Tutnall & Cobley Parish Council

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118 New Road Aston Fields Bromsgrove Worcestershire B60 2LD

Dear Parishioner 8 April 2009

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 14 April 2009** at <u>7.20</u> p.m. in the **Committee Room of the new Community Hall**, **Tardebigge**.

Yours sincerely

Helen D	avies	
Clerk &	Proper	Officer

Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

AGENDA

1 To receive apologies and to approve reasons for absence.

2 DECLARATION OF INTEREST:

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Personal Interests in items on the agenda and their nature.
- c) To declare any Prejudicial Interests in items on the agenda and their nature. (Councillors with prejudicial interests must leave the room for the relevant items.)
- **Minutes:** To consider the approval of the minutes of the meetings of the Council on 10 March 2009 (attached).

4 PROGRESS REPORTS FOR INFORMATION:

a) Clerk: Attached

b) Chairman:

c) Police: CSO John Tilt

- **CORRESPONDENCE FOR INFORMATION** and will be placed in a folder for Councillors to inspect at the meeting.
 - a) Bromsgrove District Council: http://moderngovwebpublic.bromsgrove.gov.uk for details on: Planning Committee Minutes of 2 & 30 March and Agenda for 20 April 2009. Standards Committee Agenda 31 March 2009

 Local Development Framework Working Party Minutes 16 March 2009
 - b) Bromsgrove DC: Draft Parish Charter: consultation period ends 1 June. Electronic copy available if you'd like to view.
 - c) Chairman of Bromsgrove DC: Invitation to Civic Charity Dinner 1 May.
 - d) Chairman-Elect of Bromsgrove DC: Invitation to buffet supper following Annual Meeting of the Council on 6 May.
 - e) Bromsgrove DC: Together Bromsgrove spring edition of residents' magazine.
 - f) Worcestershire County Council: Bus Bulletin April/May 2009.
 - g) Worcestershire CC: Community Greenspace Pack: New initiative for local communities that has a green space or wants to establish a greenspace. www.worcestershire.gov.uk/countryside
 - h) Worcestershire Partnership Newsletter Winter 2009.
 - i) West Mercia Police Authority: Your Views Count Your police service 2009 and beyond.
 - j) Information Commissioner's Office: Freedom of Information Act DVD.
 - k) WRVS: Bromsgrove Rural Rides Community Car Scheme: Donation request.
 - I) Hewell Bowling Club: Letter dated 1 April regarding damage and trespass (matter has since been resolved).

6 PLANNING MATTERS:

a) Applications for Consideration:

09/0210 High Bank, Hewell Lane: Proposed extension to comply with class A part 1 schedule 2 of the Town & Country Planning (GDO 2008).

- **b)** Approvals: None received to date
- c) Refusals: None received to date.
- d) Planning Matters:

With effect from 20 April Bromsgrove DC will no longer send paper copies of decision notices. Decision notices will be available for view via the Public Access link.

- 7 HOUSING NEEDS SURVEY: Meeting date for Parish Walkabout awaited.
- **LENGTHSMAN SCHEME:** Annual budget has been increased to £2100. To consider and confirm the Parish Councils participation for 2009/10. To consider outstanding issues.

9 HIGHWAYS MATTERS:

Brockhill Lane: Drainage near the canal bridge.

Church Lane: Adoption

Grit Bins: Consider reviewing position in three months time?

To consider outstanding issues.

10 FINANCE: to consider

a)	Bank Balances: as at	31 March 2009	Current Account	£4,998.53
		23 December 2008	Deposit Account	£3,782.86
			Total Balance	£8,781.39

b) Receipts: Co-op Bank: Interest 5 March 2009 £ 0.59

c) Payments for Approval:

Simon Skeys: Lengthsman Scheme £ 336.00

d) Un-presented Cheques: None

- e) Annual Return: Has to be returned to Clement Keys by 10 August.
- f) Finance Items Proposed and Seconded:
- 11 WHARF LANE ENFORCEMENT: Nigel Hood, Planning Enforcement Officer, update.
- **BARN DANCE:** Proceeds / raising funds
- 13 CLERK'S SALARY:

To confirm 2008/09 National final salary award – copy enclosed for Members information. Interim award of 2.45% was approved by Members on 11 November 2008. So the additional 0.30% will need to be backdated to 1 April 2008. The clerk moved to SCP19 on 1 April 2008. To also confirm the clerk's two additional increment points from 1 April 2009 – one for the annual review and the second for the CiLCA qualification - moving to SCP21. For information SPC21 equates to £9.843 per hour as at April 2008 figures.

- **EMPLOYMENT ACT 2008 procedures for dealing with grievances and complaints:** Briefing note from NALC is enclosed for Members' information. To confirm adoption of procedures effective from 6 April 2009.
- **REPORTS FOR INFORMATION** (Items raised for decision will appear on the agenda for the next meeting.)
 - a) DISTRICT COUNCILLOR
 - b) FOOTPATH WARDEN
 - c) TREE WARDEN
 - d) COMMUNITY HALL
 - e) CHARITIES
- **COMMENTS FROM MEMBERS**: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

27 DATE OF NEXT MEETING:

There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 8.00 pm on Tuesday 12 May 2009, after the Annual Parish Meeting.