

Tutnall & Cobley Parish Council

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www.bromsgrove.gov.uk/TCPC


118 New Road
Aston Fields
Bromsgrove
Worcestershire
B60 2LD

Dear Parishioner

6 October 2015

You are duly invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 13 October 2015 at 7.20 p.m.** in the **Committee Room of the Community Hall, Tardebigge.**

Yours sincerely



Helen Davies
Clerk & Proper Officer

Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

AGENDA

1 To receive apologies and to approve reasons for absence.

2 DECLARATION OF INTEREST:

- Register of Interests: Councillors are reminded of the need to update their register of interests.
- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- To declare any Other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

To consider written requests from councillors for the council to grant a dispensation (section 33 of the Localism Act 2011) – written requests to be with the clerk at least four clear days prior to the meeting.

3 Minutes: To consider the approval of the minutes of the meetings of the Council on 11 August 2015 (attached).

4 PROGRESS REPORTS FOR INFORMATION: Items raised for a decision will appear on the agenda for the next meeting:

- Clerk:** Transparency Code for Smaller Authorities: as we show all the amounts paid and payees in the minutes we comply with the Code so do not need to provide a separate schedule to show expenditures over £100. If more information on particular payments was

wanted, the specific documents would normally be available for inspection under the Freedom of Information Act.

- Chairman:**
- District Councillor:**
- County Councillor:**
- Footpath Warden:**
- Tree Warden:**
- Conservation Officer:**
- Community Hall Representative:**
- Charities Representative:**

5 CORRESPONDENCE FOR INFORMATION – and will be placed in a folder for Councillors to inspect at the meeting.

- Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning Committee Minutes and Agendas.
- Bromsgrove DC: Proposals for a combined authority in the West Midlands: closing date for Bromsgrove DC's response is 12 October – details of the public consultation link was forwarded to Members.
- Bromsgrove DC: Invitation from Cllr Caroline Spencer for a Spice Valley Balti 7.00pm on 24 November 2015: charity event. Application form via the Clerk.
- National Speed & Road Safety Awareness Week 17 – 23 August: The Parish nominated Alcester Road and in particular the section from the Tardebigge Pub to Cherry Trees Farm.
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- Policing in West Midlands: Annual Parish Council Survey to be returned by 16 October 2015.
- CALC: Autumn training sessions: to be emailed.
- CALC AGM 25 November at 7pm at County Hall. Trade Fair commences at 5pm. Attendees have to confirm attendance.
- Bromsgrove & Redditch Network Volunteer Sector: email outlining it will Help support voluntary and community organisations in rural areas of Bromsgrove district - Provide targeted support where required – training, help identifying funding, organisational advice - Help develop voluntary options where gaps are identified, such as helping groups to develop - Support social enterprises, whether start-ups or established ventures - Help networking between organisations
- Tardebigge School: Notification of governor vacancies.

6 PLANNING MATTERS:

Applications for Consideration:

- 15/0780 Whitegates, Tutnall Lane: Detached garage (retrospective).
15/0797 6 Tutnall Grange: Single storey side extension to form utility room.

Approvals:

- 15/0487 3 Station Cottages, Station Road, Blackwell: Replacement double garage.

Refusals: 15/0500 The Engine House London Lane: The design of the opening lights in the four steel-framed windows is domestic in appearance and detracts from the industrial design and nature of the grade II listed building. As such they detract from the special architectural and historic interest which the building possesses, contrary to policy S39 of the BDLP 2004 and section 12 of the NPPF.

Planning Matters:

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Land at Foxlydiate/West of Webheath, Redditch: Request for Formal Environmental Impact Assessment Scoping Opinion: The Parish Council's reply was sent on 28 August and covered: impacts on light pollution – impact on traffic density off site (A38/A448 junction) – access / parking to/at the railway stations – planned bus routes – capacity of local schools, doctor and dentist surgeries – destruction of wildlife habitats, hedgerows, fields etc.

15/0716 Hewell Grange LBC: Internal works comprising insertion of plywood dividing partitions of 1 metre in height, insertion of solid wood cover over lobby 7 stairwell and installation of toilet and wash basin facilities (in retrospect). Following an email consultation with Members a 'no objection' response was submitted.

- 7 LENGTHSMAN SCHEME:** August worksheet enclosed for approval.
To consider outstanding issues.
- 8 HIGHWAYS MATTERS:**
The Park: Road adoption.
Grange Lane: reduction in speed limit.
Blackwell Road: Temporary Closure Order 20m either side of railway bridge to facilitate safety examination works. 27 October 2015 for one night (21.00hrs to 06.00hrs).
To consider outstanding issues.
- 9 P3:** 9 finger posts, 9 directional arrows, single gate and 6m of two rail and post fencing were ordered from WCC Countryside Services on 11 June.
Incident on footpath 533 on 27 September.
- 10 WINDPUMP:** Update
- 11 RAILINGS TO EARL OF PLYMOUTH MEMORIAL:** Update
- 12 NEWSLETTER:** Articles will be needed by 10 November please. Front cover – photo of picnic bench in situ? Cost will be the same as last year.
- 13 BROAD GREEN BENCH:**
- 14 HEWELL GRANGE TREE FELLING:** Reply from the District Council's Senior Tree Officer: 'This section of land does not fall within the designated conservation area or park status associated to the wider Hewell Grange estate. It is closely associated with management issues relating to the prison but the tree stock was very much in need of some thinning and proactive management not having received any for some considerable time ... As you are clearly aware this level of work also has to be agreed by the Forestry Commission and licensed so they also clearly had no reason to object.'
- 15 COMMUNITY HALL CURTAIN RAILS:** To discuss a contribution from the Parish Council.
- 16 COMMUNITY HALL ROAD SIGN FROM ALCESTER ROAD:**
- 17 FINANCE: To consider:**
- | | |
|---|------------------|
| a) Bank Balances: as at 31 August 2015 Current Account | £8,268.09 |
| as at 30 September 2015 Current Account | £7,967.92 |
| 31 December 2015 Deposit Account | <u>£3,808.10</u> |
| Total Balance Sept 2015 | £11,776.02 |
-
- | | |
|------------------------------|----------------|
| b) Receipts: August: | |
| Worcestershire CC: 15/002 | £171.00 |
| HMRC: VAT refund for 2014/15 | <u>£240.57</u> |
| | £411.57 |
| September: | £ 0.00 |

- c) Payments for Approval:**
- | | | |
|---|---------|----------------|
| H Davies: Clerk's salary for September 2015: | £300.17 | |
| H Davies: Office expenses June – August 2015: | £154.31 | £454.48 |
| Bromsgrove District Council: election costs | | £ 72.86 |
| S Skeys: | | |
| Lengthsman Scheme @ £11 per hour | | |
| T&C: June 14 hours | | |
| July 19 hours | | |
| August 16 hours | = | £539.00 |
| Burcot: June 7 hours | | |
| July 7 hours | = | £154.00 |
| Broad Green grass cuts @ £42.75 per cut | | |
| April (2), June (1), July (2), August (2) | = | £299.25 |
| <i>Two cuts in May were paid in June</i> | | |
| Pocket Park maintenance: | | |
| July First cut to clear | £60 | |
| Second cut | £25 | |
| August two cuts | £50 | = £135.00 |
| Brookfield Contract Services: | | £1,127.25 |
| mowing footpaths off Dusthouse Lane | | <u>£ 40.00</u> |
| Total | | £1,694.59 |

d) Unpresented Cheques: none

- e) Outstanding Invoices:** Worcestershire CC: Lengthsman
- | | |
|--------|---------|
| 15/003 | £369.00 |
| 15/004 | £160.00 |

f) Year to Date Budget: Attached

g) Quarterly Audit:

h) Finance Items - Proposed and Seconded:

- 18 COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
- 19 DATE OF NEXT MEETING:** There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on **Tuesday 10 November 2015**.

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