

Tutnall & Cobley Parish Council

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Dear Parishioner

7 November 2013

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 12 November 2013** at **7.20 p.m.** in the **Committee Room of the Community Hall, Tardebigge.**

Yours sincerely



Helen Davies
Clerk & Proper Officer

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Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

A G E N D A

1 To receive apologies and to approve reasons for absence.

2 DECLARATION OF INTEREST:

a) *Register of Interests: Councillors are reminded of the need to update their register of interests.*

b) *To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.*

c) *To declare any Other Disclosable Interests in items on the agenda and their nature.*

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

To consider written requests from councillors for the council to grant a dispensation (section 33 of the Localism Act 2011) – written requests to be with the clerk at least four clear days prior to the meeting.

3 Minutes: To consider the approval of the minutes of the meetings of the Council on 8 October 2013 (attached).

4 **PROGRESS REPORTS FOR INFORMATION:** Items raised for a decision will appear on the agenda for the next meeting:

- a) **Clerk: Attached**
- b) **Chairman:**
- c) **District Councillor:**
- d) **County Councillor:**
- e) **Footpath Warden:**
- f) **Tree Warden:**
- g) **Conservation Officer:**
- h) **Community Hall Representative:**
- i) **Charities Representative:**

5 **CORRESPONDENCE FOR INFORMATION** – and will be placed in a folder for Councillors to inspect at the meeting.

- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning Committee Minutes and Agendas.
- b) Bromsgrove DC:
 - 23 November at 5.30 Christmas lights switched on the High Street
 - 18 December at 6.30 Carol Service at Spadesbourne Suit
- c) Finstall PC: Invitation to their Christmas Carol Service at Finstall Village Hall on Alcester Road on Friday 20th December at 7.00p.m. There will be mince pies, teas and coffees as well as locally brewed mulled cider.
- d) Local Policing Changes: summary attached for north Worcestershire.
- e) Department for Communities & Local Government: You've got the Power - a quick and simple guide to community rights: 23 pages so will be emailed; can be viewed at <https://www.gov.uk/government/publications/youve-got-the-power-a-quick-and-simple-guide-to-community-rights>
- f) Our Place! Programme: Letter via CALC from Don Foster, junior minister at the Department for Communities and Local Government: will be making support available to help 100 neighbourhoods get started bringing about a change to the services delivered in their neighbourhood, by ensuring the community, public and voluntary sectors and business pull together to tackle local issues. The support will include funding, and will be available until March 2015.
<http://mycommunityrights.org.uk/wp-content/uploads/2013/06/Our-Place-and-what-the-pilot-areas-achieved.pdf>
- g) CALC: Meetings – Do I have an interest? Revised guide attached
The Code in Practice: updated guide attached
Dispensation Request Form
- h) Hagley Residents Action Group: New Homes Bonus Campaign: request for councillors to sign e-petition at www.newhomes.epetitions.net to trigger a debate at a full council meeting re BDC's decision not to consult communities on how monies can be spent following development in that community.
- i) Bromsgrove Muslim Community Trust: Eid Festival in Bromsgrove: 16 November 2013 in the Spadesbourne Suit at the Council House 11.30 – 4.30.

6 **PLANNING MATTERS:**

Applications for Consideration:

- 13/0733 Little Grinsty, Broad Green: Proposed stables for overnight horse accommodation.
- 13/0734 Little Grinsty, Broad Green: Side and first floor garage extension to provide additional accommodation to main dwelling.
- 13/0638 Cobley Hill Cottage, Cobley Hill: Restoration of oak parquet flooring in dining room which is coming up in places LBC.

Approvals:

- 13/0462 LBC and 13/0588 Finstall House, Alcester Road: Erection of single storey extension to the rear of the house for use as a sunroom and single storey extension to a curtilage building for use as a garage.
- 13/0727 2 The Woodlands, Hewell Lane: Single storey permanent residential dwelling (certificate of existing lawful use / development).

Refusals: 13/0410 Whitegates, Tutnall Lane: Demolition of existing dwelling (Whitegates) and annex (Little Whitegates) and erection of replacement dwelling and annex with improved vehicular access and associated works.

Reasons given: The proposed dwelling would be disproportionate to the existing building and therefore inappropriate development in the Green Belt and would result in the complete loss of a heritage asset.

Planning Matters:

Redditch Branch Enhancement Scheme: consent given on 31 October 2013 - to view the notice of the decision of the Secretary of State:

<http://infrastructure.independent.gov.uk/document/2085794>

- 7 **REINSTATEMENT OF COBLEY HILL WINDPUMP:** Update
- 8 **RAILINGS TO THE PLYMOUTH MEMORIAL:** Update and to consider whether the clerk should submit Listed Building Consent with the additional cost implication of time this will take.
- 9 **LENGTHSMAN SCHEME:** To consider outstanding issues.
- 10 **HIGHWAYS MATTERS:**
To consider a request from the school walking bus to provide a grit bin near High House Lane / Alcester Road. See also clerk's report for costs.
To consider outstanding issues.
- 11 **BACKING-UP IN 'THE CLOUD':** rackspace.co.uk say 7p/GB; PC's current files equate to 250MB approx.
- 12 **ORCHARD MAINTENANCE:** To consider putting up wild flower meadow signs.
- 13 **DOLAN PARK DISCHARGE:** reply from Environment Agency enclosed.
- 14 **NEWSLETTER:** To agree the front cover and distribution routes. Did anyone have too many copies last year?
- 15 **FINANCE:**
To consider:
- | | | | |
|----|---|-------------------------------------|-------------------|
| a) | Bank Balances: as at 31 October 2013 | Current Account | £ 8,143.34 |
| | 5 April 2013 | Deposit Account | <u>£ 3,802.76</u> |
| | | Total Balance | £11,946.10 |
| b) | Receipts: | Co-op Bank: Interest 4 October 2013 | £ 0.65 |
| | | Bromsgrove DC: Precept | <u>£ 3,640.00</u> |
| | | | £ 3,640.00 |
- Receipts omitted from the July 2013 agenda:*
- | | |
|--|----------------|
| <i>WCC: Lengthsman 13/003 & 13/004</i> | <i>£232.00</i> |
| <i>WCC: Lengthsman 13/001</i> | <i>£523.00</i> |

c) Payments for Approval:	
S Skeys: Lengthsman Scheme	
T&C: Sept 16 hours, Oct 16 hours	
Burcot: Sept 10 hours, Oct 8 hours	
Total 50 hours @ £11 per hour = £550	
Broad Green Mowing: 2 cuts Sept, 1 cut Oct (13 out of 14)	
Total 3 cuts x £42 = £126	£ 676.00
The Society of Local Council Clerks: membership renewal	£ 86.00
H Davies: Clerk's salary for October 2013	£ 220.48
HMRC: for October salary	£ 55.20
Total:	<u>£1,037.68</u>

d) **Unpresented Cheques:** Worcestershire CALC £ 5.00

e) **Outstanding Invoices:** None

f) **Draft Budget for 2014/2015:** to be emailed

g) **Finance Items - Proposed and Seconded:**

16 COMMENTS FROM MEMBERS: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

17 PROPOSED MEETING DATES FOR 2014:

14 January	July – no meeting
11 February	12 August
11 March	9 September
8 April	14 October
13 May	12 November
10 June	9 December

18 DATE OF NEXT MEETING: There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on **Tuesday 10 December 2013.**