

Tutnall & Cobley Parish Council

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Dear Parishioner

2 September 2009

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 8 September 2009** at **7.20 p.m.** in the **Committee Room of the new Community Hall, Tardebigge.**

Yours sincerely

Helen Davies
Clerk & Proper Officer

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Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

AGENDA

- 1 To receive apologies and to approve reasons for absence.**
- 2 DECLARATION OF INTEREST:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Personal Interests in items on the agenda and their nature.
 - c) To declare any Prejudicial Interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant items.)
- 3 Minutes:** To consider the approval of the minutes of the meetings of the Council on 14 July 2009 (attached).
- 4 PROGRESS REPORTS FOR INFORMATION:**
 - a) **Clerk:** Attached
 - b) **Chairman:**
 - c) **Police: CSO John Tilt**

- 5 CORRESPONDENCE FOR INFORMATION** - and will be placed in a folder for Councillors to inspect at the meeting.
- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk> for details on: Planning Agenda of 7 September and Minutes of 10 August and 13 July; Standards Committee Agenda 22 July.
 - b)** Bromsgrove DC: Forward Plan of forthcoming decisions to be made by the Cabinet on www.bromsgrove.gov.uk/forwardplan
 - c) Bromsgrove DC: Annual Report of the Standards Committee 2008/09
 - d) Bromsgrove DC: Civic Service 20 September.
 - e) Bromsgrove DC: Dog Waste Bags: Giving 2,000 free bags to each PC each financial year.
 - f) Worcestershire County Council: Alcester road closure from junction of Fininstall Road to junction with Hewell Lane from 24 August for 3 weeks.
 - g) Worcestershire CC: Children & Young People's Strategic Partnerships newsletter.
 - h) Worcestershire CC: Bromsgrove Walking & Cycling Map enclosed.
 - i) Worcestershire CC: Word on Worcestershire Residents' Summer magazine.
 - j) Worcestershire Biological Records Centre: Leaflets on Protecting Your Local Orchards and A Guide to Protecting Old Trees in your Parish.
 - k) Local Works: More Powers to Parish and Town Councils: Including Local Councils in the Sustainable Communities Act: asking for support by signing Early Day Motion in support of the Amendment Bill. Copy of email enclosed for Members' consideration.
 - l) Community First Newsletter: Summer 2009 also available as an e-bulletin.
 - m) Bromsgrove & District Citizens Advice Bureau: Feature on 'Help for People in Rural Areas' with request to include in our next parish magazine.

6 PLANNING MATTERS:

- a) Applications for Consideration:**
 - 09/0654 3 Tutnall Grange: New conservatory to rear of existing property.
 - 09/0661 Weights Farm: Steel portal framed building for strong hay and straw.
- b) Approvals:**
 - 09/0423 London Lane Field 9829: To replace an existing lambing shed with a larger one.
 - 09/0397 Sunny Bank Farm, Stoney Lane: New rudimentary, 3m wide farm track comprising cellular grass paving system and alterations to existing hard-standing.
- c) Refusals:** None received to date.
- d) Planning Matters:**
 - 08/0741 Sunny Bank Farm, Stoney Lane: New rudimentary, 3m wide farm track (as above) Permission Revoked for Application 09/0397
 - Viewing of Planning Applications – review need for projector and screen.

7 WHARF LANE ENFORCEMENT: Brought forward from May meeting.

8 LENGTHSMAN SCHEME: To consider outstanding issues.

9 HIGHWAYS MATTERS:

Hedges: County's letter has not been received from M Walton; to consider way forward.
'Standard' letter used by PC attached for Members' consideration.
Ragwort: Locations needed to be able report to Highways
Dusthouse Lane: Large plant transporters use being reported as dangerous.
Hub: On-line logs now use an interactive map, however there have been 'teething' problems.
To consider outstanding issues.

10 FINANCE: to consider

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|--------------|--|-------------------|-------------------|
| a) | Bank Balances: as at 30 August 2009 23 December 2008 | Current Account | £7,010.57 |
| | | Deposit Account | <u>£3,782.86</u> |
| | | Total Balance | £10,793.43 |
| b) | Receipts: Co-op Bank: Interest 3 July 2009 | | £ 0.72 |
| | | Interest 5 August | £ 0.77 |
| | HMRC: VAT refund | | £ 150.78 |
| | Worcestershire CC: Lengthsman Scheme | | £ 337.50 |
| | HMRC: On-line incentive payment for 2008/09 tax return | | <u>£ 75.00</u> |
| | Total | | £ 564.77 |
| c) | Payments for Approval: | | |
| | Steve Cooper: Bus shelter repairs | | £ 83.00 |
| | Clement Keys: External Audit fees £285 + £42.75 VAT | | £ 327.75 |
| | Geoffrey Whitehouse: Barn Dance expenses | | £ 96.34 |
| | Simon Skeys: Lengthsman Scheme: July invoice | | £ 168.00 |
| | Brookfield Contract Services: Mowing footpaths 18 & 19 | | £ 24.00 |
| | H S Davies: Clerk's Salary £773.66 & expenses £212.74 | | £ 986.40 |
| | HMRC: | | <u>£ 118.41</u> |
| Total | | £ 1,803.90 | |
| d) | Un-presented Cheques: | None | |
| e) | Annual Return 2008/2009: Unqualified audit opinion has been given. | | |
| f) | HMRC: Complaint's Procedure: Confirmation whether a formal complaint should be submitted. | | |
| g) | Deposit Loan Scheme with WCC: To consider the scheme. | | |
| h) | Finance Items - Proposed and Seconded: | | |

11 BARN DANCE: Review of costs – Split of proceeds – date for next year?

12 PARISH WALKS:

13 BORDLESLEY PARK HOUSING SCHEME: Further correspondence received from P McHugh and is attached for Members' consideration. If Members have enough information available, to compile letter of Members' views to be sent to Cllrs Lord and Hollingworth and the MP.

14 TUTNALL LANE SLURRY & FLIES:

15 NEWSLETTER: Format - Bentley Pauncefoot request for ten pages – ideas for front cover

16 **REPORTS FOR INFORMATION** (Items raised for decision will appear on the agenda for the next meeting.)

- a) **DISTRICT COUNCILLOR**
- b) **COUNTY COUNCILLOR**
- b) **FOOTPATH WARDEN**
- c) **TREE WARDEN**
- d) **COMMUNITY HALL**
- e) **CHARITIES**

17 **COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

18 **DATE OF NEXT MEETING:**
There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on Tuesday 13 October 2009.