

# Tutnall & Cobley Parish Council

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69 Cavendish Street  
**Worcester**  
Worcestershire  
**WR5 3DX**

Dear Councillor

5<sup>th</sup> October 2023

You are duly required to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Thursday 12<sup>th</sup> October 2023 at 7.20pm at Tardebigge Community Hall.**

Yours sincerely

Lorraine Griffiths  
Clerk & Proper Officer

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## Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

## A G E N D A

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**1 To receive apologies and to approve reasons for absence.**

**2 DECLARATIONS OF INTEREST:**

- a) *Register of Interests: Councillors are reminded of the need to update their register of interests.*
  - b) *To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.*
  - c) *To declare any Other Disclosable Interests in items on the agenda and their nature.*
- Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest, which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.*

*Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*

*To consider written requests from councillors for the council to grant a dispensation (section 33 of the Localism Act 2011) – written requests to be with the clerk at least four clear days prior to the meeting.*

**3 Minutes:** To consider the approval of the minutes of the Ordinary meeting of the Council on 14<sup>th</sup> September 2023 (attached).

**4 PROGRESS REPORTS FOR INFORMATION:** Items raised for a decision will appear on the agenda for the next meeting:

- a) **Clerk:**
- b) **Chairman:**
- c) **District Councillor:**
- d) **County Councillor:**
- e) **Footpath Warden:**

- f) **Tree Warden:**
- g) **Conservation Officer:**
- h) **Community Hall Representative:**
- i) **Charities Representative:**

**5 CORRESPONDENCE FOR INFORMATION** – correspondence has been emailed.

- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning Committee Minutes and Agendas.
- b) Wellbeing in Partnership newsletter – emailed
- c) The Rural Bulletin – emailed
- d) CALC update – emailed
- e) RSN Rural Funding Digest - - emailed
- f) ) PCC newsletter – emailed
- g) UKSPF FUNDED PROJECTS – attached
- h) Parish Contact Contract – attached
- i) Advert for Independent Remuneration Panel Members – emailed
- k) Consultations – emailed
- l) Funding information – emailed

**6 PLANNING MATTERS:**

***Applications for consideration:***

***Approvals:*** 23/00837/FUL - Lower House Barn Alvechurch - Change of Use of Highway Land to Private Garden – approved 20<sup>th</sup> September 2023.

***Refusals:***

***Appeals:*** APP/P1805/C/22/3311435: Stoney Lane Farm Stoney Lane, B60 1LZ - The Inspector has upheld the Enforcement Notice (with corrections and variations).

***Withdrawn:***

**7 LENGTHSMAN SCHEME:** Broad Green

**8 HIGHWAY MATTERS:**

Tutnall Lane  
Alcester Road (Holyoakes lane end)  
Alcester Road (Tutnall lane end).

**9 FINANCE: To consider**

<b>a) Bank Balances:</b>	as at 30 <sup>th</sup> September 2023 Current Account	£ 3,575.83
	as at 30 <sup>th</sup> September 2023 Deposit Account	<u>£ 8,901.65</u>
	Total Balance 30th September 2023	£ 12,477.48

**b) Receipts:**  
**0.00**

**c) Payments for Approval:**

L Griffiths: Clerk's salary for September 2023	£ 292.79
Clerk's expenses for September 2023	£ 47.59
S Skeys: Lengthman duties @ £16.50 per hour:	

Burcot: 20 hours	£ 330.00
Tutnall and Cobley: 36 hours	£ 594.00
Grass cutting	£ 89.00
Citizens Advice Bureau donation	£ 150.00
Purchase of Welsh flag	<u>£ 67.22</u>
<b>Total</b>	<b>£1,570.60</b>

**Unpresented Cheques:** none

**d) Outstanding Invoices:** None

**e) Finance Items - Proposed and Seconded**

**10 CITIZENS ADVICE BUREAU REQUEST FOR FUNDING** – see attached

**11 PARISH COUNCIL ELECTION COSTS INVOICE** – see attached

**12 PARISH NEWSLETTER** – deadline for articles – 20<sup>th</sup> November 2023

**13 COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

**14 DATE OF NEXT MEETING:** Thursday 9<sup>th</sup> November 2023