

# Tutnall & Cobley Parish Council

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B60 2LD

Dear Parishioner

7 December 2011

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 13 December 2011** at **7.20 p.m.** in the **Committee Room of the Community Hall, Tardebigge.**

Yours sincerely



Helen Davies  
Clerk & Proper Officer

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## Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

## AGENDA

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- 1 **To receive apologies and to approve reasons for absence.**
- 2 **DECLARATION OF INTEREST:**
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b) To declare any Personal Interests in items on the agenda and their nature.
  - c) To declare any Prejudicial Interests in items on the agenda and their nature.  
(Councillors with prejudicial interests must leave the room for the relevant items.)
- 3 **Minutes:** To consider the approval of the minutes of the meetings of the Council on 8 November 2011 (attached).
- 4 **PROGRESS REPORTS FOR INFORMATION:** Items raised for a decision will appear on the agenda for the next meeting:
  - a) **Clerk: Attached**
  - b) **Chairman:**
  - c) **Police: CSO John Tilt**
  - d) **District Councillor:**
  - e) **County Councillor:**
  - f) **Footpath Warden:**
  - g) **Tree Warden:**

- h) **Community Hall Representative:**
- i) **Charities Representative:**
- j) **Conservation Officer:**

- 5 **CORRESPONDENCE FOR INFORMATION** – and will be placed in a folder for Councillors to inspect at the meeting.
- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning and Standards Committee Minutes and Agendas.
  - b) Bromsgrove DC: Request for Register of Electors 2011/12, Representation of the People Regulations 2002. In accordance with regulation 103 you are entitled to a copy of the Register of Electors for your Electoral area – application form attached.
  - c) Bromsgrove DC: Code of Conduct Training: Letter dated 7 November attached.
  - d) Bromsgrove DC: The Civic Head of the Council, Councillor Mrs Caroline Spencer invite to A Black Country Night on Friday 20th January 2012 at the Spadesbourne Suite, Council House Tickets: £15.00 per person.
  - e) Worcestershire County Council: Aging Well Consultation Responses: email attachment.
  - f) British Library: Letter chasing copy of this year's Newsletter plus issues 1 – 17.  
I can photocopy previous issues but I only go as far back as issue 10 – summer 2003.

6 **PLANNING MATTERS:**

**Applications for Consideration:** None received to date.

**Approvals:**

11/0664 41 The Park: Construction of single storey extension to form study, installation of log burning stove, alterations to existing conservatory roof and raising side boundary wall height.  
11/000048/CM Lye Bridge County Highways Dept: storage, treatment and export of 1,000t pa of gully waste.

**Refusals:**

11/0856 Gorse Meadow Cottage, Hewell Lane: Two storey side extension and alteration to existing detached garage.

**Planning Matters:** Brockhill East application for 220 houses is still pending.

- 7 **REINSTATEMENT OF COBLEY HILL WINDMILL:** Under Section 137 of The Local Government Act 1972 Members resolve to approve refurbishment costs of up to £1,000 plus associated legal and insurance costs of Cobley Hill windmill.

8 **COMMUNITY RESILIENCE:**

9 **CHURCHYARD FOOTPATH:**

10 **FRUIT TREE PLANTING:**

- 11 **LENGTHSMAN SCHEME:** Grips on Wharf Lane, Agmore Road, Agmore Lane, Stoney Lane and part of Brockhill Lane have been checked and cleared as necessary. Some sections of Brockhill Lane have been cleared by Highways. The remainder of Brockhill Lane will be done in January. Signs will be cleaned in January.  
To consider outstanding issues.

- 12 **HIGHWAYS MATTERS:** To consider outstanding issues.

- 13 **WORCESTERSHIRE AGREEMENT:** To consider adoption and sections the Parish Council might be interested in participating in. Document to be emailed to Members.

- 14 **NEWSLETTER:** NEW College printing costs will be £115 + VAT.  
British Library request see 5e) above.

- 15 **FINANCE: to consider:**
- a) **Bank Balances:** as at 30 November 2011 Current Account £8,897.37  
31 December 2010 Deposit Account £3,793.86  
Total Balance £12,691.23
- b) **Receipts:** Co-op Bank: Interest November 2011 £ 0.87  
Worcestershire County Council: Lengthsman Scheme:  
Invoice Nos: 11/007 £380 & 11/008 £281 £ 661.00  
Total £ 661.87
- c) **Payments for Approval:**  
S Skeys: Lengthsman Scheme:  
T&C: November 16 hours £176  
Burcot: November 12 hours £132 £ 308.00  
D A Builders: Community Hall Steps £2,750.00  
H Davies: Clerk's Remuneration:  
Salary: £942.41 Expenses: £189.99 £1,132.40  
HM Revenue & Customs £ 235.60  
NEW College: Newsletter printing £115 + £23 VAT £ 138.00  
Total £4,563.40
- d) **Unpresented Cheques:** None
- e) **Budget for 2012 / 2013:** Second draft enclosed for consideration.
- f) **Finance Items - Proposed and Seconded:**
- 16 **COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
- 17 **DATE OF NEXT MEETING:** There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on **Tuesday 10 January 2012.**