

# Tutnall & Cobley Parish Council

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69 Cavendish Street  
Worcester  
Worcestershire  
WR5 3DX

Dear Councillor

29 September 2017

You are duly required to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 10 October 2017** at **7.20 p.m.** in the **Committee Room of the Community Hall, Tardebigge.**

Yours sincerely

Lorraine Griffiths

Lorraine Griffiths  
Clerk & Proper Officer

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## Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

## A G E N D A

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**1 To receive apologies and to approve reasons for absence.**

**2 DECLARATION OF INTEREST:**

- a) *Register of Interests: Councillors are reminded of the need to update their register of interests.*
  - b) *To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.*
  - c) *To declare any Other Disclosable Interests in items on the agenda and their nature.*
- Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.*

*Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*

*To consider written requests from councillors for the council to grant a dispensation (section 33 of the Localism Act 2011) – written requests to be with the clerk at least four clear days prior to the meeting.*

**3 Minutes:** To consider the approval of the minutes of the Annual meeting of the Council on 12 September 2017 (attached).

4 **PROGRESS REPORTS FOR INFORMATION:** Items raised for a decision will appear on the agenda for the next meeting:

- a) **Clerk:** attached.
- b) **Chairman:**
- c) **District Councillor:**
- d) **County Councillor:**
- e) **Footpath Warden:**
- f) **Tree Warden:**
- g) **Conservation Officer:**
- h) **Community Hall Representative:**
- i) **Charities Representative:**

5 **CORRESPONDENCE FOR INFORMATION** – and will be placed in a folder for Councillors to inspect at the meeting or will have been emailed.

- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning Committee Minutes and Agendas.
- b) Worcestershire County Council's Planning Validation document - emailed
- c) Rural Oscars 2017 – emailed
- d) Worcestershire CALC AGM – 15<sup>th</sup> November - emailed

6 **PLANNING MATTERS:**

**Applications for Consideration:**

None.

**Approvals:**

None.

**Refusals:**

None.

7 **RAILINGS TO EARL OF PLYMOUTH MEMORIAL:** Update

8 **WINDPUMP** – Update

9 **LENGTHSMAN SCHEME**

10 **HIGHWAY MATTERS**

11 **FINANCE: To consider:**

a)	<b>Bank Balances:</b> as at 29 September 2017 Current Account	£12,182.56
	29 September 2017 Deposit Account	<u>£ 3,816.55</u>
	Total Balance 29 September 2017	£ 15,999.11
b)	<b>Receipts:</b>	£ 3,640.00
c)	<b>Payments for Approval:</b>	
	L Griffiths: Clerk's salary for September 2017	£ 246.01
	Clerk's expenses for September 2017	£ 44.94
	Fee for 2017 Annual Return/External Audit	£ 120.00
	S Keys: Lengthsman scheme @ £11 per hour	
	Burcot: 17 hours	£ 176.00
	Tutnall & Cobley: 28 hours	<u>£ 308.00</u>
	Total	£ 894.95

d) **Unpresented Cheques:** None

e) **Outstanding Invoices:** None

f) **Finance Items - Proposed and Seconded:**

12 **CHRISTMAS NEWSLETTER PRINTING QUOTE:** quote from printers included.

13 **COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

14 **DATE OF NEXT MEETING:** There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20pm on Tuesday 14 November 2017.