crown and planting is complete
- 11.2 Highways – update from Cllr Forknell to include speed limit outside Hunter's Hill
- 11.3 To review and agree Blackwell Road quotation
- 11.4 To report that EO is in communication with Lickey School regarding contribution to the newsletter and improving the visibility of signage around Lickey school. Action is still outstanding on the on-going parking problems around the school
- 11.5 To review quotations for painting the phone box.

12. Communications & Social Services Report

- 12.1 Report provided by Cllr King to include June newsletter dates and Best Front Garden

13 Training Matters and Diary Dates

- 13.1 To agree that EO will attend the new financial training on 19th June at a cost of £75

14 Administration

- 14.1 To receive verbal Report from Cllr Forknell on WCC Conference particularly in relation to the new Highways reporting system launched this month
- 14.2 Update from Cllr Forknell on proposed use of the Trinity Office on a Weds by the EO

15 Correspondence

16 Dates of next meeting Parish Council Meeting Monday 2nd June 2014 at 7.30pm at the Wheel, Blackwell.

PLEASE NOTE THAT PARISH COUNCIL MINUTES ARE AVAILABLE FOR INSPECTION ON THE COUNCILS WEBSITE OR FROM THE EXECUTIVE OFFICER

(sgd) Executive Officer